



DRAFT

**CITY OF SAN JOSÉ
HISTORIC LANDMARKS COMMISSION**

FISCAL YEAR 2009-2010 WORK PLAN

Adopted by HLC on _____

**Patricia Colombe
Dana Peak
Steven Cohen
Heather Jackson
Tania Nunez
Robert Abatecola
Ramiro Torres**

HISTORIC LANDMARKS COMMISSION (HLC) MISSION STATEMENT

To advise the City Council and City Manager on the designation, acquisition and preservation of historic landmarks and sites, artifacts, and other property of historic significance and value

HLC HISTORICAL BACKGROUND:

The Historic Landmarks Commission was established in 1975 by Municipal Code (Part 26), which prescribes the Commission's functions, powers and duties.

- Maintain an Historic Resources Inventory,
- Preserve historic properties using a Landmark Designation process.
- Provide recommendation on alterations to City Landmarks and City Landmark Historic Districts through Historic Preservation Permits, and
- Provide financial incentives through Historic Property Contracts.

The Historic Landmarks Commission also provides comments on the Environmental and Development Review of projects (General Plan amendments, Specific Plans, and Redevelopment Plans; and land use and redevelopment regulations, including zoning, subdivision, and associated development permits) with the potential to impact Cultural Resources

The City Council is the final decision-making body on City Landmark designations, City Landmark Historic District designations, Conservation Area listings, and Mills Act Historical Property Contracts. The Director of Planning is the final decision-making body on Historic Preservation Permits. The City Council serves as the appellate body for Historic Preservation Permit decisions. The City Council has authorized the Historic Landmarks Commission to list properties on the Inventory without requiring Council approval. The Director of Planning, Building and Code Enforcement serves as the Secretary to the Historic Landmarks Commission. The Historic Preservation Officer is the liaison between the commission and the public, city staff, and other historic preservation agencies.

The Design Review Committee (DRC) subcommittee of the Historic Landmarks Commission:

- Provides a public forum for discussion of complex Historic Preservation Permits early in the design process and prior to review by the Historic Landmarks Commission, or
- Provides a public forum for discussion of projects involving the rehabilitation of historic resources not reviewed by the full Historic Landmarks Commission.

HP ORDINANCE MISSION STATEMENT

To promote the economic and general welfare of the people of the city of San José, and to ensure the harmonious, orderly and efficient growth and development of the municipality, it is deemed essential by the council of the city of San José that the qualities relating to the history of the city of San José and a harmonious outward appearance of structures which preserve property values and attract tourists and residents alike be preserved; some of these qualities are the continued existence and preservation of historic districts and landmarks; continued construction of structures in the historic styles and a general harmony as to style, form, color, proportion, texture and material between buildings of historic design and those of more modern design; that such purpose is advanced through the preservation and protection of the old historic or architecturally worthy structures and neighborhoods which impart a distinct aspect to the city of San José and which serve as visible reminders of the historical and cultural heritage of the city of San José, the state, and the nation.

To promote the public peace, health, safety and welfare through the preservation of landmarks and districts and thereby stabilize neighborhoods and areas of the city; enhance, preserve and increase property values; carry out the goals and policies of the city's general plan, increase cultural, economic and aesthetic benefits to the city and its residents; preserve, continue and encourage the development of the city to reflect its historical, architectural, cultural, and aesthetic value or tradition; protect and enhance the city's cultural and aesthetic heritage; and promote and encourage continued private ownership and utilization of such structures.

HP ORDINANCE HISTORICAL BACKGROUND:

The Historic Preservation Ordinance was established in 1975 by Municipal Code (Chapter 13.48)

FISCAL YEAR 2009-2010 HLC WORK PLAN

GOAL/OBJECTIVE	PROPOSED ACTIVITIES	LEAD	TIMELINE FOR COMPLETION
Encourage and Promote Preservation	Part B: Continue to review Proposed Envision San Jose 2040 General Plan Historic Preservation Related Goals & Policies and Recommend additional Revisions to GP Update Task Force	Commissioner Colombe	6-10
Promote Public Knowledge of City's history and sense of place	Sponsor Historic Preservation Month Activities	Commissioner Jackson	5-10
Promote Public Knowledge of City's history and sense of place	Draft a plan for revising (Downtown) Walking Tour	Commissioner Colombe	6-10
Promote Public Knowledge of City's history and sense of place	Implement plan to Revise (Downtown) Walking Tour	Commissioner Jackson	9-10
Inventory Maintenance	Review East Downtown Frame Survey, identify potential City Landmark Designations and prioritize potential nominees	Commissioner Peak	5-10
Inventory Maintenance	Review Martha Garden Survey/Conservation Area, identify potential City Landmark Designations and prioritize potential nominees	Commissioner Peak	5-10
Encourage and Promote Preservation	HP Ordinance Amendment: Extend Mills Act Incentive to Historic Districts	Commissioner Peak	9-10
Encourage and Promote Preservation	Revise web How to Info re: windows, doors, roofs; review Historic Preservation website structure and links	Commissioner Nunez	6-10

The following Ad-hoc subcommittees were created on 4/7/10:

- Downtown Walking Tour [Commissioners Jackson and Colombe]
- Historic Preservation Month [Commissioners Jackson and Cohen]
- General Plan Update Subcommittee [Commissioners Colombe, Cohen, and Torres]

*** A subcommittee with continuing subject matter jurisdiction, or a meeting schedule fixed by formal action of the Commission is subject to the meeting notice and public participation requirements of the Ralph M. Brown Act, Government Code Section 54950 et. seq. A subcommittee formed or used for specific or immediate problems and not intended to meet for more than six (6) months is exempt from these requirements.**

ONGOING HISTORIC PRESERVATION ACTIVITIES

GOAL/OBJECTIVE	ACTIVITIES SUPPORTING GOAL
Encourage and Promote Preservation	Historic Report/DPR library imaging, organization and posting
Encourage and Promote Preservation	HP Permit Review and Recommendations
Encourage and Promote Preservation	HLC Design Review Subcommittee
Encourage and Promote Preservation	HLC GP Update Taskforce Subcommittee
Encourage and Promote Preservation	Environmental Review (CEQA and NEPA/106)
Encourage and Promote Preservation	Revise Public Relations Material
Encourage and Promote Preservation	Mills Act/Historical Property Contracts
Encourage and Promote Preservation	Certified Local Government Education Requirement/Retreats, Study Sessions
Encourage and Promote Preservation	Distinctive Neighborhood Work Program
Encourage and Promote Preservation	HP Ordinance Amendments: CEQA, SIS, HRI Additions, National Register Properties, Mills Act Incentive re: Historic Districts.
Inventory Maintenance/Survey Work	Airport Acoustical Survey Listings
Inventory Maintenance/Survey Work	Update Downtown Survey
Inventory Maintenance/Survey Work	Auto-Oriented Context and Survey
Inventory Maintenance/Survey Work	Thematic Surveys, i.e. Banks, Supermarkets, Medical
Inventory Maintenance/Survey Work	Martha Gardens City Landmark Designations
Inventory Maintenance/Survey Work	EDFS City Landmark Designations

FISCAL YEAR 2008-2009 and 2009-2010 ACCOMPLISHMENTS

GOAL/OBJECTIVE	ACTIVITIES SUPPORTING GOAL	DATE
Encourage and Promote Preservation	Reviewed and commented on Draft Ordinance to streamline the Historic Landmark Designation Process	September 2009
Encourage and Promote Preservation	Participated in National Historic Preservation Month Proclamation	May 2009
Promote Public Knowledge of City's history and sense of place	Participate in City Council Historic Preservation Study Session	October 2008
HR Surveys/Inventory Maintenance	Reviewed Washington Conservation Area Designation	June 2009
Commission Education	Participated in HLC Retreat	February 2009
Commission Education	Participated in Mid-Century Modernism Study Sessions	Spring 2009
Encourage and Promote Preservation	Review San José 2020 General Plan Passages that Address Historic Resources or Might Appropriately Address Historic Resources	September 2009
Encourage and Promote Preservation	Investigate incentives for preservation	February 2010