



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Katy Allen
James R. Helmer

**SUBJECT: SENTER ROAD -
SINGLETON ROAD TO
MONTEREY ROAD**

DATE: 06-07-04

Approved

Date

Council Districts: 2 & 7

RECOMMENDATION

Adoption of a resolution authorizing the City Manager to award the Senter Road Project from Singleton Road to Monterey Road to the lowest responsive bidder, and approval of a ten percent contingency in an amount not to exceed the funds appropriated for the project.

CEQA: Exempt, PP04-03-083.

BACKGROUND

Senter Road is an arterial street between Monterey Road and Singleton Road that maintains significant pedestrian, bicycle and vehicular traffic volumes. The south side of this segment of Senter Road does not have curb, gutter or sidewalk. The project will provide improvements to enhance pedestrian, bicycle, traffic circulation and public safety for the traveling public.

The project will construct curb, gutter, sidewalk, a retaining wall, pavement, driveway aprons, street trees, roadway striping and streetlights. This project necessitates private property improvements which include modifications to driveways, walkways, sprinkler systems, removing and replacing of fences, landscaping and re-grading of private property frontages to provide necessary conforms with the street frontage improvements. Upon completion, this segment of the roadway will accommodate one lane of traffic and a bicycle lane in each direction, sidewalk and parking on both sides of the street.

Construction is scheduled to begin in September 2004 with completion in June 2005.

ANALYSIS

In order to meet the project schedule and to take advantage of summer months for construction, it is imperative that the contract be awarded in July 2004. Bid opening is tentatively scheduled on July 8, 2004.

The City Manager would be authorized to award the contract subject to the following conditions:

1. If the amount of the bid plus the appropriate contingency would exceed the appropriated funds, the award will be referred to Council.
2. If there is a bid protest, the award will be referred to Council.
3. If there are issues of responsibility of the lowest responsive bidder, then the matter will be referred to Council.

Council policy provides for a standard contingency of five percent on public works projects; however, on this project, a contingency of ten percent is recommended because of unknown subsurface conditions. The funds budgeted for this project are sufficient to provide for the recommended contingency.

PUBLIC OUTREACH

A meeting with the community was held on November 5, 2003 to present the scope and give the public an opportunity to comment on the proposed project. On June 7, 2004, a follow-up meeting was held with the community to present the final design and construction schedule for the project. Additionally, this project will be listed on the City's Internet Bid Line and advertised in the *San José Post Record*. Bid packages for all Department of Public Works construction projects will be provided to various contractor organizations and builder's exchanges.

COORDINATION

This project and memorandum have been coordinated with the City Attorney's Office, the City Manager's Budget Office and Department of Planning, Building and Code Enforcement.

COST IMPLICATIONS

1. AMOUNT OF RECOMMENDATION: **(Engineer's Estimate) \$1,150,000**

2. **COST OF PROJECT:**

Project Development	\$ 208,500 *
Design and Construction Management	382,000
Environmental Consultant	61,215
Construction	1,150,000
Contingency	<u>115,000</u>
TOTAL	\$1,916,715

*\$114,000 of the Project Development costs were expended in prior fiscal years.

3. **SOURCE OF FUNDING:** 429 – Building & Structure Construction Tax Fund

4. **FISCAL IMPACT:** This project is consistent with the Council-approved Budget Strategy Economic Recovery section in that it will spur construction spending in our local economy. The proposed operating and maintenance costs of this project have been reviewed, and it has been determined that the project will have no significant adverse impact on the General Fund operating budget.

BUDGET REFERENCE

Fund #	Appn #	Appn. Name	RC #	Total Appn.	Amount for Contract	2004-2005 Proposed Capital Budget Page	Last Budget Action (Date, Ord. No.)
429	6383	Senter Road – Singleton to Monterey	128110	\$1,650,000*	\$1,150,000	Page 802	
		Total		\$1,650,000	\$1,150,000		

* This contract will be funded by the 2004-2005 Capital Budget. A portion of the funds budgeted in 2003-2004 will be re-budgeted to 2004-2005 for this contract. The implementing appropriation ordinance for the 2004-2005 Capital Budget is expected to be adopted by Council on June 22, 2003.

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CEQA

Exempt, PP04-03-083.

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Director of Transportation

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