



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Katy Allen

SUBJECT: SEE BELOW

DATE: 06-07-04

Approved

Date

Council District: 6

SUBJECT: AGREEMENT FOR CIVIL ENGINEERING SERVICES WITH A-N WEST, INC., FOR LOS GATOS CREEK TRAIL REACH 4-LINCOLN/AUZERAIS PROJECT

RECOMMENDATION

Approval of the agreement for civil engineering services with A-N West, Inc. for the Los Gatos Creek Trail Reach 4-Lincoln/Auzerais project for a total amount of \$318,760, for a term from the date of execution to December 31, 2008.

CEQA: Not a project.

BACKGROUND

On August 6, 2002, Council approved a consultant agreement with A-N West, Inc. for development of the entire Los Gatos Creek Trail Reach 4-Lincoln/Auzerais Project. The approved consultant agreement included services related to the first phase of the multiple phase design effort. The fee for services was \$280,660 and the term of the agreement was August 6, 2002 to December 31, 2003. On November 21, 2003, Council extended the term of the agreement to June 30, 2004. The scope of this initial phase service included conducting community outreach meetings, preparing design development documents, coordinating the trail plan with regulatory agencies and a technical advisory committee, and providing technical support for staff land acquisition efforts. These first phase consulting services have been completed.

This proposed second phase agreement for civil engineering services builds upon the previous effort and provides for professional services to augment staff expertise in preparing final construction documents for the construction of the Los Gatos Creek Trail Reach 4. The intent to retain A-N West, Inc. to provide these continuing consulting services was articulated in the August 6, 2002 Council action described above. The proposed improvements include an asphalt trail, a freeway undercrossing, a small bridge, modification to an existing railroad trestle,

retaining walls, mitigation planting and irrigation, fencing, a fitness course, and other miscellaneous site amenities.

ANALYSIS

Staff has reviewed the various work elements which must be completed for the design of this project and analyzed the availability of in-house staff to perform the work in accordance with the project schedule. As a result of this analysis, the work elements have been divided into two components. The first component is work which can be completed by City staff. Examples of this work include preparation of construction documents for demolition, planting and irrigation systems. The second component is work which can best be completed by the consultant. Examples of this work include geotechnical borings and design of a freeway undercrossing. The consultant will also provide appropriate support during the bidding and construction of the project. Accordingly, both in-house and consultant capabilities will be appropriately utilized in the execution of this project.

PUBLIC OUTREACH

DPW staff conducted a formal Request for Qualifications (RFQ) process in winter 2001 in order to pre-qualify professional engineering firms for a variety of on-call services. Outreach to the consultant community included advertisement in the *San José Mercury News*, *San José Post Record* and the City of San José website. Upon completion of the evaluation process, a pool of qualified firms was developed. A-N West, Inc. was among the pre-qualified consultants. The consultant pool list was established in accordance with the DPW policy for retaining professional services.

COORDINATION

This agreement and memorandum have been coordinated with the City Attorney's Office, the City Manager's Budget Office and the Departments of Parks, Recreation and Neighborhood Services, and Planning, Building and Code Enforcement.

COST IMPLICATIONS

1. AMOUNT OF RECOMMENDATION: \$318,760

2. COST OF PROJECT:
 Consultant Agreement \$318,760
 TOTAL \$318,760
3. SOURCE OF FUNDING: 391 – City-Wide Construction & Conveyance Tax Fund

BUDGET REFERENCE

Fund #	Appn #	Appn Name	RC	Total Appn	Amt for Contract	Adopted Budget Page	Last Budget Action (Date, Ord. No.)
391	6285	Los Gatos Creek/Lonus Extension	059393	\$394,000	\$318,760	609	10-14-03 Ord No. 26997
		<u>Total</u>		\$394,000	\$318,760		

CEQA

Not a project.

KATY ALLEN
 Director, Public Works Department