

DRAFT  
Code of Ethics and Conduct  
City of San Jose  
Sunshine Reform Task Force

*Note: This is a consolidation/composite crafted from a variety of ethics and values documents from the Markkula Center for Applied Ethics, as well as from existing codes of ethics and conducts from municipal governments.*

As members of the Sunshine Reform Task Force we have the obligation and responsibility to ensure that all work done on behalf of the task force is fair and ethical and complies with both the letter and spirit of the law.

To encourage public confidence in our work and recommendations, we agree to the following:

- All task force members will work for the common good of the City of San Jose and its residents, not for any private, personal, or partisan/ political interest.
- We will treat all persons in a fair, equitable, and courteous manner. We will listen attentively to all public discussions and maintain the highest standards of public conduct in our interactions with each other, with speakers, and with staff.
- All task force members will study the background materials and we shall inform ourselves of the facts and options before voting, and vote according to the merits and substance of the issues.
- All task force members will honor the public trust and keep confidential any materials deemed confidential by legal counsel.
- All task force members will disclose any conflict of interest and will abstain from voting in case of such conflict.
- All task force members will refrain from accepting gifts or favors or promises of future benefits which might compromise or impair independent judgement regarding issues addressed by the task force.
- All task force members will conduct the public's business in an open and transparent manner.
- All task force members refrain from using their task force titles for identification in support of any political candidate or cause.

Submitted for Sunshine Task Force consideration by Judy Nadler  
July 12, 2006