



Memorandum

**TO: RULES AND OPEN
GOVERNMENT COMMITTEE**

FROM: Tom Manheim
Communications Director

SUBJECT: SEE BELOW

DATE: April 29, 2008

Approved

Date

**SUBJECT: APPROVAL OF SCHEDULE FOR REVIEW OF SUNSHINE REFORM
TASK FORCE PHASE II RECOMMENDATIONS INCLUDING TWO
SPECIAL RULES & OPEN GOVERNMENT MEETINGS**

RECOMMENDATION

Approve schedule for review of the Sunshine Reform Task Force Phase II Recommendations which includes two special Rules and Open Government Committee (ROGC) meetings:

- Friday, August 29th - 9 a.m. to noon.
- Tuesday, October 14th - 9:00 a.m. until noon.

BACKGROUND

The Sunshine Reform Task Force recently completed its Phase II Open Government recommendations covering four areas: Ethics and Conduct; Technology; Administration and Accountability; and Public Records. Staff is consolidating its analysis of the organizational impacts of the Phase II recommendations and will bring a report to ROGC, on August 13th, 2008.

Attached is a proposed schedule for ROGC's review of the Phase II recommendations from August through October at the regularly scheduled ROGC meetings. The proposed schedule also includes two special meetings. Staff believes these special meetings are necessary to allow longer discussion on two complex sections of the Phase II recommendations: 1) Administration and Accountability, which includes recommendations for a new position of Open Government Officer and a new Open Government Commission; and, 2) Police Records. Given the complexity and significant public interest in these areas, staff believes they are best reviewed in a study session to allow adequate time both for committee discussion and public comment.

TOM MANHEIM
Communications Director

Attachment:

Proposed Sunshine Phase II Schedule for ROGC

Rules Committee Meeting Dates		Time	Phase II SRTF Recommendations
Weds.	August 13th	No earlier than 2:30	Ethics and Conduct
Weds.	August 20th	No earlier than 2:30	Finish Ethics / Begin Technology
Weds.	August 27th	No earlier than 2:30	Finish Technology
Fri.	August 29th	9 AM - 12 noon	<u>Special Rules Mtg. I</u> Administration & Accountability
Mon.	Sept. 1st		Labor Day
Weds.	Sept. 10th	No earlier than 2:30	Finish Administration & Accountability
Weds.	Sept. 17th	No earlier than 2:30	Public Records
Weds.	Sept. 24th	No earlier than 2:30	Public Records
Weds.	October 1st	No earlier than 2:30	Public Records
Weds.	October 8th	No earlier than 2:30	Public Records
Mon.	October 13th	HOLIDAY	Columbus Day
Tues.	October 14th	9 AM -12 noon	<u>Special Rules Mtg. II</u> Police Records
Weds.	October 15th	No earlier than 2:30	(If necessary.)
Weds.	October 22nd	No earlier than 2:30	(If necessary.)