

**01-02-08**

**Section 5**

**Public Records**

**5.1 Public Information That Must Be Disclosed**

**5.1.2 Other Public Information**

**5.1.2.010 Advice from the City Attorney's Office**

**5.1.2.020 Drafts and Memoranda**

**5.1.2.030 Litigation Material**

**5.1.2.040 Personnel Information**

**5.1.2.050 Contracts, Bids and Proposals**

**5.1.2.060 Budget and Other Financial Information**

**5.1.2.070 Balancing Test**

The City may justify withholding any public information by demonstrating that, under the facts of the particular case, clear and convincing evidence exists that the public interest served by not disclosing the information outweighs the public interest served by disclosure of the information. If the City determines that the public interest is served by not disclosing the information, the City Attorney must provide, in writing, a detailed justification. The person requesting the public information may appeal the City Attorney's determination to the Open Government Commission.