



SENT TO COUNCIL: _____

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Lee Price, City Clerk
Dan McFadden, Deputy City
Manager

SUBJECT: SUNSHINE REFORM
TASK FORCE UPDATE

DATE: July 12, 2006

Approved

Date

INFORMATION

The purpose of this memorandum is to give the Mayor and City Council an update on the newly established Sunshine Reform Task Force.

Sunshine Reform Task Force Meetings:

The Task Force met twice and continues to work on issues in defining their organizational structure. To date, the Task Force has: 1) adopted a meeting schedule, 2) established a decision rule and a policy for filling vacancies, and 3) set-up protocols for determining agendas and obtaining public testimony. Near term tasks includes selecting a chair, establishing a code of conduct, and organizing their work plan. Meetings will be held the 1st and third Thursday of every month at City Hall in W118 & W119. The meetings will be broadcast live on Channel 26, web streamed live on the City's web-site, and archived and available for viewing at a later date.

Sunshine Reform Task Force Website:

The City's website has information about the Task Force, including a roster of members and staff, the meeting schedule, meeting agendas, minutes, and relevant background information about the formation of the Task Force. In addition, there are links to adopted ordinances in other California cities and staff is committed to adding more information as the Task Force begins developing its work plan. All of this information is easily found on the City Clerk's website as well as from a link on the City's home page at [City of San Jose - Sunshine Reform Task Force](#).

Task Force Member Resigned:

Clark Williams, the Board/Commissioner representative on the Task Force, submitted a letter of resignation on June 29, 2006 (copy attached). Mr. Williams announced his intention to run for the District 6 Council seat and because he is now a candidate for City Office, is no longer eligible to serve on the Task Force. At the July 6th meeting, the Task Force unanimously agreed to fill unexpected vacancies as follows: 1) in any self-nominating seat, by requesting that the

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organization reappoint a representative, and 2) to return to the original pool of names and randomly draw from the pool for a vacancy in a Mayor or Council nominated seat. The Task Force directed the City Clerk to draw, at random, a new representative from the original pool of Council nominations for the vacant Board/Commission seat. On Friday, July 7th, the City Clerk drew names for the seat. The first name drawn was that of Tahir Anwar, member of the Human Rights Commission. Mr. Anwar declined the appointment because he felt he could not commit to the meeting schedule. A second name was drawn. David Roberson, member of the Housing Advisory Board, accepted the appointment and will join the group at the next meeting on July 20th.

Next Steps

Staff anticipates bringing forward a comprehensive status report on the Task Force's work in late August 2006. The report will also include an update on the 14 proposals referred to staff for implementation.

Lee Price
City Clerk

Dan McFadden
Interim Deputy City Manager

CC: SRTF

June 29, 2006

Ms. Lee Price, MMC
Office of the San Jose City Clerk
200 East Santa Clara Street
San Jose, CA 95113

Dear Ms. Price:

With great regret, I am resigning from my appointed service on the Sunshine Reform Task Force.

I was honored to have been nominated and selected to serve on the Sunshine Reform Task Force as a representative of our city's Boards and Commissions. At the time of my appointment in May, 2006, I was looking forward to serving my city as a citizen member of the Task Force.

However, as I am now giving serious consideration to running for the vacant District 6 seat on the San José City Council, I believe that I am no longer eligible to serve on the Task Force. As set forth in the appointment rules, Task Force members should not be a city elected official or a candidate for public office in the city of San José.

Please inform my fellow Task Force members of my resignation and let me know if you need any additional information.

Sincerely,



Clark Williams