



# Memorandum

**TO:** TRANSPORTATION &  
ENVIRONMENT COMMITTEE

**FROM:** Nadine Nader

**SUBJECT:** SEE BELOW

**DATE:** May 22, 2008

Approved

Date

5/22/08

**SUBJECT: WORKLOAD ASSESSMENT FOR ANALYSIS OF EXTENDING THE  
LIVINGWAGE POLICY AT MINETA SAN JOSÉ INTERNATIONAL  
AIRPORT [RULES & OPEN GOVERNMENT COMMITTEE]**

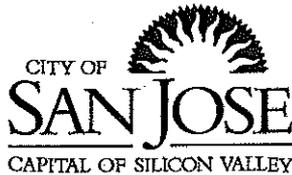
On May 14, 2008 staff presented a report on the workload assessment for analysis of extending the livingwage policy at Mineta San José International Airport to the Rules and Open Government Committee.

The Committee requested that the item be cross-referenced for discussion at the June 2, 2008 Transportation and Environment Committee meeting.

Attached is the report that was presented to the Rules and Open Government Committee.

NADINE NADER

Assistant to the City Manager



# Memorandum

**TO:** RULES AND OPEN  
GOVERNMENT COMMITTEE

**FROM:** William F. Sherry  
Katy Allen

**SUBJECT:** SEE BELOW

**DATE:** 05-06-08

Approved

Date

5/8/08

**SUBJECT: WORKLOAD ASSESSMENT FOR ANALYSIS OF EXTENDING THE LIVINGWAGE POLICY AT MINETA SAN JOSE INTERNATIONAL AIRPORT**

## RECOMMENDATION

1. Accept the staff workload assessment for a study of extending the City's Living Wage policies to include additional employers at Mineta San Jose International Airport (SJC) and developing improved employment standards for contract employees; and
2. Return with analysis and policy recommendations to the Council's Transportation & Environment and Community & Economic Development committees in October 2008.

## BACKGROUND

At the Rules and Open Government Committee meeting on April 30, staff was directed to complete a preliminary workload assessment regarding the potential extension of the City's Living Wage policy and creation of new employment standards, training, and retention goals for contract employees working at Mineta San Jose Airport. Councilmember Forrest Williams brought this matter to the Rules Committee in his April 25 Memo (Attachment B) and requested an analysis of Working Partnership USA's proposal to expand living wage requirements and job training for contract workers at SJC.

## ANALYSIS

The City's current policy requires the payment of a "living wage" on designated City service and labor contracts that involve an expenditure in excess of \$20,000. Working Partnerships USA issued a report on April 24 that recommended that the City extend its Living Wage policy and expand job training, worker retention, and employment standards to include contract workers working for private employers at SJC that are not covered by the City's current policies.