



# Memorandum

**TO: RULES AND OPEN GOVERNMENT  
COMMITTEE**

**FROM:** Mayor Chuck Reed  
Chair Nancy Pyle

**SUBJECT: NEIGHBORHOOD SERVICES  
AND EDUCATION COMMITTEE  
WORKPLAN**

**DATE:** January 4, 2012

Approved

*Chuck Reed*

Date

*1/4/12*

Approved

*Nancy Pyle*

Date

*1/4/12*

## RECOMMENDATION

Approval of the Neighborhood Services and Education Committee workplan for the period January through June 2012 and setting its meeting schedule on the second Thursday of each month at 1:30 p.m. in Rooms W118-119.

## WORKPLAN CONTENTS

### NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE WORKPLAN

January - June 2012

#### **COMMITTEE MEMBERS:**

NANCY PYLE, CHAIR  
PETE CONSTANT, VICE-CHAIR  
KANSEN CHU, MEMBER  
DONALD ROCHA, MEMBER

#### **STAFF:**

NORBERTO DUEÑAS, CITY MANAGER'S OFFICE  
KARIN MURABITO, CITY ATTORNEY'S OFFICE  
JOSÉ SALCIDO, MAYOR'S OFFICE

#### **MISSION STATEMENT:**

To serve and strengthen community by providing access to lifelong learning, opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

RULES AND OPEN GOVERNMENT COMMITTEE

DATE

Subject: Neighborhoods Services and Education Committee Workplan

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**JANUARY 12, 2012 (NO MEETING)**

**FEBRUARY 9, 2012**

1. **Anti-Graffiti/Anti-Litter Semi-Annual Report** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with a semi-annual report on Anti-Graffiti and Anti-Litter Program.
2. **Report on Graffiti Restitution** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with an update on the City's Graffiti Restitution Rate, and seek Committee support for City Council approval for the updated Graffiti Restitution Rate.
3. **Neighborhoods Bi-Monthly Update** (City Manager's Office)  
**Purpose:** To provide the Committee with a bi-monthly update on neighborhood initiatives such as NeighborWalk and NeighborGoods.
4. **Schools/City Collaborative Bi-Monthly Update** (City Manager's Office)  
**Purpose:** To provide the Committee with a bi-monthly update on the partnership between schools and the City to maximize resources to serve the children, families and communities of San José.

**MARCH 8, 2012**

1. **Animal Care and Services Semi-annual Report** (Public Works)  
**Purpose:** To provide the Committee with a semi-annual update of the ongoing operations, policies and programs of the Animal Care and Services Division.
2. **Annual Update for the Engaged Volunteer Library Program** (Library)  
**Purpose:** To provide the Committee with the annual report on the Library's Volunteer Engagement Program.
3. **Neighborhoods Commission Quarterly Status Report (City Manager's Office)**  
**Purpose:** To provide the Committee with a quarterly update on the Neighborhoods Commission activities, including implementation of the approved Workplan.

**APRIL 12, 2012**

1. **Report on PDO/PIO in Lieu Fee Update** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Committee review and recommended Council consideration of recommended update to the in-lieu fees for the Parkland Dedication and Park Impact Ordinance.
2. **Community Gardens Program Update** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with a report on the status of the City's 19 existing community gardens as well as the new operational changes that are being implemented effective

January 2012.

3. **Neighborhoods Bi-Monthly Update** (City Manager's Office)  
**Purpose:** To provide the Committee with a bi-monthly update on neighborhood initiatives such as NeighborWalk and NeighborGoods.
4. **Schools/City Collaborative Bi-Monthly Update** (City Manager's Office)  
**Purpose:** To provide the Committee with a bi-monthly update on the partnership between schools and the City to maximize resources to serve the children, families and communities of San José.

**MAY 10, 2012**

1. **Annual Update on Partners in Reading and Family Literacy Program** (Library)  
**Purpose:** Committee report, discussion and feedback to staff on library adult and family literacy, program accomplishments for 2011 and expanded support generated for the effort.
2. **Grants and Bond-funded Parks and Recreation Capital Projects Status Report**  
(Parks, Recreation and Neighborhood Services)  
**Purpose:** Committee report, discussion and feedback to staff on grants and Measure P Bond Program parks and recreation capital projects.
3. **Parks, Recreation and Neighborhood Services (PRNS) Department Annual Report**  
(Parks, Recreation and Neighborhood Services)  
**Purpose:** Committee report, discussion and feedback to staff on annual report that highlights the accomplishments and programs of the Parks, Recreation and Neighborhood Services Department.
4. **Status Report on Family Camp** (Parks, Recreation and Neighborhood Services)  
**Purpose:** To provide the Committee with a status report on the Family Camp.
5. **Report on Key Legislative Items** (City Manager's Office/Intergovernmental Relations)  
**Purpose:** Committee update, discussion, and feedback to staff concerning pending State legislation in the Neighborhood Services City Service Area.

**JUNE 14, 2012**

1. **Annual Update on Early Care and Education Programs** (Library)

**Purpose:** To provide the Committee with the annual report on the Library's Early Care and Education Services for quality early care and education for children birth to five years of age.

2. **Neighborhoods Bi-Monthly Update** (City Manager's Office)

**Purpose:** To provide the Committee with a bi-monthly update on neighborhood initiatives such as NeighborWalk and NeighborGoods.

3. **Status Report on Parks Foundation** (Parks, Recreation and Neighborhood Services)

**Purpose:** To provide the Committee with a status report on the Parks Foundation.

4. **Schools/City Collaborative Bi-Monthly Update** (City Manager's Office)

**Purpose:** To provide the Committee with a bi-monthly update on the partnership between schools and the City to maximize resources to serve the children, families and communities of San José.