



# Memorandum

**TO:** MAYOR AND CITY COUNCIL

**FROM:** Councilmember Rose Herrera

**SUBJECT:** Request to Travel -  
League of California Cities  
November 16-18, 2011

**DATE:** October 25, 2011

Approved

Date:

10/27/11

Authorization for: Councilmember Rose Herrera

Location: San Diego, California

Conference Date: November 16-18, 2011

Source of Funds: League of CA Cities  
Mayor Council travel Fund

Purpose: Attending CA League of Cities  
Leaders Workshop/General Session as the President of  
Women's Caucus

cc: Dennis Hawkins, City Clerk