



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Dennis D. Hawkins, CMC

**SUBJECT:** SEE BELOW

**DATE:** April 21, 2011

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**SUBJECT: APPROVAL OF THE CELEBRATE CAMBRIAN FESTIVAL AS A CITY SPONSORED SPECIAL EVENT, TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT**

## RECOMMENDATION

1. Approve the Celebrate Cambrian Festival as a City Council sponsored Special Event.
2. Approve expending funds and accepting donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the May 10 Council Agenda for action.

## BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds in Special Event Accounts.

Councilmember Donald Rocha with support from the Camden Community Center, local businesses, and community volunteers is sponsoring the 6<sup>th</sup> Annual Celebrate Cambrian Festival to held on Sunday, August 28, 2011 at the Camden Community Center. The event brings together the residents from District 9 to a safe, healthy, and fun place for all ages. The main components of the festival include: a Kid's Fun Zone with bounce houses and activities run by Camden Community Center Staff; food and drink vendors; resource fair booths; live entertainment and community group showcases; and an art show for youth.

## ANALYSIS

Approval by the Rules and Open Government Committee and the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. Council District 9 will be using District funds to pay some expenses for the event. In compliance with existing fundraising disclosure requirements, Councilmember Rocha will report any cash or in-

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kind donations received for the event in his Disclosure of Fundraising Report. Approval of this memorandum will enable Council District 9, City departments and the Office of the City Clerk to proceed with the event. If cash donations are received, they will be deposited in accordance with the City's normal cash collection procedures. The City Clerk will return to the City Council for necessary actions involving the receipt and appropriation of funds consistent with the Special Events resolution and standard City procedures.

### **EVALUATION AND FOLLOW-UP**

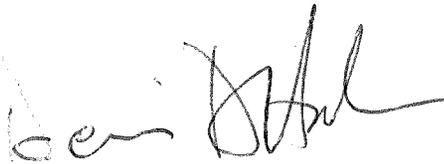
The Office of the City Clerk and Councilmember Rocha will issue an information memo detailing the results of the event.

### **COORDINATION**

This memorandum has been coordinated with the City Attorney's Office

### **CEQA**

Not a project.



DENNIS D. HAWKINS, CMC  
City Clerk

For questions, please contact Dennis Hawkins, City Clerk, at (408) 535-1275.