



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Jane Light

**SUBJECT: EARLY CARE AND EDUCATION
COMMISSION FY 2010-11
WORKPLAN**

DATE: October 14, 2010

Approved

Deana Ariza

Date

10/14/10

RECOMMENDATION

It is recommended that the Rules and Open Government Committee approve the Early Care and Education Commission workplan for FY 2010-2011.

OUTCOME

With the acceptance of these priorities for FY 2010-11, the Early Care and Education Commission would discuss and work on specific issues to study, review, evaluate and make recommendations to the City Council and the Library Department regarding issues concerning young children ages infant through five years and their families including early education and child care.

BACKGROUND

In September 2007, staff was directed to return with an analysis on all existing boards and commissions, and costs to staff each, looking at redundancies and opportunities for consolidation, efficiency, and elimination.

As part of the efforts to streamline efficiencies, the City Council approved the recommendation to use a new workplan template that each Board/Commission would prepare that focused on specific priorities, allowing direct and concise direction to the members of the bodies, while managing the time of the City support staff. The new workplan template will provide the City Council with clear detail about board and commission activity.

ANALYSIS

The Early Care and Education Commission held its annual retreat on August 2, 2010 specifically to develop the FY 2010-11 workplan in conjunction with Early Care and Education Services Unit

RULES AND OPEN GOVERNMENT COMMITTEE

October 13, 2010

Subject: **EARLY CARE AND EDUCATION COMMISSION FY 2010-11 WORKPLAN**

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staff. The attached workplan lists the priorities and activities discussed and agreed to by the Commission at their September 27, 2010 Commission meeting.

/s/

JANE LIGHT

Library Director

For more information call Dawn Perry, Manager Early Care and Education Services Unit at (408) 808-2624.

Attachment – Early Care and Education Commission Workplan for 2010-11

Objective for FY 2010-11**	Actions	Timeframe
Increase the number of quality ECE spaces to meet the diverse needs of San José families.	<p>Review semi-annual report on progress toward Strategic Work Plan goal of 80 Smart Start sites by 2014</p> <p>Review & provide input to plan for childcare providers to obtain Smart Start certification</p> <p>Review annual report on Family Child Care Training Program effectiveness</p> <p>Chair will appoint Commissioners as liaisons to other appropriate City Commissions in order to share information and leverage common goals</p> <p>Explore opportunities to highlight Smart Start 10yr. anniversary through existing communication</p> <p>Commission will explore new ways to recognize local childcare providers</p> <p>Commission will be represented at the 2011 Smart Start Conf., Children's Faire, Month of the Young Child activities & other events</p> <p>Commissioners will speak with at least one community group about the ECE Commission and City ECE Services programs</p> <p>Commissioners will identify and reach out to community organizations (i.e 4C's) to request informational presentations at upcoming Commission meetings</p> <p>Commission will request a presentation by the Dual Language Learner (DLL) Committee of Local Planning Council</p> <p>Commission will request a presentation by FIRST 5 on their parent participation initiatives</p>	<p>1/2011 & 6/2011</p> <p>2/2011</p> <p>6/2011</p> <p>9/2010</p> <p>2/2011</p> <p>2/2011</p> <p>4/2011</p> <p>6/2011</p> <p>Ongoing</p>
Increase public awareness and advocacy on the importance of quality early childhood experiences.	<p>Review opportunities for alignment with County's Early Learning Master Plan, Franklin-McKinley Children's Initiative, Yes, We Can READ, SJ2020 and other initiatives</p> <p>Commissioners will meet with each Council District office to provide current information on the status of childcare in San José</p>	<p>1/2011</p> <p>6/2011</p>
Integrate the City of San Jose Early Care and Education Strategic Work Plan with city, local, state, and national initiatives to ensure quality early care and education system	<p>Commission will request a presentation by the Dual Language Learner (DLL) Committee of Local Planning Council</p> <p>Commission will request a presentation by FIRST 5 on their parent participation initiatives</p> <p>Review opportunities for alignment with County's Early Learning Master Plan, Franklin-McKinley Children's Initiative, Yes, We Can READ, SJ2020 and other initiatives</p> <p>Commissioners will meet with each Council District office to provide current information on the status of childcare in San José</p>	<p>9/2010</p> <p>9/2010</p> <p>1/2011</p> <p>6/2011</p>

** Objectives are from the City of San José Early Care and Education "Investment in the Future" Strategic Work Plan 2009-2014 adopted by City Council, June 2009.