



Memorandum

TO: RULES AND OPEN
GOVERNMENT COMMITTEE

FROM: Leslye Krutko

SUBJECT: HOUSING AND COMMUNITY
DEVELOPMENT ADVISORY
COMMISSION (HCDC) FY 2010-11
WORKPLAN

DATE: October 7, 2010

Approved

Date

10/14/10

RECOMMENDATION

It is recommended that the Rules and Open Government Committee approve the HCDC workplan for FY 2010-2011.

OUTCOME

With the acceptance of these priorities for FY 2010-11, the HCDC would discuss and work on specific issues to study, review, evaluate and make recommendations to the City Council and the Department of Housing regarding the City's existing housing programs and policies, and new programs and policies that would further the City's housing goals. The Commission also advises the City Council and City Administration regarding the Community Development Block Grant (CDBG) program.

BACKGROUND

In September 2007, staff was directed to return with an analysis on all existing boards and commissions, and costs to staff each, looking at redundancies and opportunities for consolidation, efficiency, and elimination.

As part of the efforts to streamline efficiencies, the City Council approved the recommendation to use a new workplan template that each Board/Commission would prepare and focus on specific priorities, allowing direct and concise direction to the members of the bodies, while managing the time of the City support staff. The new workplan template will provide the City Council with clear detail about board and commission activity.

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ANALYSIS

The HCDC held its annual retreat on April 17, 2010 specifically to develop the FY 2010-11 workplan in conjunction with Housing Department staff. The attached workplan lists the priorities discussed and agreed by the Commission.

/s/

LESLYE KRUTKO

Director of Housing

For more information call Leslye Krutko, Director of Housing, at (408) 535-3851.

Attachment – Housing and Community Development Advisory Commission Workplan for 2010-11

Housing & Community Development Advisory Commission Workplan for FY 10-11

Objective for FY 2010-11	Actions	Timeframe
Provide oversight to the Housing Trust Fund (HTF)	<ul style="list-style-type: none"> - Review and make recommendations on Housing Trust Fund Applications 	As Needed
Participate in the development of the FY 2011-12 Annual Plan	<ul style="list-style-type: none"> - Review and comment on Consolidated Plan - Participate in Review Panels as needed - Hold public hearings - Evaluate process and provide recommendations for continued improvement, including: <ol style="list-style-type: none"> 1. Funding allocations 2. Application process 3. Funding priorities 	Spring 2011
Participate in the development of the FY 2009-10 CAPER	<ul style="list-style-type: none"> - Review and comment on the CAPER - Hold public hearing 	Fall 2010
Participate in the General Plan (GP) Process	<ul style="list-style-type: none"> - Provide feedback on GP amendments coming before the City Council - Study session and discussion on new GP 2040 - Updates on General Plan Task Force 	Spring/Fall
Evaluate Commission's role in grant management oversight	<ul style="list-style-type: none"> - Consider widening the Commission's scope to other federal grants - CDBG Funding Recommendations 	Ongoing
Accept updates on homelessness & foreclosure issues	<ul style="list-style-type: none"> - Review and provide input on the City's response to homelessness, including Destination:Home. - Review and provide input on the City's response to foreclosures 	TBD
Accept Legislative Report	<ul style="list-style-type: none"> - Review and provide direction on legislation impacting housing and community development 	TBD
Provide input on inclusionary housing lawsuit & ordinance changes	<ul style="list-style-type: none"> - Review the current lawsuit - Review legal cases, including Patterson and Palmer - Review and provide feedback on any ordinance changes 	FY 2010-11
Engage in efforts relating to regional planning	<ul style="list-style-type: none"> - Learn about and make recommendations regarding the implementation of SB 375 and other regional planning efforts 	FY 2010-11
Engage in discussions about the park fee policy for affordable housing	<ul style="list-style-type: none"> - Review the ordinance that implements the new 50% Parkland fee for affordable housing - Consider issues surrounding treatment of projects in the pipeline 	June 2010, Fall
Weigh strategies for improving communication about affordable housing	<ul style="list-style-type: none"> - Develop recommendations on how to reframe the language/messaging on affordable housing 	Ongoing
Educational Presentations	<ul style="list-style-type: none"> - Hold study session presentations to educate the Commission on housing issues 	Ongoing