



Memorandum

**TO: RULES AND OPEN GOVERNMENT
COMMITTEE**

FROM: Mayor Chuck Reed
Chair Nora Campos

**SUBJECT: NEIGHBORHOOD SERVICES &
EDUCATION COMMITTEE WORKPLAN**

DATE:

Approved	<i>Chuck Reed</i>	Date	<i>1/7/10</i>
Approved	<i>Nora Campos RF</i>	Date	<i>1/7/10</i>

RECOMMENDATION

Approval of the Neighborhood Services and Education Committee workplan for the period January through June 2010 and setting its meeting schedule on the second Thursday of each month at 1:30 p.m. in Rooms W118-119.

WORKPLAN CONTENTS

**NEIGHBORHOOD SERVICES AND EDUCATION
COMMITTEE WORKPLAN
January – June 2010**

COMMITTEE MEMBERS:
NORA CAMPOS, CHAIR
JUDY CHIRCO, VICE CHAIR
KANSEN CHU
PIERLUIGI OLIVERIO

STAFF:
NORBERTO DUEÑAS, CMO
BARBARA JORDAN, CAO
LAURYN LIVENGOOD, MAYOR'S OFFICE
RICHARD KEIT, REDEVELOPMENT AGENCY

MISSION STATEMENT: To serve, foster and strengthen community by providing access to lifelong learning, opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

RULES AND OPEN GOVERNMENT COMMITTEE

Re: Neighborhood Services and Education Committee Workplan

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JANUARY 14, 2010 - CANCELLED

FEBRUARY 11, 2010

1. Animal Care and Services Semi-annual Report (General Services) – *Details the ongoing operations, policies, and programs of the Division. (Deferred from 12/10/09)*
2. Library Parcel Tax Oversight Committee Annual Report for Fiscal Year 2008-09 (Library) – *The Library Parcel Tax Oversight Committee is charged with reporting annually on the status of the Library Parcel Tax and that its revenues and expenditures are consistent with the intent of the measure passed in 2004 and reports to the Council through the NSE Committee (Deferred from 12/10/09).*
3. Review of Quarterly Performance Measure Reporting (Neighborhood Services CSA)
4. Update on Recreation E-Commerce System (RECS) (Parks, Recreation and Neighborhood Services) – *Report will provide a progress report on the Recreation E-Commerce System Program. (Deferred from 12/10/09)*
5. Report on PDO/PIO in Lieu Fee Adjustment (Parks, Recreation and Neighborhood Services) – *Report will include the recommended annual update to the in-lieu fees for the Parkland Dedication and Park Impact Ordinance which would take effect in February 2010. (Deferred from 09/10/09, 10/8/09, 11/12/09, 12/10/09)*
6. Happy Hollow Park and Zoo Pre-opening Report (Parks, Recreation and Neighborhood Services) – *Provide a status report on the opening of the Happy Hollow Park and Zoo.*
7. PRNS Annual Report (Parks, Recreation and Neighborhood Services) – *Provide a report that highlights the accomplishments and programs of the Parks, Recreation and Neighborhood Services Department.*
8. Schools/City Collaborative Bi-Monthly Update (City Manager's Office) – *The City of San Jose has a long history of working with school districts to support city and district goals. The mission of the Schools and City Collaborative is "to develop sustaining partnerships to maximize resources to serve our children, families, and the community."*

MARCH 11, 2010

1. Report on Partners in Reading (Library) – *Report on the development of Library's new program services in adult and family literacy, program accomplishments for 2009 and the expanded support generated for the literacy effort.*
2. Re-use Status Update (Parks, Recreation and Neighborhood Services) – *Update of six satellite and neighborhood community centers on the 2009 Re-use List.*
3. Report on Parks Capital Program (Parks, Recreation and Neighborhood Services) – *Report will include status on Measure P Bond Program and a general Parks Capital update associated with grant activity.*
4. Report on Key Legislative Items (City Manager's Office/Intergovernmental Relations) – *Accept the staff memorandum and attached 2010 State Legislative Bill Matrix concerning pending State legislation in the Neighborhood Services City Service Area.*
5. Update on Neighborhoods Commission (City Manager's Office) – *Provide an update on the Neighborhoods Commission activities including implementation of the approved workplan.*

Started: 11/2/2009

Revised: 1/7/2010

RULES AND OPEN GOVERNMENT COMMITTEE

Re: Neighborhood Services and Education Committee Workplan

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APRIL 8, 2010

1. Homework Centers and Live Homework Help Status Report (Library) – *An update on library programs that provide homework assistance, including homework centers in the library, as well as online live homework help to support students through early college, as well as adult learners.*
2. Schools/City Collaborative Bi-Monthly Update (City Manager's Office) – *The City of San Jose has a long history of working with school districts to support city and district goals. The mission of the Schools and City Collaborative is "to develop sustaining partnerships to maximize resources to serve our children, families, and the community."*

MAY 13, 2010

1. Library Early Care and Education Status Report (Library) – *An update on programs of the Early Care and Education Unit of the Library, including the CDBG-funded Family Child Care Training Program, as well as Smart Start Program and Early Care and Education Strategic Plan activities.*
2. Homeless Update (Housing) – *Accept the report regarding efforts to end and prevent homelessness in San Jose*
3. Review of Quarterly Performance Measure Reporting (Neighborhood Services CSA)
4. Status Report on Golf Courses (Parks, Recreation and Neighborhood Services)
5. Anti-Graffiti/Anti-Litter Semi-Annual Report (Parks, Recreation and Neighborhood Services) – *Report will provide the regular update on the Anti-Graffiti/Anti-Litter Program.*
6. Capital Infrastructure Team Progress Report (Parks, Recreation and Neighborhood Services) – *Provide a progress/status report on the PRNS Capital Infrastructure Team.*

JUNE 10, 2010

1. Report on Engaged Volunteers Grant (Library) – *A report on the Library's new model for engaging volunteers based in a collaborative framework.*
2. Report on Inclusive Early Literacy Services for Young Children (Library) *A report on the Library's grant-funded project from the California State Library with the Inclusion Collaborative for development of resources for early educators and of in-library school readiness activities that are more inclusive of and beneficial for children with autism and other disabilities, as well as English language learners.*
3. Update on Neighborhoods Commission (City Manager's Office) – *Provide an update on Neighborhoods Commission activities including implementation of the approved workplan.*
4. Schools/City Collaborative Bi-Monthly Update (City Manager's Office) – *The City of San Jose has a long history of working with school districts to support city and district goals. The mission of the Schools and City Collaborative is "to develop sustaining partnerships to maximize resources to serve our children, families, and the community."*

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