



Memorandum

TO: Rules and Open Government
Committee

FROM: Mayor Chuck Reed

SUBJECT: Silicon Valley Workforce
Investment Network Board
Nomination

DATE: December 10, 2009

APPROVED:

Chuck Reed

DATE:

12/10/09

RECOMMENDATION

Approve the appointment of Erin Wright, District Hiring Manager for Safeway, San Jose to serve as a private sector representative on the SVWIN Board of Directors as required by law.

BACKGROUND

The Mayor of the City of San José, as Chief Local Elected Official (CLEO) under the Workforce Investment Act, is responsible for establishing the membership and structure of the Local Workforce Investment Board (WIB) for San José and southern Santa Clara County. The WIB, known as the Silicon Valley Workforce Investment Network (SVWIN) Board of Directors, shall consist of 45 members appointed by the CLEO, such that a majority of the local board membership are representatives of business and private industries.

Currently, the SVWIN WIB membership roster has 41 Board Members: 14 public Sector and 27 business/ private industry representatives.

Attachment

ERIN WRIGHT

4950 Alamden Expressway San Jose, CA 95118 • erin.wright@safeway.com

Seeking to continue fostering my involvement with the Community by taking an active role as a Board Member of work2future.

SUMMARY OF PROFESSIONAL HIGHLIGHTS

Awards & Achievements

- 2007 Employer of the Year- Momentum Employment Services
- 2007 People Development Award- Safeway, Inc
- 2007 Employer of the Year- Department of Rehabilitation
- 2007 Partnership Award- Abilities United
- 2008 Partnership Award- Abilities Untied
- 2009 Recognition Award- Abilities United
- 2009 Recognition Letter- Social Services Agency of Santa Clara County
- 2009 Employer of the Year- Community and Employment Options
- 2009 Employer of the Year- Employment Connect
- Coordinated a 700+ applicant Job Fair at Employment Connect
- Coordinated all hiring efforts for the Safeway Market Store located in downtown San Jose- 200+ applicants were hired.

Advisory Board Member

- Industrial Advisory Board Chairman- Center For Employment Training
- Advisory Member- Evergreen Valley College

CURRENT AGENCY PARTNERSHIPS

- | | |
|----------------------------------|--|
| ▪ Employment & Community Options | ▪ Hope Services |
| ▪ Goodwill of Silicon Valley | ▪ CET |
| ▪ San Jose Job Corps | ▪ Metro ED |
| ▪ Work2Future | ▪ TransAccess |
| ▪ Catholic Charities | ▪ Sacred Heart Community Services |
| ▪ InnVision | ▪ Jewish Family Services |
| ▪ Project Hired | ▪ Services for Brain Injury |
| ▪ Gavilan College | ▪ EHC Lifebuilders |
| ▪ Momentum Employment Services | ▪ East Side Union High School District |

PROFESSIONAL EXPERIENCE

Safeway, San Jose, CA

03/2005- Present

District Hiring Manager

- Acts as a professional; executing and enforcing company standards, policies and procedures. Is responsible for dealing with and handling confident and sensitive information and materials.
- Communicating and building working relationships with District Managers, Store Managers on best practices for the good of the company.
- Manages and oversees specific geographical areas pertaining to all hiring processes and standards including but not limited too:
 - Work Verification (I-9 Compliance)
 - WOTC Tax Credits
 - Training & Mentoring
 - Coordinating, organizing and attend job fairs and community events
 - Conduct employer presentations
 - Mock interviews within the various agencies
 - Courtesy Clerk Utilization
 - Staffing Optimization
 - Supporting all retail functions within the organization