



Memorandum

TO: RULES AND OPEN GOVERNMENT COMMITTEE **FROM:** Scott P. Johnson

SUBJECT: SEE BELOW

DATE: 11-12-09

Approved

Deana Silva

Date

11/12/09

SUBJECT: PUBLIC SAFETY, FINANCE & STRATEGIC SUPPORT COMMITTEE (PSFSS) ADDITION

RECOMMENDATION

Add to the Public Safety, Finance & Strategic Support Committee work plan for the December 17, 2009 meeting an item regarding the FY 2008-09 audit of the Hayes Mansion.

BACKGROUND

Effective January 1, 2004, the City entered into an agreement (Agreement) with Dolce International/San Jose Inc. to manage and operate the Hayes Mansion. Per the Agreement, an audit of the books and records of the Hayes Mansion shall be performed each year by a firm of independent certified public accountants.

This memorandum being presented will be the independent auditor's reports to Council on the FY 2008-09 audit of the Hayes Mansion. The independent auditor's reports include:

- Independent Auditor's Report and Financial Statements
- Independent Auditor's Report on Applying Agreed-Upon Procedures
- PSFSS Committee Report (Management Letter)

Scott P. Johnson
SCOTT P. JOHNSON
Director, Finance

For questions, please contact Julia Cooper, Assistant Director at (408) 535-7011.