



# Memorandum

**TO:** Honorable Mayor &  
City Council Members

**FROM:** Lee Price, MMC  
City Clerk

**SUBJECT:** The Public Record  
May 8-15, 2009

**DATE:** May 15, 2009

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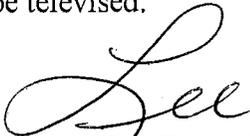
## ITEMS TRANSMITTED TO THE ADMINISTRATION

## ITEMS FILED FOR THE PUBLIC RECORD

- (a) Memorandum from Deputy Director of Finance Julia Cooper to City Clerk Lee Price dated May 8, 2009 regarding the Director's TEFRA Public Hearing (on file in the Office of the City Clerk).
- (b) Letter from David S. Wall to Mayor Reed and City Council dated May 8, 2009 regarding "Protect "Independent Nurseries" from the bogus Water Conservation Ordinance."
- (c) Letter from Nguyen Ngoc Tien to Mayor Reed dated May 14, 2009 regarding the death of Daniel Pham.
- (d) Notification letter from San Jose Water Company to City Clerk Lee Price received May 14, 2009 regarding proposed rate increase by San Jose Water Company (Application No 09-05-001).
- (e) Letter from David S. Wall to Mayor Reed and City Council dated May 14, 2009 regarding "The Adventures of Members TPAC (San Jose Contingent) and the \$100 stipend."
- (f) Letter from David S. Wall to Mayor Reed and City Council dated May 14, 2009 regarding "The Ghetto Life: Update on the SCEP."
- (g) Letter from Mike Flaughter to Mayor Reed and City Council dated May 14, 2009 regarding response to Silicon Valley Rapid Transit Corridor (BART to Silicon Valley) Draft EIS.
- (h) Letter from Deputy Clerk of the Board Michele King to City Clerk Lee Price dated May 15, 2009 regarding copy of the Notice of Public Hearing for Flood Control Benefit Assessment Rates for Fiscal Year 2009-2010 (on file in the Office of the City Clerk).

Honorable Mayor and City Council Members  
May 15, 2009  
Subject: The Public Record May 8-15, 2009

- (i) Letter from David S. Wall to Mayor Reed and City Council dated May 15, 2009 regarding "EDS Staff jeopardizes Mayor Reed's, Members TPAC and Public safety."
- (j) Memorandum from Communication Director Tom Manheim dated May 15, 2009 regarding Senior Citizen's Commission request to be televised.

  
Lee Price, MMC  
City Clerk

LP/np

Distribution: Mayor/Council  
City Manager  
Assistant City Manager  
Assistant to City Manager  
Council Liaison  
Director of Planning  
City Attorney  
City Auditor  
Director of Public Works  
Director of Finance  
Public Information Officer  
San José Mercury News  
Library



PUBLIC RECORD a

# Memorandum

**TO:** Lee Price  
City Clerk

**FROM:** Julia H. Cooper

**SUBJECT:** Public Record  
Director's TEFRA Public Hearing

**DATE:** May 8, 2009

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Attached are Certificate No. 2009-3, Meeting Report, sign-in sheet, agenda packet, City Council memo from Housing Department and Notice of Public Hearing for the Director's TEFRA Public Hearing of May 7, 2009, as requested by City of San José as Issuer. The hearing was published and the agenda was posted as required by law.

Please file as part of the public record. If you have any questions, please call Peter Detlefs at extension 57015.

  
JULIA H. COOPER  
Deputy Director of Finance

**Attachments**

(On file in the Office of the City Clerk)

cc: Mark DeCastro, City Attorney's Office

David S. Wall

RECEIVED  
San Jose City Clerk

May 8, 2009

2009 MAY -8 P 12: 14

Mayor Reed and Members San José City Council  
200 East Santa Clara Street  
San José, California 95113-1905

**Re: Protect "Independent Nurseries" from the bogus Water Conservation Ordinance.**

One of the glaring omissions from the Memorandum authored by the Director of Environmental Services Department, dated (04.22.09), entitled, "**City of San José Drought Response**" tendered to the Transportation and Environment Committee (Agenda Item 3.3: (05.04. 09)) was any mention concerning **the negative impact to the business community whose economic livelihoods materially depend on potable water.** There are a plethora of other "problems" with the aforementioned "Memorandum" which will be flushed out under separate covers.

**This letter concerns itself with one segment of the business community, the Independent Nurseries doing business within the City of San José.**

**There are several of them.** I will discuss two for today's communication.

**Manthey's Nursery (Council District 7)**  
327 San José Avenue  
San José, Ca. 95125  
408-293-6269

**Almaden Valley Nursery (Council District 10)**  
158000 Almaden Expressway  
San José, Ca. 95120  
408-997-1234

**Let me be perfectly clear, I am not an Agent for either entity and I do not represent the interests of either of the aforementioned entities on any issue.**

**Manthey's Nursery** is of particular import for the City in that the propagation of Azalea's, a drought resistant shrub, is not to be found any where in the Santa Clara County and adjoining Counties. The owner operator, Mr. Eugene L. Cook has been providing this service to our community for at least fifty (50) years. He is nothing short of a Master of propagation science (whose experience should be taught in every school) and among many other talents, he's a "great guy".

**Almaden Valley Nursery** is an exceptional value to the City on many levels. The owner operator, Mr. Matthew Lepow offers exceptionally high quality cultivars of roses and varieties of other plants not found either in volume or quality any where else within the City. Mr. Lepow and his staff also provide an unending avenue for education and assistance in plant maintenance, pruning, the proper use of fertilizers and organic pesticides. (Excellent assortments of culinary herbs and California Native plants are in stock).

**A Sewer Hook-Up Moratorium will protect all established businesses whose economic livelihoods materially depend on potable water.** These are two of them.

*Respectfully submitted,*

**Cc: City Attorney / Auditor / City Manager**

*David S. Wall*  
05.08.09

**Vietnamese American Community of Northern California  
2129 South 10th Street, San Jose, CA 95112**

Tel:  
Email

May 14, 2009

To: Mayor Chuck Reed  
Office of Mayor Chuck Reed  
200 East Santa Clara Street  
San Jose, Ca 95113

Re: The death of Daniel Pham  
shot and killed by San Jose police on May 10, 2009

Dear Mayor Reed,

I am writing on behalf of the family of Daniel Son Pham, who was shot and killed by two police officers of the San Jose Police Department on May 10, 2009, and on behalf of concerned members of the Vietnamese American Community of Northern California. We earnestly urge the Mayor and the City Council take immediate action to ensure a thorough and impartial investigation into this police shooting incident. In particular the following questions must be raised and answered.

1. Did the police officer exhaust all other methods possible in order to subdue the victim before shooting the weapon as a last resort?
2. In a typical situation, a police officer would be trained to shoot at an aggressor if the aggressor does not comply with an officer's orders. However, the officer in this situation was informed by the brother that the victim suffered from a mental illness. Is it out of the ordinary that the officer would still shoot, knowing that a mental disability could render a person unable to communicate or unable to act rationally?
3. With the victim standing isolated in the backyard holding a small knife, what makes the situation so dangerous that a police officer would have to shoot at the victim? Where was the immediate and direct threat in this particular situation.

4. Our community has not forgotten the senseless tragedy six years ago when Bich Cau Tran was shot to death by the San Jose police. This tragedy has now been repeated with the police shooting of Daniel Son Pham. After these tragic incidents, will San Jose residents be comfortable calling 911 to ask for police assistance in cases of domestic disturbance like these?

We hope you and your colleagues will help to clear up these concerns. We urge you to evaluate the law enforcement methods used to preserve order in our city. The Pham needed the help of our Police Department, not the violent end that he suffered.

The Vietnamese American Community of Northern California will hold a candlelight vigil in front of City Hall at 200 East Santa Clara Street, San Jose, CA 95113, on Thursday, May 14, at 8:00 P.M. Your presence will be much appreciated.

Respectfully,



A handwritten signature in black ink, appearing to read "Nguyen Ngoc Tien".

Nguyen Ngoc Tien  
President, Vietnamese American Community  
of Northern California  
(408) 242-4056

cc: -San Jose City Council Members  
-Dolores Carr, District Attorney Office  
-San Jose City Clerk  
-Various Vietnamese American Associations

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RECEIVED  
San Jose City Clerk

2009 MAY 14 P 3:40

PARA INFORMACIÓN EN ESTE AVISO EN ESPAÑOL, POR FAVOR LLAME 408.279.7900

**NOTIFICATION OF PROPOSED RATE INCREASE BY  
SAN JOSE WATER COMPANY (APPLICATION NO. 09-05-001)**

On May 1, 2009, San Jose Water Company (SJWC) filed Application A.09-05-001 with the California Public Utilities Commission (CPUC) requesting authority to increase its authorized Cost of Capital (COC) for the period from January 1, 2010 through December 31, 2012. If approved by the CPUC, SJWC's revenues would increase by \$5,118,000 or about 2.50%.

Cost of Capital is a financial term defining how much a corporation is allowed in rates as a return on its invested capital. In this proceeding the CPUC will determine SJWC's reasonable costs of long-term debt and common stock that are part of the authorized Cost of Capital. The authorized COC will then be applied to the capital investment authorized for SJWC.

The purpose of this notice is to inform customers of the filing of A.09-05-001 and to provide instructions on how to provide input in the process.

**SUMMARY OF KEY REASONS FOR SJWC'S REQUEST**

- SJWC believes approval of this request is necessary for it to attract capital to meet its obligations to serve its customers safely and efficiently.
- SJWC's proposal will assist it in maintaining an investment-grade rating thereby reducing the overall financing costs and contribute to SJWC's ability to provide high quality, reliable water service at reasonable rates.
- SJWC's authorized COC determines the investment return for shareholders of SJWC.

**SJWC's REQUEST**

If SJWC's proposal is adopted, a typical residential metered customer with a 3/4" meter using 15 CCF of water per month would see a monthly water bill increase of \$1.36 or 2.76% from \$49.30 at present rates (May 2009) to \$50.66 in 2010. For a typical residential metered customer in the Mountain District with a 3/4" meter using 15 CCF of water per month would see a monthly water bill increase of \$4.99 or 3.69% from \$135.25 at present rates (May 2009) to \$140.24 in 2010. Your actual monthly water bill may vary from the amount listed above due to surcredits or surcharges in effect from time to time.

**EVIDENTIARY HEARINGS**

The CPUC may hold Evidentiary Hearings (EH) on this matter. At the EH formal parties of record that provide testimony are subject to

cross examination before an Administrative Law Judge (ALJ). These hearings are open to the public to attend and listen, but only those who are formal parties of record can participate. If an EH is scheduled, it would be to analyze the need for the proposed rate increase and the allocation of any approved increases among different classes of customers. The Division of Ratepayer Advocates (DRA) consisting of engineers, accountants, economists and attorneys will independently evaluate the proposal and present their analysis and recommendations for the CPUC at the EH. Once hearings are complete, the ALJ will consider all of the evidence presented and release a draft decision. The CPUC may approve the proposed requests for SJWC, approve a draft decision offered by the ALJ, or may approve an alternate decision filed by a CPUC Commissioner. The final decision may differ from SJWC's original request.

#### **THE CPUC PROCESS**

Written public comment by SJWC customers is very much desired by the CPUC and may be sent to the CPUC's Public Advisor's Office (PAO). The PAO will assist members of the public who want to participate in CPUC proceedings. If you wish to participate or comment on this application, please contact the Public Advisor's Office, 505 Van Ness Avenue, San Francisco, CA 94102, or by e-mail at [public.advisor@cpuc.ca.gov](mailto:public.advisor@cpuc.ca.gov). When sending an e-mail or writing a letter, please reference "A.09-05-001, the Cost of Capital application." To contact the PAO, please call 866.849.8390, toll free, or 415.703.2074 for comments or questions.

Public comments will become part of the formal public comment correspondence file for this proceeding. All e-mails and letters are circulated to the assigned Commissioner, ALJ, and CPUC staff reviewing this application.

#### **ADDITIONAL INFORMATION**

Additional information regarding the Cost of Capital application may be obtained from SJWC. A copy of the application may be inspected at the business office located at 110 West Taylor Street, San Jose, CA 95110. You can also call 408.279.7900 for more information. The application is also posted on the company's website at [www.sjwater.com](http://www.sjwater.com).

*PARA INFORMACIÓN EN ESTE AVISO EN ESPAÑOL, POR FAVOR LLAME 408.279.7900*



110 West Taylor Street • San Jose, CA 95110  
408.279.7900 • [www.sjwater.com](http://www.sjwater.com)  
Se habla español

David S. Wall

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San Jose City Clerk

May 14, 2009

2009 MAY 14 P 3:59

Mayor Reed and Members San José City Council  
200 East Santa Clara Street  
San José, California 95113-1905

**Re: The Adventures of Members TPAC (San José contingent) and the \$100 stipend.**

**Comments by Mayor Reed suggest City Workers forego "step pay increases" to help budget.**

**Should Mayor Reed, Council Members Campos & Nguyen forfeit their "stipend"?**

The Treatment Plant Advisory Committee (TPAC) is a virtually unknown group (as to the name of their committee, *only*) that meets the second Thursday of every month to discuss, and vote, briefly, on matters concerning the San José / Santa Clara Water Pollution Control Plant.

The meeting starts at 4:30 P.M. When I say "briefly", the entire meeting can last about five (5) minutes from start to finish. Literally, millions of taxpayer dollars can fly by without as much as a, "hey wait a minute!"

For fairness, the meeting can last at least five minutes more. One meeting I recall may have lasted twenty-one minutes, but this was a mistake and it has not been repeated.

TPAC has four members from representing San José's interests. They are Mayor Reed (Chairman of the TPACers), Councilmember Campos, Councilmember Nguyen and Deputy City Manager Shikada. There are other TPAC members representing the lesser potentates fro the Cities of Santa Clara and Milpitas. Also, the even lesser potentates from Cupertino and West Valley Sanitation Districts are Members.

ALL MEMBERS TPAC receive one hundred dollars (\$100.00) "stipend" per meeting no matter how long it lasts. It is the "quickest \$100 I know about" or the most expensive elevator ride from the 18<sup>th</sup> floor to the 10<sup>th</sup> floor the San José taxpayers have to pay for.

**Only Deputy City Manager Shikada declines to take the "stipend".**

I figure that in this tough budgetary time, Mayor Reed and Council; asking City employees to forgo "step pay increases", negotiated in good faith by all parties concerned, is disingenuous at best. Especially when Mayor Reed and Council Members; who are "still on the clock" during a TPAC meeting (from start to finish); then shamelessly squeeze an additional \$100 out of those sleepy, overworked and hungry taxpayers only to poor mouth the City budget to the dutiful City employees.

This \$100 Public Official enrichment program should soon see its last day in the sun.

Cc: City Attorney / Auditor / City Manager  
Members TPAC

Respectfully submitted,

David S. Wall  
05.14.09

David S. Wall

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Jose City Clerk

May 14, 2009

2009 MAY 14 P 4:00

Mayor Reed and Members San José City Council  
200 East Santa Clara Street  
San José, California 95113-1905

**Re: THE GHETTO LIFE: UPDATE ON THE SCEP**

On Wednesday, (05.13.09) approximately 1452 hours, after the "RULES AND OPEN GOVERNMENT COMMITTEE meeting, I ventured over to North Tenth Street @ Horning Street to "take the pulse" of the SCEP (Shopping Cart Entitlement Program). I arrived on station and found twelve (12) stolen and abandoned shopping carts *A 20% decrease of theft of shopping carts from last Wednesday is hereby recorded.*

*Garbage is mainly contained in several stolen and abandoned shopping carts.*

*The breakdown of ownership of the stolen and abandoned shopping carts is as follows;*

DaI Thanh Supermarket (2), Unmarked (1), FoodMaxx (1), Trader Joe's (1), Nijiya Market (1), New India Bizar (1), PetsMart (1), OSH (1), Tropicana Foods (1), Mi Pueblo (1) and The Container Store (1).

**\*\*\*special note\*\*\*** the overall cleanliness of Shopping carts in stores should be addressed by some government agency. Unsuspecting customers may use excrement coated shopping carts without knowledge.

**Welfare Check of the Railroad Tracks Resident(s).**

A "welfare check" to establish the status of any and all occupant(s) along the railroad tracks proceeding Northbound, approximately one hundred and twenty (120) yards on the railroad tracks from North Tenth Street @ Horning Street; *was* carried out.

*There was one interview this week.*

Melvin was sitting on "the tracks" across from "Hector's" sprawling hooch compound. He was eating a macaroni salad out of a Styrofoam cup with an opened twenty-four ounce of Bud light resting on the ground and a 40 ounce King Cobra Malt liquor in a brown paper bag. I asked Melvin, "where's Hector?" Melvin replied, "he ain't here right now. I don't know where he is at."

I asked Melvin about the Rescue Mission and he had nothing but kind words for the "Mission". He said, "they feed you, they have showers and a place to lie down." I asked, "do they let you down a few cold, frosty beers there?" Melvin said, "oh, no they do not." "So you come down here on the tracks to down a few?" "Yes, I do. Then I go back to the Mission for a nap. By the way, Hector gets out of control with his drinking, did you know that?" "Well, Melvin, that depends on your perspective. For example you have two open containers, one beer and one malt liquor. Isn't that an example of being out of control?" "No way, I take a sip from only one at a time." "Right you are Melvin!" I then asked Melvin if there was anything he needed and he said he had been "blessed with everything (he needed) and was doing just fine".

The "gang graffiti" has been painted out and Melvin said of Manuel's black rooster who was out, "watch that rooster hop back in his yard!" As I left Melvin, and proceeded southbound on the tracks, as I approached the black rooster, sure enough he sort of half "hopped" and half-flew over the fence landing safely back in Manuel's yard.

*Respectfully submitted,*

**Cc: City Attorney / Auditor / City Manager / Chief of Police  
Director PBCE**

*David S. Wall  
05.14.09*

# Berryessa Citizens Advisory Council

May 14, 2009

City of San José - San José City Hall  
200 East Santa Clara St.  
San José, CA 95113

Subject: Response to Silicon Valley Rapid Transit Corridor (BART to Silicon Valley) Draft EIS

Dear Mayor Chuck Reed,

The Berryessa Citizens Advisory Council (BCAC) supports the memo from Kansen Chu to the City of San Jose Rules and Open Government Committee, Dated April 30, 2009 regarding Berryessa as a Terminus for BART. In this memo the council member expressed concerns about the Berryessa Station being the terminus of BART to San Jose. We agree with the council member that further study is needed to adequately provide for this as a potential option. We support well planned and implemented transportation that serves business and residents alike and enhances the quality of life for the community and the city of San Jose.

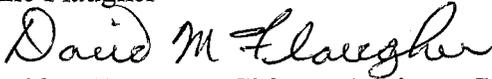
We appreciate the potential commercial and retail development that this would bring to our community and city. Over the years of planning the proposed line was presented as passing through Berryessa and continuing through downtown San Jose to eventually link to the airport through a people mover. We believe that this is still the best build plan that has been presented by VTA at present. The Berryessa station would be one of several stations and transfer points in the south bay that would connect to other transportation opportunities. This would have the desired effect of spreading the opportunity to access the BART system at many points and also spreading the load of interfacing to surface streets at many points in the south bay.

With a Berryessa Terminus these interfaces are not desirable as the local streets are residential in nature not capable of handling the shift of traffic that would occur with the concentration of traffic in the surrounding residential areas. A BART Terminus without adequate connection to transportation corridors will cause the community to suffer from congested streets, isolation from downtown businesses, entertainment and civic activities as well as other physical, environmental and social negative effects. This could more than offset the commercial and retail gains provided by the station. We believe that there are alternatives that provide better connections to existing and future transportation routes. Even with the eventual development of a Mabury interchange with U.S. 101 traffic flow for users of a Berryessa Terminus will not be as advantageous as with other station sites since Berryessa Road does not and is not planned to have an interchange with U.S. 101 as well as impacts to the north, interchanges at old Oakland and old Bayshore highway can not be fully mitigated. Additional concerns are that these same interchanges are at the southern part of the planned North San Jose development area with its planned 80,000 new jobs. How will the travel to those jobs interact with a Berryessa Terminus especially travel of commuters from south.

We look at examples of Bart Terminuses in the past as well as the current such as Daly City and Pittsburg where lines were stopped just inside a service area and the resulting problems that have continued for decades before service was taken to SFO for example or proposed to a more dispersed set of access points.

We would like the City of San Jose and VTA explore other alternatives for the terminus station that would have better opportunities to link with current and future transportation and commercial corridors.

Mike Flaughner



President Berryessa Citizens Advisory Council

- cc. Chuck Reed, Mayor, San Jose  
City of San Jose Council Members:  
P. Constant (District #1)  
A. Kalra (District #2)  
S. Liccardo (District #3)  
K. Chu (District #4)  
N. Campos (District #5)  
P. Oliverio (District #6)  
M. Nguyen (District #7)  
R. Herrera (District #8)  
J. Chirco (District #9)  
N. Pyle (District #10)  
San Jose City Manager - D. Figone  
VTA Environmental Planning – Tom Fitzwater

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San Jose City Clerk

2009 MAY 15 A 8:37

May 15, 2009

To Whom It May Concern:

Enclosed please find a copy of the Notice of Public Hearing for Flood Control Benefit Assessment Rates for Fiscal Year 2009-2010 and a copy of the Benefit Assessment Report.

(on file in the Office of the City Clerk)

Please display this notice and the report for public viewing at your facility for 30 days.

If you have any questions regarding these materials, please feel free to contact me at District Headquarters at (408)265-2600, ext. 2711.

Your assistance in this matter is greatly appreciated.

Sincerely,



Michele King  
Deputy Clerk  
Office of the Clerk of the Board

Enclosures

David S. Wall

PUBLIC RECORD 1

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San Jose City Clerk

May 15, 2009

2009 MAY 15 A 11: 01

Mayor Reed and Members San José City Council  
200 East Santa Clara Street  
San José, California 95113-1905

**Re: ESD Staff jeopardizes Mayor Reed's, Members TPAC and Public's safety.**

**ESD Command Staff: Unsafe at any administrative speed.**

**Director and several Deputies should be fired. (Actually, most should never have been hired.)**

At and during the Treatment Plant Advisory Committee (TPAC) meeting yesterday, (Thursday 05.14.2009), the number of ESD command staff and support staff filled **Room T-1047** beyond reasonable and safe limits creating a situation that should have required the presence of the **FIRE MARSHAL** and that of the **SAN JOSÉ POLICE**. Both public safety entities were needed to insure the safety of Mayor Reed, Council Members Campos and Nguyen, other Members TPAC, TPAC support staff and the sole member of the Public. Neither was summoned.

Several ESD staff even came in late to the TPAC meeting compounding the problem through their disruption of the proceedings and that they closed the door behind them, stood two abreast and two deep with a Deputy Director and her corresponding girth blocking safe egress from the room should an emergency situation had arisen.

I have previously documented the conduct of the Director of Environmental Services Department in regards to his flamboyant use of entourage to support his "dog and pony shows".

It is painfully obvious that ESD is awash in overpaid administrators who have very little to do and that they repeatedly converge on a room (**T-1047**) and in doing so create a public safety nuisance. If the Director of ESD cannot answer questions at TPAC, get one that can.

**The FIRE MARSHAL should inspect Room T-1047.** *Emphasis should be on room capacity, safe egress and special attention as to how the "door" to Room T-1047 opens.* It is my personal opinion the "door" should open differently than which it is configured (for safety).

The **SAN JOSÉ POLICE** should be present at TPAC to insure that the staff from ESD, do not create any more safety hazards.

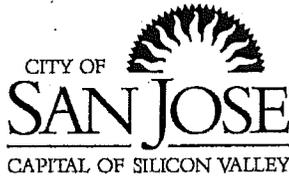
As to the subject matter on the TPAC AGENDA the "Five-Year 2010-2014 Capital Improvement Program, the PROPOSED 2009-2010 Operating & Maintenance Budget, these items require the immediate attention of the Office of the Auditor.

*The "Plant Master Plan" is a complete waste of time and money.* It is a falderal of the giddy pseudo intellectuals, a guaranteed skewing of statistical input as attempt to justify administrative credibility. It is a process that shouts for the immediate change in administrative leadership.

*Respectfully submitted,*

Cc: City Attorney / Auditor / City Manager  
Members TPAC / Chief of Police / Fire Marshal

*David S. Wall*  
05.15.2009



# Memorandum

**TO:** SENIOR CITIZEN'S COMMISSION      **FROM:** Tom Manheim

**SUBJECT:** REQUEST TO BE TELEVISED      **DATE:** May 15, 2009

Approved

*Deanna Johnson*

Date

5/15/09

The Senior Citizens Commission has requested that the Mayor and City Council consider televising the Commission's meeting. It should be noted that while the request references "CreaTV, Channel 26," CreaTV is actually distributed on Channel 15 and carries programming created by members of the public. Channel 26, the City's CivicCenterTV channel, would be the appropriate place for Commission meetings to be televised.

Currently the City Clerk lists 41 Boards and Commissions that, like the Senior Citizen's Commission, make recommendations on policies and issues of interest to the public. Providing greater public access to the work of these bodies by televising meeting would advance the City's commitment to transparency and openness in government. Staff has reviewed the meetings schedules of all of the Boards and Commissions. For purposes of this analysis, staff assumed three hours per meeting, which includes one hour for pre/post-production and a meeting duration of 2 hours. There are 37 meetings each month and costs of coverage would include staff overtime and closed captioning. Twenty-two of these are evening meetings and would require overtime. Staff projects the annual cost of providing televised coverage of all Boards and Commissions would be approximately \$213,000.

	Hourly Rate	Meeting hours	Total
Hourly overtime cost for evening meetings (2 staff)	\$140	66	\$9,240
Hourly cost of Closed Captioning	\$115	74	\$8,510
		Monthly Cost	\$15,910
		Annual Cost	\$213,000

It should also be noted that only 17 of the 37 monthly meetings are held in the City Council Chambers or the Committee Rooms, which are the only facilities designed for meeting coverage. Costs would increase further should staff be required to record meetings at remote locations. Because of the resources that would be required, staff recommends against expanding televised meeting coverage to all Boards and Commissions.

*Tom Manheim*

TOM MANHEIM  
Communications Director

C: Rules and Open Government Committee  
City Clerk