



# Memorandum

**TO: RULES AND OPEN GOVERNMENT  
COMMITTEE**

**FROM: Mayor Chuck Reed  
Nora Campos, Chair**

**SUBJECT: NEIGHBORHOOD SERVICES &  
EDUCATION COMMITTEE WORKPLAN**

**DATE: January 22, 2009**

Approved

*Chuck Reed*

Date

*1/22/09*

Approved

*Nora Campos*

Date

*1/22/09*

## RECOMMENDATION

Approval of the Neighborhood Services and Education Committee workplan for the period February through June 2009 and setting its meeting schedule on the second Thursday of each month at 1:30 p.m. in Rooms W118-119.

## WORKPLAN CONTENTS

**NEIGHBORHOOD SERVICES AND EDUCATION  
COMMITTEE WORKPLAN  
January – June 2009**

### **COMMITTEE MEMBERS:**

NORA CAMPOS, CHAIR  
JUDY CHIRCO, VICE CHAIR  
KANSEN CHU  
PIERLUIGI OLIVERIO

### **STAFF:**

NORBERTO DUEÑAS, CMO  
BARBARA JORDAN, CAO  
BEN YURMAN-GLASER, MAYOR'S OFFICE  
RICHARD KEIT, REDEVELOPMENT AGENCY

**MISSION STATEMENT:** To serve, foster and strengthen community by providing access to lifelong learning, opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

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**A Review of Workplan and Consent Calendar will be added to each of the below agendas.**

**January 8, 2009 (CANCELED)**

**February 12, 2009**

- a. **Report on Housing Element (Housing)** - *Update on the progress and draft of the Housing Element, which must be submitted and approved by the State Department of Housing and Community Development by June 30, 2009.*
- b. **Library Parcel Tax Oversight Committee 2007-2008 Annual Report (Library) [Deferred from December, 2008]** - *The Library Parcel Tax Oversight Committee is charged with reporting annually on the status of the Library Parcel Tax and that its revenues and expenditures are consistent with the intent of the measure passed in 2004 and reports to the Council through NSE Committee..*
- c. **Report on the Homework Center Program Structure Recommendation (PRNS)** - *Provide a summary and recommendation on program changes based on input from stakeholders including the Schools/City Collaborative.*
- d. **Report on the Draft Volunteer Policy (PRNS)** - *The updated Volunteer Policy of PRNS provides a consistent set of procedures and tools for the recruitment, management and recognition of volunteers who contribute time and talent at public parks, community, youth and/or senior centers.*
- e. **Anti-Graffiti/Anti-Litter Report (PRNS) [Deferred from November, 2008]** - *This will cover the updated report on graffiti and litter. A previous report was presented on March 10, 2008.*
- f. **Report on Parks Capital Program (PRNS)** - *Report will include status on Measure P Bond program and a general Parks Capital Update with associated grant activity. Previous reports on these topics were presented on February 14, 2008.*
- g. **Schools/City Collaborative Monthly Update (CMO)** - *The City of San Jose has a long history of working with school districts to support city and district goals. The mission of the Schools and City Collaborative is "to develop sustaining partnerships to maximize resources to serve our children, families, and the community.*
  1. Reports from School Safety, Joint Use, and Teacher Recruitment/Retention Sub-committees

**March 12, 2009**

- a. **Library Programming Model Update (Library)** - *The Library has changed its service delivery model for programming for children, teens and adults and will present the new model and its results.*
- b. **Library Smart Start Program Update (Library)** - *Annual report on the components of the Early Care and Education Smart Start Program.*
- c. **Review of the Proposed Changes to PRNS Fees and Charges (PRNS)** - *Describes the proposed Pricing Policy and recommends approval by the City Council. A previous report detailing the scope of the project and planned engagement process, was presented on November 13, 2008.*

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- d. **After School Program Update (PRNS)** - *Provide an annual summary of San José After School efforts and plans for Fiscal Year 2009-10.*
- e. **Report on Building Community through Events (PRNS)** - *This report will provide an overview of the community and special events that have taken place this past year.*
- f. **Report on Foreclosures (Housing)** - *Update on the status of foreclosures in San José and the City's coordinated response.*
- g. **Update on Neighborhoods Commission (SNI)** - *Provide an update on the Neighborhoods Commission orientation/training and discuss draft work plan.*
  - 1. Update on Neighborhoods Commission
- h. **Schools/City Collaborative Monthly Update (CMO)**
  - 1. Reports from School Safety, Joint Use, and Teacher Recruitment/Retention Sub-committees

**April 9, 2009**

- a. **Report on Aquatics (PRNS)** - *This report will describe the updates from the Adopted Citywide Aquatics Master Plan and share the updates for the 2009 Aquatics season. A previous report from the summer of 2008 was presented on November 13, 2008.*
- b. **Report on Citywide Sports (PRNS)** - *This report will provide an update on the accomplishments of the adopted Community Sports Field Study and share highlights from the past year. The previous report from Citywide Sports was presented on April 10, 2008.*
- c. **Report on Neighborhoods of Distinction Program (PBCE)**
- d. **Report on Key Legislative Items (CMO/IGR)** - *To provide an update on legislation pending that is relevant to the Committee*
- e. **Update on Community Action and Pride (CAP) Grant Program (SNI)** - *Provide an update on CAP Grant Cycle 23 and overall program improvements*
- f. **Schools/City Collaborative Monthly Update (CMO)**
  - 1. Reports from School Safety, Joint Use, and Teacher Recruitment/Retention Sub-committees

**May 14, 2009**

- a. **Report on Neighborhoods of Distinction Program (PBCE)** - *Policy options for additional protection and enhancement of residential neighborhoods to be presented to the City Council in June 2009*
- b. **Library Partners in Reading Literacy Program Update (Library)** - *The Library's Adult and Family Literacy program has developed several new partnerships and program enhancements to report to the Committee.*
- c. **Report on 2009-2014 Early Care and Education Strategic Plan (Library)** - *The Library's Early Care Unit, with the participation of the Early Care and Education Commission, is updating its strategic plan and will present it to the Committee.*
- d. **Schools/City Collaborative Monthly Update (CMO)**
  - 1. Reports from School Safety, Joint Use, and Teacher Recruitment/Retention Subcommittee Reports

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**June 11, 2009**

- a. **Animal Care and Services Semi-annual Report (GSA)** - *Details the ongoing operations, policies, and programs of the Division*
- b. **Update on Recreation E-Commerce System (RECS) (PRNS)**
- c. **Update on Neighborhoods Commission (SNI)** - *Provide an update on the Neighborhoods Commission work plan.*
- d. **Schools/City Collaborative Monthly Update (CMO)**
  1. Reports from School Safety, Joint Use, and Teacher Recruitment/Retention Subcommittee Reports