

Memorandum

TO: Rules and Open Government
Committee

FROM: Nadine Nader

SUBJECT: Convention Center and Cultural
Facilities Management

DATE: 9/27/07

Approved

Ray Wines

Date

9/27/07

RECOMMENDATION

Approval to set a study session on the management of the Convention Center and Cultural Facilities on December 17, 2007 in the Council Chambers.

PURPOSE OF STUDY SESSION

Opportunity for Council to discuss and evaluate information and data from a variety of reports to enable Council to make a decision to either renew the contract with TSJ or to issue a new RFP.

OUTCOME

To solicit direction from Council on the different options presented on the management of the Convention Center and Cultural Facilities.

BACKGROUND

On September 25, 2007, Council accepted staff's response to the Grand Jury Report on Team San Jose. In that report, staff recommended that a study session be set in December to discuss options for the management of the Convention Center and Cultural Facilities.

ANALYSIS

As noted in the Grand Jury Response Memo, staff will provide options related to extending the current agreement with Team San Jose for the management and operations of the Convention Center and Cultural Facilities or to issue a new RFP for this oversight.

The sources of information will include include:

- Performance audits for FY 2005-06 and 2006-07.
- Report on "Assessing Performance: An Analytical Framework for the San Jose Convention Center.

September 27, 2007

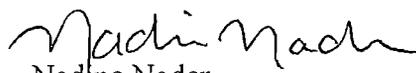
Subject: Convention Center and Cultural Facilities Study Session

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- Convention Center Benchmarking Study
- Results from study session on Convention Center expansion scheduled for November 13.
- Analysis of whether to retain convention center and all cultural facilities under single management structure or to separate convention center from cultural facilities.

STUDY SESSION CRITERIA

- Criteria 1:** Due to the nature of the topic area, may report to more than one Committee.
- Criteria 2:** Topic area falls under more than one City Service Area.
- Criteria 3:** Topic is a Citywide issue/policy that needs Council's direction and input to proceed.
- Criteria 4:** There is a significant amount of public interest and requires a study session to accommodate public input.
- Criteria 5:** There are outside organizations that need to participate or sit on a panel.


Nadine Nader
Agenda Services Manager