

RULES COMMITTEE

Re: MGWB Committee

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September 15, 2005 (Reports Due September 2)

1. Quarterly Debt Report (Finance)
2. Quarterly Investment Report (Finance)
3. RFP Process: Conflict of Interest Administrative Procedures (City Manager's Office/Finance/General Services) – **Deferred from June 2005**
4. Environmental Services Department Laboratory (Auditor) – **Deferred from May 2005**
5. Public Work's Contract Streamlining Policy Recommendation (Public Works)
6. Update on Northside Community Center Operations (PRNS)

October 20, 2005 (Reports Due October 7)

1. Follow-up discussion on Marketing and Usage of Compressed Natural Gas Facility at Airport (Airport/ESD)
2. Activities and Accomplishments of the Office of the City Auditor (Auditor)
3. City Auditor Peer Review (Auditor)
4. Comprehensive Annual Financial Report (Finance/RDA)
5. Annual Debt Report (Finance/RDA)

November 17, 2005 (Reports Due November 7)

1. Major IT Projects discussion (Information Technology)
2. Audit Recommendation Follow-up (Auditor)
3. Public Works Transportation Contract Cycles (Auditor) – **Deferred from May 2005**
4. San José Municipal Water System – Phase II (Auditor)
5. Follow-up discussion from May 2005 on Implementing Changes to the Public Art Program (Auditor/OED)

December 1, 2005 (Reports Due November 17)

1. City Clerk Technology and Automation Progress Report (City Clerk)
2. Call Center Customer Service Standards Discussion (Call Center)
3. Update on Northside Community Center Operations (PRNS)
4. Discussion of recent problems with public employee pension systems and analysis lessons learned for San José's pension system (Auditor/City Manager's Office)

December 15, 2005- Placeholder Meeting

** The MGWB workplan will allow any audits on the City Auditor's workplan that are completed during this six month cycle to be added to the committee's agenda. We are also recommending one placeholder meeting to be scheduled in December due to the volume of the items on the workplan. These meetings will only occur if the Committee is unable to hear all of the items during its regularly scheduled meetings.

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The Following Items are on the current Auditor's Workplan but may or may not be ready within the next 6 months:

1. Traffic Calming (Auditor)
2. Los Lagos Golf Course Operation and Finances (Auditor)
3. Annual Performance Audit of Team San Jose, Inc. (Auditor)
4. Information Technology Department (Auditor)
5. City Grant Oversight (Auditor)