



Memorandum

TO: RULES COMMITTEE

FROM: Lee Price, City Clerk

**SUBJECT: ELECTIONS COMMISSION
RESIGNATION**

DATE: 06-23-04

RECOMMENDATION

Provide direction to the City Clerk regarding filling an unexpected vacancy on the Elections Commission.

BACKGROUND

Elections Commission Member Judith Recchio is moving out of state and has submitted her letter of resignation (see Attachment #1). Three complaints were filed with the City Clerk (April, May and June) and investigations are underway. The Commission will hold its first meeting since the filings of those complaints on June 28th. While the Commission can still achieve a quorum, there will be only four members and additional meetings are likely to be necessary. Filling the vacancy before the Council takes its Summer Recess in July would be preferable, however that may not be possible.

Last year, the Clerk's Office conducted a recruitment process for members of the public to serve on the Elections Commission. Because of the nature and scope of the Commission, as well as the requirements of potential members, this Commission is one of the most difficult for which to solicit applicants. It took several months of advertising before enough applications had been received to forward on for Council consideration. A total of five applications were received for two positions on the Commission. In September, the Council interviewed four applicants (one dropped out during the interview process). The Council made two appointments. A synopsis of Council interviews and the appointments is attached (see Attachment #2).

ANALYSIS

There are several options: 1) Give direction to the City Clerk to determine if the two applicants interviewed last year, but were not appointed, are still interested in serving. 2) If they are, place the matter of the appointment on the next Rules Agenda for the purpose of making a recommendation to the Council on June 29th. 3) Direct the City Clerk to open a new recruitment with a goal of making in August.

PUBLIC OUTREACH

None to date; however a review of the outreach efforts used last year to solicit applications is underway. If direction is given to open a new recruitment, staff will examine additional methods of advertising this critical and time-sensitive vacancy.

Lee Price, CMC
City Clerk

