



# Memorandum

**TO: RULES COMMITTEE**

**FROM:** Nadine Nader

**SUBJECT: COUNCIL MEETING SCHEDULE  
AUGUST 2007 – JANUARY 2008**

**DATE:** May 24, 2007

Approved

Date

5/24/07

## RECOMMENDATION

Approval of the City Council Meeting Schedule for the period August 2007 to January 2008.

## BACKGROUND AND ANALYSIS

The Mayor and the City Manager are responsible for developing the City Council Meeting Schedule. This request covers the period August 2007 to January 2008. January 2008 dates are being provided as tentative dates to facilitate scheduling.

Over the years, both Council and staff have expressed how difficult it is to prepare for Council meetings when there is a Monday holiday. Staff would like to propose, as it has in the past, cancellation of Council meetings when there is a Monday holiday (Attachment A). This proposal would result in the cancellation of 7 meetings: September 4, October 9, November 13, November 27 (to account for the Thanksgiving break), December 25, 2007, January 1, and January 22, 2008. On days where Council meetings are cancelled, staff will try to schedule other special meetings as necessary.

In addition, attached is the tentative dates for Study Sessions during the period August to December 2007 (Attachment B). This schedule was approved by the Rules Committee in March and is being included again for calendaring purposes.

## PUBLIC OUTREACH

Not applicable.

## COORDINATION

This memorandum has been coordinated with the Mayor's Office and the City Clerk.

## CEQA

Not a Project.

Nadine Nader  
Agenda Services Manager

**CITY COUNCIL MEETING DATES**

August 7, 2007
August 14 *
August 21
August 28 *
September 4
September 11 *
September 18
September 25 *
October 2 *
October 9
October 16 *
October 23
October 30
November 6 *
November 13
November 20 *
November 27
December 4 *
December 11
December 18 *
December 25
January 1, 2008
January 8 (t)
January 15 * (t)
January 22
January 29 * (t)

**KEY:** \* 1:30 p.m. Afternoon session and 7:00 p.m. Evening Session  
 = Meeting Cancelled

**TENTATIVE STUDY SESSION MEETING DATES**

AUGUST-DECEMBER 2007

City Council Chambers

Subject: TBD

August 20, 2007	1:00 p.m.-4:00 p.m.
August 23	9:00 a.m.-12 noon
September 4	9:00 a.m.-5:00 p.m.
September 17	1:00 p.m.-4:00 p.m.
September 27	9:00 a.m.-12 noon
October 9	9:00 a.m.-12 noon
October 15	1:00 p.m.-4:00 p.m.
October 25	9:00 a.m.-12 noon
November 13	9:00 a.m.-12 noon
November 19	1:00 p.m.-4:00 p.m.
December 17	1:00 p.m.-4:00 p.m.