



Memorandum

TO: Rules and Open Government
Committee

FROM: Nadine Nader

SUBJECT: Council Orientation Sessions

DATE: January 9, 2007

Approved

Date

1/9/07

RECOMMENDATION

Approval of the following dates for Council Orientation Sessions:

Date: January 16, 2007 – set via the City Calendar
Time: 1:00 p.m. – 3:00p.m.
Location: Conference Room 1734
Topic: Introductions and Roles of Council Appointees and Budget in Brief

Date: January 19, 2007
Time: 9:00 a.m. – 12:00p.m.
Location: W118-W119
Topic: General Government Overview

Date: January 26, 2007
Time: 9:00 a.m. – 4:00p.m.
Location: Conference Room 1734
Topic: Land Use and Economic Development and City Tour

BACKGROUND AND ANALYSIS

In an effort to orient new Councilmembers and key Council District staff to the City, the Administration has developed a series of New Councilmember Orientation Sessions to provide introductions to the Council Appointees as well as an overview of key topic areas which will be useful information for Councilmembers. Staff will be scheduling additional sessions in February and March. Invitations have been extended to all Council Offices and their staff.

NADINE NADER
Assistant to the City Manager