



# *Memorandum*

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**TO:** RULES COMMITTEE

**FROM:** Lee Price  
City Clerk

**SUBJECT: APPROVE CITY-SPONSORED COMMUNITY  
EVENTS HOSTED BY COUNCIL OFFICES**

**DATE:** 03-25-05

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## **RECOMMENDATION**

Approve the following City-sponsored community events which were already planned prior to Council's prohibition of Special Events Accounts:

1. Book Circus (D-3)
2. Resource Fair (D-4)
3. Cesar Chavez Breakfast (D-5)
4. Day in the Park (D-8)

## **BACKGROUND**

At its February 1, 2005 meeting, the City Council adopted Resolution No. 72517 which approved the recommendation of the Blue Ribbon Task Force that Special Event Accounts for Council District and City-wide community events be prohibited and that balances in those accounts be transferred to the Gift Trust Fund. The Resolution further required that Council Members who are hosting City-sponsored community events request approval from the Rules Committee for each event.

## **ANALYSIS**

Certain community events hosted by Council Districts have been held annually for many years. At the time the Blue Ribbon Task Force began discussions on the accounts that were used for such events, some of the events were already in the planning stages and donations had already been collected and in some cases, expenditures made. As BRTF discussions continued, the District 8 Day in the Park event took place and planning continued on some of the other events.

Since these annual events were already "in the pipeline" before Council disallowed the accounts used to track the donations and expenditures for the events, it is appropriate to now submit the events to the Rules Committee for retroactive approval. All four events listed above serve a valuable community function. Donations to the City have been received from individuals,

businesses and Council district offices to sponsor these events and staff in the Office of the City Clerk have accepted and paid in the donations in accordance with City policies and procedures.

### **OUTCOMES**

Approval of these events by the Rules Committee will allow the City Clerk's staff to process payments from the donations received to pay expenses related to the events. Furthermore, approval of these events by the Rules Committee will designate the events as appropriate for transfer of their account balances to the Gift Trust Fund.

### **PUBLIC OUTREACH**

Discussion about these community events took place at numerous meetings of the Blue Ribbon Task Force and Council action of 2/1/05 referred this item to the Rules Committee agenda.

### **COORDINATION**

This has been coordinated with the four Council Offices responsible for hosting these City-sponsored community events.

LEE PRICE, CMC  
City Clerk





# Memorandum

**TO:** Rules Committee

**FROM:** Vice-Mayor Cindy Chavez

**SUBJECT:** Removal of funds from District 3 Book  
Circus Account

**DATE:** March 16, 2005

**APPROVED:**

I would like to request the approval to remove \$2,495.83 from the District 3 Book Circus Account and be transferred to Safe from the Start San Jose for the 3<sup>rd</sup> Annual San Jose Book Circus taking place March 19, 2005.

Cc: City Clerk