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## **RULES AND OPEN GOVERNMENT COMMITTEE**

**CHUCK REED, CHAIR**  
**MADISON P. NGUYEN, VICE CHAIR**  
**PETE CONSTANT, MEMBER**  
**PIERLUIGI OLIVERIO, MEMBER**  
**ROSE HERRERA, ALTERNATE**

**STAFF: RICHARD DOYLE, CITY ATTORNEY**  
**DENNIS HAWKINS, CITY CLERK**  
**DEBRA FIGONE, CITY MANAGER**  
**HARRY MAVROGENES, REDEVELOPMENT**  
**AGENCY DIRECTOR**

### **AGENDA**

2:00 P.M.

February 9, 2011

Wing 118-119

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**A. City Council (City Clerk)**

1. Review February 15, 2011 Final Agenda
  - a. Add New Items to final agenda
  - b. Assign "Time Certain" to Agenda Items (if needed)
  - c. Review of Items that Meet Exception Rule (if needed)
2. Review February 22, 2011 Draft Agenda  
None – Meeting Cancelled

**B. Redevelopment Agency (Executive Director)**

1. Review February 15, 2011 Final Agenda
  - a. Add New Items to final agenda
  - b. Assign "Time Certain" to Agenda Items (if needed)
  - c. Review of Items that Meet Exception Rule (if needed)
2. Review February 22, 2011 Draft Agenda  
None – Meeting cancelled
3. Assign "Time Certain" for convening Redevelopment Agency Agenda

**C. Review of Upcoming Study Session Agenda(s)**

**D. Legislative Update**

1. State
2. Federal

**E. Meeting Schedules**

**F. [The Public Record](#)**

**G. Boards, Commissions and Committees**

1. Appointments
2. Workplans
3. Annual Reports

**H. Rules Committee Reviews, Recommendations and Approvals**

1. Workload Assessment for Council Requests and Referrals
2. [Approve the memorandum from City Manager Debra Figone to the Rules and Open Government Committee dated February 4, 2011 regarding Seniority Rules for Layoffs.](#)  
(City Manager)
3. [Approve the memorandum from Tom Manheim to the Rules and Open Government Committee dated February 4, 2011 requesting a Sunshine Waiver of the requirement to videotape the City Council Study Session entitled Disaster Policy Seminar scheduled for February 22, 2011 at the Hayes Mansion, and approve audio recording for the meeting.](#)  
(City Manager)
4. [Approve the memorandum from Vice-Mayor Nguyen and Councilmembers Kalra and Rocha to the Rules and Open Government Committee dated February 3, 2011 recommending the Committee forward to the City Council an agenda item to draft a resolution supporting the California Air Resources Board's leadership in promoting clean and energy efficient motor vehicles, energy independence, zero emission technologies and improved quality of life in the City of San José and the State of California.](#)  
(Vice-Mayor Nguyen, Councilmembers Kalra and Rocha)
5. [Review and develop recommendations: \(1\) Memorandum from City Attorney Rick Doyle and City Clerk Dennis Hawkins to the Rules and Open Government Committee regarding Response to Referrals, and \(2\) Memorandum from Mayor Reed to the Rules and Open Government Committee regarding Nonprofit Advocacy.](#)  
(City Attorney/City Clerk/Mayor Reed)

**I. Review of additions to Council Committee Agendas/Workplans**

1. Community and Economic Development Committee
  - a. [Approve the memorandum from Joseph Horwedel, Director PBCE to the Rules and Open Government Committee dated February 4, 2011 recommending \(1\) that the Tobacco Retail Licensing Youth Decoy Program report be moved from the Community and Economic Development workplan to the Neighborhood Services & Education Committee workplan and \(2\) defer the status report on Tobacco Retail Licensing Youth Decoy Program until October 2011.](#)
2. Neighborhood Services and Education Committee
3. Transportation and Environment Committee
4. Public Safety, Finance and Strategic Support Committee
5. Rules and Open Government Committee

**J. Open Government**

1. Appeals of Public Records Act Request

**K. Open Forum**

*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Committee.*

**L. Adjournment**

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

**Access the video, the agenda and related reports for this meeting by visiting the City's website at <http://www.sanjoseca.gov/clerk/CommitteeAgenda/Rules.asp>**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 2<sup>nd</sup> Floor Wing, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN  
THE COUNCIL CHAMBERS AND COMMITTEE ROOMS**

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, Redevelopment Agency Board, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

1. Public Meeting Decorum:

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

2. Signs, Objects or Symbolic Material:

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
  - No objects will be larger than 2 feet by 3 feet.
  - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
  - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

3. Addressing the Council, Redevelopment Agency Board, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c) Speakers should discuss topics related to City business on the agenda.
- d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.