



RULES AND OPEN GOVERNMENT COMMITTEE

Meeting Report
November 12, 2008

PRESENT: Mayor Reed, Vice Mayor Cortese, Council Member Constant, Chirco.

ABSENT: None

STAFF: City Attorney Richard Doyle, City Clerk Lee Price, City Manager Debra Figone, Redevelopment Agency Assistant Director Gary Miskimon, Senior Analyst Vilcia Rodriguez, Council Agenda Manager Alicia Bosco and Deputy City Clerk Michelle Radcliffe.

A. City Council

1. Review of November 18, 2008 Final Agenda.

Document Filed: Memorandum from Mayor Chuck Reed dated November 7, 2008, regarding the North San José Development Policy.

Action: The Committee approved the November 18, 2008 City Council Final Agenda with the following additions:

- Request for an excused absence for Councilmember Constant
- Item 9.1 (North San José Development Policy)
- Verbal report and discussion on lessons related to City and Agency officials participation in the Chicago City-to-City Trip Report Out

2. Review of November 25, 2008 Draft Agenda.

None-Meeting canceled.

B. Redevelopment Agency

1. Review of November 18, 2008 Final Agenda.

Action: The agency had no items for November 4, 2008 and recommended to cancel the meeting. November 11, 2008 meeting has been canceled.

2. Review of November 25, 2008 Draft Agenda.

None – Meeting canceled.

C. Legislative Update

1. State

- a. Sacramento Update (verbal report).

Director of Intergovernmental Affairs Betsy Shotwell provided an oral update on the legislative issues in Sacramento.

2. Federal

None.

D. Meeting Schedules

None.

E. The Public Record

Documents Filed: Memorandum from City Clerk Lee Price, dated November 6, 2008, transmitting items for the Public Record for the period of October 31-November 5, 2008.

Action: The Committee noted and filed the Public Record.

F. Appointments to Board, Commissions and Committee

- 1. Approve the re-appointment of Joyce Puopolo, Helen Wang, and Minh Duong to the Small Business Development Advisory Committee**

Documents Filed: Memorandum from Councilmember Madison P. Nguyen dated November 5, 2008 recommending the reappointment of incumbents to the Small Business Development Advisory Committee

Action: The Committee approved the appointments.

G. Rules Committee Reviews, Recommendations and Approvals

- 1. Approve the Auditor's Office Monthly Report of Activities for October 2008**
Document Filed: Memorandum from City Auditor Sharon W. Erickson dated November 6, 2008 recommending approval of the Auditor's Office Monthly Report of Activities for October 2008

Action: The Committee approved the Auditor's Office monthly report for October 2008.

2. **Accept resignation of Phaedra Ellis-Lampkins and approve appointment of Mary Creasman as her replacement to the Envision San Jose 2040 Task Force.**

Documents Filed: Memorandum from Councilmember Sam Liccardo dated November 4, 2008 requesting acceptance of Phaedra Ellis-Lampkins' resignation and approving appointment of Mary Creasman to the Envision San Jose 2040 Task Force

Action: The Committee approved the appointment.

3. **Place on the November 18, 2008 City Council agenda a verbal report and discussion on lessons related to City and Agency officials participation in the Chicago City-to-City Trip Report Out.**

Documents Filed: Memorandum from Mayor Chuck Reed dated November 6, 2008 recommending placement of a verbal report and discussion of lessons learned related to the City and Agency officials' participation in the City-to-City trip to Chicago, Illinois on the November 18, 2008 City Council meeting agenda.

Action: The Committee approved placing this item on the agenda for November 18, 2008.

H. Review of additions to Council Committee Agenda

1. **Community and Economic Development Committee**
2. **Neighborhood Services and Education Committee**
3. **Transportation and Environment Committee**
4. **Public Safety, Finance and Strategic Support Committee**

There were none.

I. Open Government Initiatives

1. **Reed Reforms**
2. **Sunshine Reform Task Force (SRTF)**
 - Review of SRTF Phase II Report and Recommendations**
 - a. **SRTF Phase II Report and Recommendations.**
 - b. **Staff's Response to Phase II Report and Recommendations of the SRTF.**
 - c. **SRTF Chair's Response to the Staff Report responding to Phase II Report and Recommendations of the SRTF.**

The Commission discussed the Task Force recommendations relating to public records, and specifically the recommendation that all contracts, except Purchase Orders, be filed and open for inspection in the Office of the City Clerk.

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Action: The Committee approved the staff's alternative recommendation to maintain current practice.

3. Significant Public Records Act Requests

4. Council Policy Manual Update

There were none.

J. Open Forum

None were presented.

K. Adjournment

The meeting was adjourned at 2:45 p.m.



Mayor Chuck Reed

Rules and Open Government Committee