



**Regular Meeting
of the
San José
Public Safety, Finance & Strategic Support Committee
June 19, 2008**

Roll Call: Madison Nguyen, Chair; Pete Constant, Vice-Chair; Forrest Williams, Member; Pierluigi Oliverio, Member; Christine Shippey, Assistant City Manager; Melanie Jimenez, Mayor's Office; Danielle Kenealey, City Attorney's Office; David Baum, Redevelopment Agency

Staff: Abe Andrade, Redevelopment Agency Assistant Budget Director; Sharon Erickson, City Auditor; Scott Johnson, Director of Finance; Randall Murphy, Interim Chief Information Officer; Steve Turner, Deputy Director, Information Technology; Jennifer Maguire, Budget Director; Margaret McCahan, Budget Analyst; Diane Urban, Captain, Bureau of Technical Services, Police Department, Gary Kirby, Captain, Bureau of Investigations, Police Department; Fire Chief Darryl Von Raesfeld; Kim Shunk, Director, Office of Emergency Services

Guests: Darren Deffner, PGE

The meeting was called to order at 1:32 p.m.

a. Action on Items Recommended for Deferral

Procedures, Protocols and Policies Regarding the County Jail (COUNCILMEMBER OLIVERIO)

The Committee approved deferral to August 21 Committee meeting.

b. Redevelopment Agency Monthly Financial Reports (REDEVELOPMENT AGENCY)

- i) Financial Statements**
- ii) Capital Cost Report**
- iii) Cash Flow Projections**

Abe Andrade, Redevelopment Agency Assistant Budget Director, presented the reports.

Upon motion of Vice Chair Constant, seconded by Member Oliverio, the Committee accepted the reports.

c. Bi-Monthly Financial Report for March/April 2008 (BUDGET)

Jennifer Maguire, Budget Director, and Margaret McCahan, Budget Analyst, presented the report.

The Budget Office will report back on airport enlargement and possible causes for carriers filing bankruptcy. Budget Office will report back with a full summary of how the appropriations fared against the budget levels in the Budget Annual Report due to be released in September and heard by the Council mid-October.

Upon motion of Vice-Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

d. Third Quarter Report on 2007-2008 Performance Measurements for January-March 2008 (CITY MANAGER)

i) Public Safety Deferred from May 15, 2008

Kim Shunk, Director of Office of Emergency Services (OES), thanked PG&E for the \$5,000 grant provided to OES to support the San Jose Prepared Program. This Program conducted emergency preparedness training in eleven of the nineteen Strong Neighborhoods Initiative (SNI) areas in the City and expects to meet its 70% SNI coverage target by the end of 2007-2008.

Diane Urban, Police Captain, Bureau of Technical Services, provided an update on the Automated Field Reporting System (AFR). This system provides real-time data entry of crime information and eliminates many of the current repetitive data entry needs. Coupled with a comprehensive Records Management System (RMS) the Police Department will become more efficient in its data and case management, crime analysis, meeting reporting requirements, and response to public requests for information. An assessment will be conducted of the reports the Police Department currently assembles and alternative methods to expedite the process. These are reports that would be compiled with much less staff time if utilizing an AFR/RMS system. A timeline will be developed to expedite the development of this system.

Fire Chief Darryl Von Raesfeld noted that the Fire Department's third quarter response times went back up to 79%. They dropped in the previous quarter to 76%. Research showed this cause was in the call-taking phase. Travel time and the response time out of the stations were consistent. Adjustments in the call-taking process were made.

Upon motion of Member Oliverio, seconded by Member Williams, the Committee accepted the report.

e. Public Safety Quarterly Report (FIRE/POLICE)

- i) Fire**
- ii) Police**

Fire Chief Darryl Von Raesfeld presented the Fire Department Quarterly Report.

The Records Management System (RMS) will become live in July 2008. The RMS will self populate from the CAD to assist with the reporting systems. The Mobile Data Computer Project has now been installed on front-line apparatus. The Fire Department accepted employment applications for Firefighter EMT and Firefighter Paramedic with expectations to hire a total of 120 Firefighter EMTs and Firefighter Paramedics within the next year.

Police Captain Gary Kirby and Police Captain Diane Urban presented the Police Department's Quarterly Report.

The Police Recruiting Unit is in the "recruiting" phase for the 2009 Police Academy class and will be testing 200-300 pre-qualified applicants. Fourty individuals will be hired out of the Police Academy in July 2008.

The Police Substation is seventeen weeks into the project and is running well and on schedule.

The Police Department is prepared with a deployment strategy for the Five-Year Staffing Plan with County pockets. Officers will be deployed to the County pockets as they are annexed into the City.

The Automated Citation System will be mandated allowing officers to efficiently utilize the e-site when writing/processing citations.

Information Technology staff were commended for their support in successfully implementing the cabling project, allowing broader communication and information capability throughout the Police Department campus.

The active directory implementation will be complete by summer's end allowing an efficient coordination of staff calendars.

Upon motion of Member Oliverio, seconded by Member Williams, the Committee accepted the reports.

f. Report on 2007-08 Third Quarter Revenue Collection Strategic Plan (FINANCE)

Scott Johnson, Director of Finance, and David McPherson, Finance Deputy Director, presented the report.

Upon motion of Member Williams, seconded by Member Oliverio, the Committee accepted the report.

g. Report on Department Business Technologies (INFORMATION TECHNOLOGY)

Randy Murphy, Interim Chief Information Officer, and Steve Turner, Deputy Director, presented the report.

Upon motion of Member Oliverio, seconded by Vice Chair Constant, the Committee accepted the report.

h. Follow-up Review of Arena Management Agreement (AUDITOR)

Sharon Erickson, City Auditor, presented the report.

Upon motion of Member Oliverio, seconded by Member Williams, the Committee accepted the report.

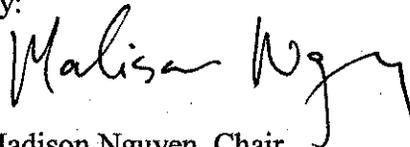
i. Oral Petition

No oral petitions

j. Adjournment

Meeting adjourned at 2:58 p.m.

By:



Madison Nguyen, Chair
Public Safety, Finance and Strategic Support Committee

Please note that this meeting can be viewed in its entirety on the City's website, www.sanjoseca.gov and click on the link to view meeting broadcast, you can find all Committee meetings as well as City Council meetings.

