



Memorandum

TO: NEIGHBORHOOD SERVICES
AND EDUCATION COMMITTEE

FROM: Albert Balagso

SUBJECT: STATUS REPORT ON
PARKS AND RECREATION
GRANT PROGRAMS

DATE: 08-22-07

Approved

Date

8/28/07

INFORMATION

PURPOSE:

The purpose of this memorandum is to provide a report on the status of grants for parks, trails, and recreation facility projects.

The PRNS grants program has made huge strides in advancing projects funded by various state federal, and local grant sources. To date, twenty-two of the thirty-four grant-funded projects have been completed. To date, the City has been reimbursed \$12.2 million of the \$22.9 million in available grants. A total of \$4.3 million of the grants paid to date was received during the second half of the 2006-2007 fiscal year for eleven completed projects. A complete status of each grant program and significant project milestones are reported on the attached spreadsheet. A more detailed report on outstanding projects follows.

2000 Bond Act (Prop. 12) – Per Capita Program:

Four projects were approved for funding under this grant program for a total of \$5.9 million. All projects under this grant program must be completed by March 31, 2008, and grants liquidated by June 30, 2008. All projects funded under this program have been completed and the City has received reimbursements for \$5.2 of the \$5.9 million available from this grant program. The City will request reimbursement for the remaining \$701,000 within the next quarter.

To ensure that the City was reimbursed for all eligible project expenses under this grant program prior to the program's liquidation date, the City withdrew the application for funds for the Lake Cunningham Skatepark project. Instead, the City submitted an application and request for reimbursement for the already completed Overfelt House Renovation project. The state approved the City's application and reimbursed the City \$1,037,000 for eligible project expenses

associated with the renovation of the Overfelt House, making it possible for the City to substantially complete this grant program.

2000 Bond Act (Prop. 12) – Roberti-Z'berg-Harris (RZH) Program:

Nine projects totaling \$4,293,089 were approved for funding under this grant program. The grant requires project completion by March 31, 2009, and grant liquidation by June 30, 2009.

Five of the nine projects have been completed and the City has received reimbursements totaling \$2.06 million (48% of grant funds) for eligible project expenses on three of the five completed projects and is awaiting receipt of an additional \$100,000 from the state for the completed Selma Olinder Park project. Staff anticipates completing the documentation for project expenses totaling \$250,000 on Sixth & William St. Park (a.k.a. O'Donnell's Gardens Park), the remaining completed project, and receiving reimbursement from the state within the next quarter.

On March 13, 2007, the City Council adopted Resolution No. 73689, shifting funds in the amount of \$100,000 from the O'Connor Park Restroom Project to the Cinnabar Commons Park Development project, and \$610,000 from the Overfelt House Renovation project to the Lake Cunningham Perimeter Landscaping project. This necessitated withdrawal of applications for projects originally submitted and submission of new applications for the replacement projects. The City has received Notices to Proceed for the replacement projects.

During this reporting period, the City submitted applications for and received Notices to Proceed from the state for the Lake Cunningham Skatepark and Perimeter Landscaping, the Cinnabar Commons Park Development, and the Trail: Airport Parkway Undercrossing projects. This allows the City to begin requesting reimbursement for eligible project expenses.

Following is the status of projects that are outstanding:

- **Cinnabar Commons Park - \$100,000:** Cinnabar Commons CEQA is complete. The project is currently being designed.
- **Trail: Airport Parkway Under Crossing - \$273,089:** Work on the under-crossing project is proceeding per schedule. All major grading work has been completed. Forms for the retaining wall structure have been installed and concrete installation is proceeding. Minor change orders have been processed to address under-ground utilities that were discovered with initial site grading. Construction is approximately 25% complete. Beneficial use is scheduled for winter 2007.
- **Lake Cunningham Skatepark and Perimeter Landscaping - \$610,000:** Construction is approximately 50% complete. Beneficial use is anticipated to occur in Spring 2008. Staff will request reimbursements for eligible project expenses within the next quarter.

2002 Bond Act (Prop. 40) – Per Capita Program:

Seven projects valued at \$4.04 million are approved for grant funding through this program with five projects completed. The City has received reimbursements of \$1.7 million for these completed projects.

Two remaining projects must be completed by March 31, 2011 and funds liquidated by June 30, 2011. Following is the status of these outstanding projects.

- **Lake Cunningham Skatepark and Perimeter Landscaping - \$1,462,000:** As part of the funding switch between the Overfelt House Renovation and the Lake Cunningham Skatepark and Perimeter Landscaping projects, the City applied and was approved for an additional \$631,000 to the already approved grant of \$831,000 for this project under the Prop 40 Per Capita grant program. As reported above, construction is approximately 50% complete. Staff will request reimbursements for eligible project expenses within the next quarter.
- **Trail: Airport Parkway Under Crossing - \$850,000:** See project status reported above.

2002 Bond Act (Prop. 40) – Roberti-Z'berg-Harris (RZH) Program:

Total grant allocation under this program is \$4.05 million. Eight projects will be funded by this grant program. Projects funded by this grant must be completed by March 31, 2011.

The City has completed one project, the Butcher Dog Park, and has been reimbursed \$220,000 (80%) for project eligible expenses. In addition, the City has submitted project specific applications and has received Notices to Proceed for four projects. Project specific applications or additional information for the remaining three will be submitted within the next quarter.

Following is the status of outstanding projects:

- **Alma Community Center - \$300,000:** Production of construction documents is underway. Construction is scheduled to complete in August 2008. A project specific application will be submitted to the State within the next quarter.
- **Alum Rock Park Entrance and Restroom - \$625,000:** The City has received a Notice to Proceed from the state. The project is in Phase III (Design). The project is in 75% of construction document stage. According to the estimated project schedule, the award date is November 28, 2007, construction should begin around December 28, 2007 and the beneficial use date is October 31, 2008.
- **Cambrian Area Dog Park (aka Butcher Dog Park) - \$275,000:** The beneficial use occurred on August 20, 2007. The City has been reimbursed for 80% of the grant. Request for the remaining 20% will be submitted within the next quarter.

- **Trail: Coyote Creek Reach 1 A/B (Montague to William Street Park) - \$450,000:** A project specific application will be submitted to the state within the next quarter. The grant program permits expenditure of 25% of funds for planning purposes. The balance of Prop 40 funds will be leveraged with remaining SAFETEA-LU funds for construction.

Staff have conducted an initial site visit and developed the scope of a master plan project to accurately define a future trail alignment. Leveraging the state funds with a SAFETEA-LU Earmark, staff anticipates commencing the master plan in November 2007. The completed master plan will permit preparation of construction documents and sufficient funds are anticipated to permit construction of approximately 1 mile of trail.

- **Milestone Trail Signage - \$451,000:** Revised project application has been submitted to the State. The City has received the Notice to Proceed.
- **Willow Glen Spur Trail - \$800,000:** Notice to Proceed received from the State on June 27, 2007.
- **Nisich Park Development - \$825,000:** The City Council approved the master plan in August. Funding required to complete park improvements shown in the master plan has been included in the 2007-2008 budget. Additional funds may be needed for soil remediation.
- **PAL Stadium Restroom and ADA improvements - \$325,000:** Notice to Proceed was received from the State on June 27, 2007

Projects funded through other Grant Programs:

Prop 13 – River Protection & Parkways

- **Selma Olinder Park - \$361,700:** The project is complete. The City has received a final reimbursement of \$301,426.

Urban Parks Act of 2001

- **Roosevelt Park Expansion - \$3,000,000:** The City has been reimbursed \$2.4 million or 80% of the grant (\$1,816,696 for land acquisition and \$583,304 for construction costs). The state will reimburse the remaining \$600,000 (20%) upon completion of the project, estimated to be December 2008.

Prop 13 – Safe Drinking Water, Clean Water, Watershed Protection and Flood Protection Bond Act of 2000

- **Guadalupe River Parkway (Guadalupe Gardens Improvements Phase 1) - \$1,000,000:** This project is complete. Staff is compiling documentation for submission to the state to be reimbursed for project eligible expenses.

Land and Water Conservation Fund

State Coastal Conservancy

- **Coyote Creek Story Road to Phelan** – The project is complete. The City has received a final reimbursement of \$70,000.

2005 Economic Development Initiative – Special Projects

Capitol Neighborhood Center - \$96,224: In July, the City submitted a project specific application for the construction of the Capitol Neighborhood Center to allow the City to receive a congressional allocation of \$96,224.

SAFETEA-LU

The City continues to explore options for providing the required 20% match to access approximately \$10 million in SAFETEA-LU funds earmarked for the development of trails. Grant funds are currently planned to be used for the following projects:

- Lower Guadalupe River (Gold Street to 880) - \$6.03 million
- Bay Trail Reach 9 - \$675,000
- Coyote Creek Trail (237 to Story) - \$3.3 million

A total of \$2.2 million in matching funds is required by the grant. A funding plan detailing the source of funds for the required match will be submitted to the City Council for approval in October.


for ALBERT BALAGSO
Director of Parks, Recreation
and Neighborhood Services

For questions please contact MATT CANO, DIVISION MANAGER, at (408) 535-3580.



Grant Source: Prop 12 – 2000 Parks Bond Act, Per Capita; Contract Number C2003464

Projects must be completed by 3/31/2008 and grants liquidated by 6/30/2008

| Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
|-----------------------|--|---------------------|------------------------|-----------------------|---|---|
| 00-43-016 | Coyote Valley Land Acquisition | \$3,000,000 | \$3,000,000 | Completed | Reimbursement received | |
| 00-43-015 | Camden Comm. Center & Parking | \$1,505,000 | \$1,505,000 | Completed | Reimbursement of \$1,204,000 received | Outstanding claims from the contractor need to be resolved to completely closeout the project. Grant guidelines require project close out prior to releasing the remaining balance of \$301,000 (20%). |
| 00-43-017 | Saratoga Creek Trail | \$400,000 | \$400,000 | Completed | Staff is compiling documentation for request for reimbursement. | Request for reimbursement to be submitted within the next quarter. |
| 00-43-014 | Lake Cunningham Skatepark | (\$1,037,000) | | | N/A | Application for funding for the Lake Cunningham Skatepark was withdrawn from this grant program and re-submitted under the Prop 12 RZH (\$610,000) and Prop 40 Per Capita Program \$1,462,000 (\$831,000 original amount +631,000 swapped from Overfelt Prop 40 Per Capita Grant Program). Instead, an application for \$1,037,000 for the Overfelt House Renovation project has been submitted under the Prop 12 Per Capita Grant Program (see below). |
| 00-43-046 | Overfelt House Renovation | \$1,037,000 | \$1,037,000 | Completed. | Received reimbursement of \$1,037,000 on July 16, 2007. | |
| | | \$5,942,000 | \$5,942,000 | | | |

Grant Source: Prop 12- 2000 Parks Bond Act, Roberti Z'berg-Harris (RZH) Block Grant; Contract Number C2009300
Projects must be completed by 3/31/2009 and grants liquidated by 6/30/2009

| Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
|-----------------------|--|---------------------|------------------------|---|---|--|
| RZ-43-007 | Municipal Rose Garden | \$210,000 | \$210,000 | Completed | Reimbursement received. | |
| RZ-43-013 | Tully Road Ballfields | \$1,350,000 | \$1,350,000 | Completed | Reimbursement received. | |
| RZ-43-009 | Overfelt House Renovation | (\$610,000) | N/A | N/A | Reimbursement for expenditure on this project totaling \$1,037,000 was requested & received under the Prop 12 Per Capita Grant Program. | Application for funding withdrawn from Prop 12 RZH Program and re-submitted under the Prop 12 Per Capita Program. On March 13, 2007, the City Council adopted Resolution No. 73689, switching grant funding sources between the Overfelt House and the Lake Cunningham Skatepark projects. |
| RZ-43-045 | Lake Cunningham Skatepark and Perimeter Landscaping | \$610,000 | \$610,000 | Construction is approx. 50% complete. A spring 2008 beneficial use date is anticipated. | Request for reimbursement to be submitted within the next quarter. | Notice to Proceed received from the State in June, 2007. |
| RZ-43-014 | Lone Bluff Mini-Park | \$500,000 | \$500,000 | Completed | Reimbursement of \$500,000 received in March 2007. | |

Grant Source: Prop 12- 2000 Parks Bond Act, Roberti Z'berg-Harris (RZH) Block Grant; Contract Number C2009300
Projects must be completed by 3/31/2009 and grants liquidated by 6/30/2009

| Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
|----------------------------|--|---------------------|------------------------|---|--|---|
| RZ-43-022 | Starbird Youth Center | \$900,000 | \$900,000 | Beneficial use occurred in May, 2007. | Request for partial reimbursement to be submitted within the next quarter. | Project is managed by RDA. Staff is working with RDA to submit a 1 st payment request for 80% of the grant funds. The remaining 20% can be requested upon project close out. |
| RZ-43-011 | Selma Olinder Park | \$100,000 | \$100,000 | Completed | Reimbursement request for \$100,000 submitted on August 3, 2007. | |
| Attachment Page 3RZ-43-010 | Sixth & William St. Park or William St. Park (O'Donnell's Gardens Park) | \$250,000 | \$250,000 | Completed | Request for reimbursement to be submitted within the next quarter. | |
| RZ-43-050 | Trail: Airport Parkway Under Crossing (Lower Guadalupe River) | \$273,089 | \$273,089 | Construction work approx. 25% complete. | | Notice to proceed received from State on June 18, 2007. |

Grant Source: Prop 12- 2000 Parks Bond Act, Roberti Z'berg-Harris (RZH) Block Grant; Contract Number C2009300
Projects must be completed by 3/31/2009 and grants liquidated by 6/30/2009

| Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
|-----------------------|--|---------------------|------------------------|---|-----------------------------|--|
| RZ-43-012 | O'Connor Park Restroom | (\$100,000) | N/A | N/A | Project withdrawn. | On March 13, 2007, the City Council adopted Resolution No. 73689, shifting funds from the O'Connor Park Restroom Project to the Cinnabar Commons Park Development. |
| | Cinnabar Commons Park Development | \$100,000 | \$0 | Council approved the Master Plan on January 30, 2007. Project under design. | | Notice to Proceed received from the State on June 27, 2007. |
| | | \$4,293,089 | \$4,193,000 | | | |

Grant Source: Prop 40 – 2002 Parks Bond Act Per Capita; Contract Number C0207484
Projects must be completed by 3/31/2011 and grants liquidated by 6/30/2011

| Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
|-----------------------|---|---------------------|------------------------|-----------------------|---|--|
| 02-43-008 | Global Photon Property Acquisition | \$300,000 | \$300,000 | Completed | Reimbursement received. | Audit by State auditor completed on June 13, 2007. |
| 02-43-007 | Overfelt House Renovation | (\$631,000) | | Completed | Reimbursement for expenditure on this project totaling \$1,037,000 was requested & received under the Prop 12 Per Capita Grant Program. | Application for funding withdrawn from Prop 40 Per Capita Program and re-submitted under the Prop 12 Per Capita Program. On March 13, 2007, the City Council adopted Resolution No. 73689, switching grant funding sources between the Overfelt House and the Lake Cunningham Skatepark projects. \$631,000 was added to the \$831,000 already approved for Lake Cunningham under the Prop 40 Per Capita Program for a total of \$1,462,000. |
| 02-43-003 | Avenida Espana Park | \$300,000 | \$300,000 | Completed | Reimbursement of \$270,474 received on May 30, 2007. Project Closed Out. | Project is complete. & opened to the public on July 8, 2005. |
| 02-43-004 | Fontana Dog Park | \$275,000 | \$275,000 | Completed | Reimbursement for \$275,000 received in January 2007. Project closed Out. | Beneficial use date: 8'23'05. Project acceptance 9/15/05 |
| 02-43-010 | Roosevelt Park - Relocate roller hockey rink | \$500,000 | \$500,000 | Completed | Reimbursement for \$500,000 received in January 2007. Project closed Out. | |

Grant Source: Prop 40 – 2002 Parks Bond Act Per Capita; Contract Number C0207484

Projects must be completed by 3/31/2011 and grants liquidated by 6/30/2011

| Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
|---------------------------|--|---------------------|------------------------|---|---|--|
| 02-43-011 | 3707 Williams Road Community Center (West San Jose Community Policing Center) | \$350,000 | \$350,000 | Completed | Reimbursement for \$350,000 received in Jan 2007. Project Closed Out. | |
| 02-43-013 | Trail: Airport Parkway Under Crossing (Lower Guadalupe River) | \$850,000 | \$260,685 | Construction work approximately 25% complete. | Request for reimbursement to be submitted within the next quarter. | See status above. PRNS has received a notice to proceed from the State for this funding source. |
| N/A (project deferred) | Lake Cunningham - Playground replacement for ADA & Safety | (\$831,000) | | Deferred. | N/A | Total construction estimate for the playground renovation is \$1.2M with no additional funding source identified for the shortfall. Funds reallocated to the Skatepark & Perimeter Landscaping project. |
| 02-43-018 | Lake Cunningham Skatepark and Perimeter Lansdscaping | \$1,462,000 | \$1,462,000 | Construction is approx. 50% complete. Beneficial use date is Spring 2008. | Request for reimbursement to be submitted within the next quarter. | The City submitted a revised application requesting an additional \$631,000 to the already approved \$831,000 for this project under the Prop 40 Per Capita grant program. In June, the State approved the additional funding request. |
| | | \$4,037,000 | \$3,447,685 | | | |

Grant Source: Prop 40 – 2002 Parks Bond Act, Roberti Z-berg-Harris (RZH) Block Grant, Contract Number C0209801
Projects must be completed by 3/31/2011 and grants liquidated by 6/30/2011

| Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
|-----------------------|---|---------------------|------------------------|--|---|--|
| <i>Pending</i> | Alma Community Center | \$300,000 | \$0 | Project specific application pending | | A project specific application is being processed. |
| RZ-43-034 | Alum Rock Park (Restroom & Entrance) | \$625,000 | \$114,890 | Project is in 75% construction document stage. | | Notice to Proceed received from the State on August 16, 2007. |
| RZ-43-036 | Cambrian Area Dog Park (Butcher Dog Park) | \$275,000 | \$275,000 | Beneficial use occurred on 7/20/07. | Reimbursement for \$220,000 received Aug. 13, 2007. | Remaining \$55,000 to be requested within the next quarter. |
| <i>Pending</i> | Coyote Creek Reach 1A/B (Montague to William St. Park) | \$450,000 | \$0 | Project specific application pending. | | A revised project application will be submitted. |
| RZ- 43-033 | Milestone & Trail Signage | \$451,000 | \$0 | Project specific application pending. | | Revised project application has been submitted to the State. We are following up on any outstanding items. |

Grant Source: Prop 40 – 2002 Parks Bond Act, Roberti Z-berg-Harris (RZH) Block Grant, Contract Number C0209801
Projects must be completed by 3/31/2011 and grants liquidated by 6/30/2011

| Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
|-----------------------|---|---------------------|------------------------|---|-----------------------------|---|
| RZ-43-049 | Willow Glen Spur Trail | \$800,000 | \$0 | Notice to Proceed received from the State | | |
| RZ-43-048 | Nisich Park Development | \$825,000 | \$14,934 | | | Notice to Proceed received from the State on June 27, 2007. |
| RZ-43-047 | PAL Stadium - Restroom & ADA Improvements | \$325,000 | \$3,406 | | | Notice to Proceed received from the State on June 27, 2007 |
| | | \$4,051,000 | \$408,230 | | | |

| Other State Grants | | | | | | | | |
|--|------------------------|-----------------------|---|---------------------|------------------------|---|---|---|
| Grant Source | Contract Number | Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
| Prop 13 – River Protection & Parkways | | 13625-01 | Selma Olinder Park | \$361,700 | \$361,700 | Completed. Beneficial Use date: 11/14/06 | Final reimbursement for \$301,426 received from the State 7/3/07. | |
| Urban Parks Act of 2001 | C0201028 | UP43-001 | Roosevelt Park Expansion | \$3,000,000 | \$3,000,000 | Project under construction. Estimated Beneficial Use date: Dec. 2008. | Reimbursement for \$1,816,696 received in Jan 2007. Additional reimbursement of \$583,304 for construction received from State on Aug 13, 2007. | Reimbursement requests for remaining 20% of grant amount can only be submitted at project completion but not later than March 31, 2010. |
| Prop 13 – Safe Drinking Water, Clean Water, Watershed Protection & Flood Protection Bond Act of 2000 | C6101002 | RP-43-001 | Guadalupe River Parkway (Guadalupe Gardens Improvements Phase I) | \$1,000,000 | \$953,260 | Completed | Staff compiling documentation for reimbursement request. | |
| Land and Water Conservation Fund | C8939035 | 06-01458 | Guadalupe Gardens Development | \$153,780 | \$153,780 | Completed | Reimbursement for \$146,278.54 received in April 2007. | NOTE: \$7,501.46 is the State's surcharge for administering the grant. |
| State Coastal Conservancy | | | Coyote Creek Story Road to Phelan | \$70,000 | \$70,000 | Completed | Reimbursement for \$70,000 received in May. | |
| Total Other State Grant Funds | | | | \$4,585,480 | \$4,538,740 | | | |

| Federal Grants | | | | | | | | |
|-----------------------------|------------------------|-----------------------|----------------------------------|---------------------|------------------------|-----------------------|-----------------------------|--|
| Grant Source | Contract Number | Project Number | Project Name | Grant Amount | Amount Expended | Project Status | Reimbursement Status | NOTES: |
| 2005 EDI – Special Projects | | | Capitol Park Neighborhood Center | \$96,224 | \$96,224 | Completed | | Application for grant funds submitted on July 11, 2007 |
| Total Federal Funds | | | | \$96,224 | | | | |