Regular Meeting
of the
San José
Making Government Work Better Committee
held
November 16, 2006 at 1:30 P.M.

Roll Call
Present: Chuck Reed, Chair; Linda J. LeZotte, Vice Chair; Danelle Kenealey, Deputy City Attorney; Kay Winer, Chief Deputy City Manager
Absent/Excused: David Cortese, Member; Ken Yeager, Member

1. **Consent Calendar**

   b. FY 2006-07 1st Quarter Debt Report (Finance)

   a. FY 1006-07 1st Quarter Investment Report (Finance)

   Upon motion of Vice Chair LeZotte, seconded by Chair Reed, the Committee approved the Consent Calendar.

2. **External Auditor's Report on Single Audit for FY ended June 30, 2006 (Finance) (Deferred from October 19, 2006) (Deferred to 12-21-06)**

   Deferred to January 18, 2007.

3. **External Auditor's Report to MGWB Committee on Internal Control (Finance) (Deferred from October 19, 2006) (Deferred to 12-21-06)**

   Deferred to January 18, 2007.

5. **Presentation on GIS Projects (Public Works) (Follow-up from September 21, 2006)**

   Philip Prince, Deputy Director of Public Works, presented the Presentation on GIS Projects. Upon motion of Vice Chair LeZotte, seconded by Chair Reed to accept the report to include Vice Chair LeZotte's comments for staff to make a brief presentation to Council January or February 2007.

6. **Update on Process Streamlining - Public Works Contract Awards (Public Works) (Add from December 21, 2006)**

   Katy Allen, Director of Public Works, presented the Process Streamlining Public

Works Contract Awards report. The Public Works Construction Contracts One-Year Pilot Program has concluded. Katy Allen suggested staff report back to Council on December 12 with a report and request for Council to approve the program on a long-term basis. Staff recommended that the City Council to make the pilot program permanent without any changes to the terms and conditions of the program; to direct the City Attorney to draft the appropriate ordinance amending the Municipal Code to make the pilot program permanent; and, to adopt a resolution extending the pilot program until it adopts an ordinance making the pilot program permanent. In response to a question regarding outreach, David Sykes, Assistant Director, noted that the bid hotline is on Public Works website. There are also outreach efforts with the Association of General Contractors, Small Business Development Commission, small focus groups with contractors, and trade technical journals. Upon motion of Vice Chair LeZotte, seconded by Chair Reed, the Committee approved the report to include Vice Chair's comments for staff report to be cross-referenced on the City Council agenda for December 12, 2006.

7. **Semi-Annual Audit Recommendations Follow-up Report on all Outstanding Audit Recommendations for the Period Ending June 30, 2006 (Auditor)**

Mike Edmonds, City Auditor's Office, presented the Semi-Annual Audit Recommendations for the Period Ending June 30, 2006. The Auditor noted some specific outstanding recommendations including 1) Utility Billing System combining sewer and storm drain fees with Recycle Plus billings reducing costs and increasing revenues; 2) Development of a wellness program for Firefighters to reduce sick leave, disability, and overtime costs; 3) Fire Department's alternate response utilizing lower-level response to minor medical emergencies; 4) Family Camp additional funding required for improved maintenance and up-keep of the facilities. Cynthia Bojorquez, Parks, Recreation & Neighborhood Services, spoke on the Family Camp staff housing and stated the funding has been identified through the Parks Maintenance Fund to complete the tent repairs. Fire Chief Von Raesfeld addressed the wellness initiative and stated that this item is part of the negotiations with Local 230 currently in negotiations. The Omega priority response level and use of smaller vehicle for responding to medical calls are both being reviewed by the department. and is expected to be in place when Fire Station #2 is remodeled. The Omega protocol requires some cooperation with the County through the EMS contract currently being reviewed. Scott Johnson, Director of Finance, spoke on the storm sewer consolidated utility billing. Staff will report to Council in January 2007 with a consolidated report and recommendation. The preliminary recommendation is not to put the changes on the tax roll. Upon motion of Vice Chair LeZotte, seconded by Chair Reed, the Committee accepted the report.

4. **Grants Management Update (City Manager's Office) (Follow-up from October 19, 2006)**

Mark Linder, Deputy City Manager, presented the Grants Management Update. Upon motion of Vice Chair LeZotte, seconded by Chair Reed, the Committee accepted the report and was taken out of order to be heard by the Committee after 2:00 p.m.

8. **Oral Petitions**

No oral petitions.

9. **Adjournment**

Meeting adjourned at 2:30 p.m.

By: Chuck Reed

- Chair Making Government Work Better Committee

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