



TASK FORCE AGENDA: 4-27-05

ITEM: III

Memorandum

TO: BLUE RIBBON TASK FORCE
ON ETHICS

FROM: Peter Jensen

SUBJECT: WORKPLAN FOR NEW CITY-
WIDE CODE OF ETHICS

DATE: April 26, 2005

Attached is a draft of a new set of documents composing a city-wide Code of Ethics for review and comment. We propose to create a new Values Statement, to be signed by all elected and appointed officials and employees, which is values-based, and focuses on the themes of responsibility, fairness, honesty, and openness.

In addition, the existing Code of Ethics (Policy 0-15) has been revised and updated as City Policy Manual Section 2.01, and the existing Gift Policy has been updated to match the revised Gift Ordinance passed by the Council. It is proposed to become City Policy Manual Section 2.02.

After the Task Force provides comments and suggestions on these documents, revised drafts will be shared widely throughout the organization with employees and employee bargaining groups at all levels. Once the feedback received from those efforts is received and incorporated, a final proposed draft of each of the new Values Statement, Code of Ethics, and Gift Policy will be presented to the Rules Committee for review and approval by the full Council.

Peter Jensen
Assistant to the City Manager

Attachments