



Memorandum

TO: ALL CHILDREN ACHIEVE
COMMITTEE

FROM: Sara L. Hensley

SUBJECT: YOUTH COMMISSION STRATEGIC DATE: 01-29-04
WORKPLAN UPDATE

Approved

Date

PURPOSE

The purpose of this memorandum is to provide a status update to the All Children Achieve Committee (ACAC) regarding the City of San José Youth Commission Strategic Workplan for FY 2003-2004.

BACKGROUND

At the October 9, 2003 ACAC meeting, the Department of Parks, Recreation and Neighborhood Services (PRNS) presented, and received the Committee's approval of the Youth Commission Strategic Workplan 2003-2004.

This Workplan outlines Strategic Goals for the Youth Commission which include:

- Build a cohesive and effective Youth Commission
- Complete the Youth Commission Leadership Academy Training
- Establish Youth Advisory Councils in each City Council District
- Advise the City Council and PRNS on youth-related projects and issues
- Create awareness about the Youth Commission through participation in city-wide community events

The Mission of the Workplan is *To involve and connect San José youth in order to advise city government on youth-related issues.*

YOUTH COMMISSION ACCOMPLISHMENTS

The following are accomplishments of the Youth Commission Strategic Workplan since October 9, 2003:

- New Youth Commissioner reception held October 21, 2003
- New Youth Commissioner orientation held November 22, 2003
- Participated in the City's Holiday Parade on December 7, 2003
- Met with Parks and Recreation Commission on December 17, 2003 to begin PRNS program prioritization
- Participated in an online forum regarding youth programs sponsored by the San José Mercury News on December 23, 2003
- Leadership Academy launched on January 10, 2004
- Began Youth recruitment for all Youth Advisory Councils
- Launched four new Youth Advisory Councils in Districts 3, 4, 7 and 9
- Youth Advisory Councils in Districts 8 and 10 were previously established
- Created a marketing and public relations sub-committee to market the Youth Commission
- Constructed a draft Youth Commission Web Site
- Youth Commission held two public forums on January 7, 2004 and January 21, 2004 aimed at assessing the importance, relevance, and effectiveness of PRNS Youth Programs. A priority ranking was established and forwarded to the Department Director and the Parks and Recreation Commission. These recommendations will advise PRNS on the budget process.

NEXT STEPS

- Commissioners will be attending the State of the City Address on January 28, 2004
- Commissioners will continue their Leadership Training series held on the 3rd Saturday of each month through August 2004
- The Youth Commission will continue to develop and launch their respective Youth Advisory Councils, in each City Council district. Youth Advisory Councils in Districts 1, 2, 5 and 6 will be established by March 2004
- Youth Commissioners will partner with their assigned PRNS staff liaison and designated City Council office representative to develop a Council district-specific workplan by March 2004
- Commissioners will complete construction of their web site by April 2004
- Commissioners will complete a "Youth Asset Map" of their respective Council Districts by April 2004. These "Asset Maps" will identify community resources youth can utilize.

COST IMPLICATIONS

There were no cost implications associated with this memo.

All Children Achieve Committee

Subject: Youth Commission Strategic Workplan Update

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COORDINATION

This report was prepared in coordination with the City Attorney's Office.

SARA L. HENSLEY
Director of Parks, Recreation
and Neighborhood Services