



*Parks, Recreation and
Neighborhood Services*

YOUTH COMMISSION

A G E N D A

Executive Board Meeting

**April 2, 2009
3:30 – 5:00pm
Tower Building
Conference Room 950
200 East Santa Clara Street
San José, CA. 95113**

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

4. DISCUSSION ITEMS

- a.) Youth Commission bylaw
Board will review current bylaws and discuss and propose updates.
- b.) Youth conference 2010 dates
Board will identify possible dates for their 2010 youth conference.
- c.) Commission job and responsibilities description
Board will discuss current Commissioner's responsibilities and create a detailed updated description of duties and responsibilities.
- d.) Interview questions
Board will create interview questions to assist Youth Commission applicants better understand the time commitment and involvement in being a Youth Commissioner.
- e.) City Wide Commissioner role
Board will review and discuss possible responsibilities for the Citywide Youth Commission seat.
- f.) YAC activity proposals and district specific work plan approval process
Board will review the process of how YAC activities and district specific work plans are approved.
- g.) PRNS Director meeting topics
-Board will identify possible meeting topic points to have with PRNS director.

5. RERPORTS

- a.) Up coming vacancies

6. INFORMATIONAL ITEMS

- a.) Review Correspondence

7. ADJOURNMENT

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Department of Parks, Recreation & Neighborhood Services, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

To arrange an accommodation under the Americans with Disabilities Act to participate in this public meeting, please call (408) 535-1260 or the TTY number, (408) 294-9337, at least two business days before the meeting.