

III (A) (1)

Minutes (Meeting of 1/12/10)

{Action}

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YOUTH COUNCIL COMMITTEE MINUTES

Tuesday, January 12, 2010

Afternoon Session 1:30 P.M. – 3:30 P.M.

**San Jose One-Stop
1290 Parkmoor Ave.
San Jose, CA 95126
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**Bryan Vanhuystee, Committee Chair
Sandra Murillo, Vice Chair
Angela Cipperly, Committee Secretary
Alex Fernández, Committee Staff**

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MINUTES 1:30 P.M.-3:30 P.M. AFTERNOON SESSION

I. Opening Remarks

Bryan Vanhuystee, Committee Chair, opened the meeting with Opening Remarks. Erin Wright, Human Resources for Safeway and work2future board member was introduced to the committee as a new youth committee member.

II. Roll Call

Bryan Vanhuystee called the meeting to order at approximately 1:34 p.m. Angela Cipperly, Youth Program Manager, took roll and confirmed quorum.

Members in attendance: Denise Boland, Philip George, Sandra Murillo, Bryan Vanhuystee, Cpt. Toby Wong, Jennifer Yates.

Absent: Benny Boveda, Robert Hennessy, Van Le, Dr. David Matuszak, David Torres.

III. Public Comments

No public comments.

IV. Consent Calendar

No consent items.

V. Agenda Items - Items were heard out of order to accommodate committee members.

A. Old Business

1. Approval of Minutes

{Action}

Motion made to approve the Minutes of the Youth Council Committee meeting held on October 6, 2009 as presented.

Motion: Denise Boland

Second: Sandra Murillo

The motion carried unanimously.

B. New Business

1. Legislative Action

{Discussion}

Follow-up discussion of advocacy letter regarding eligibility criteria for youth program.

Denise Boland requested that the letter be mailed to multiple public representatives that are in office. In addition, Denise suggested that the letter have the name and contact number for any additional questions or to clarify any concerns. In addition, she suggested that we state the number of participants that have acquired employment because of their participation in the summer program.

Chris Donnelly stated that the suggestions will be incorporated and a final draft will be email to committee members for review. As well, as a list of public representatives that the letter will be mailed to.

2. Committee Meeting Schedule

{Action}

Youth Council Committee meeting schedule was discussed and approved with one change. The February 23, 2010 meeting will be rescheduled to March 23, 2010.

Motion: Capt. Toby Wong

Second: Philip George

Motion carried

3. Quality Index

{Discussion}

Colleen Arnold, Contract Analyst, provided an overview of the revised quality index standards that are in place for contractor accountability. This presentation was a follow up to Colleen's presentation of October 6, 2009. In this presentation, Colleen, included the steps of the monitoring process. Per Colleen, the process begins with setting a time table for the monitoring, and determining the number of files that will be monitored within each contractor, letters are mailed to the contractors informing them of the monitoring including dates and times, there is a questionnaire that the contractors complete. The process focuses on reviewing client case files and applying the quality index to the case files.

In Colleen's previous presentation, there were some concerns regarding the possibility of different monitors coming up with a different interpretation of the files. Please note that the process specifically states that if any monitoring team member has a question about a file or see something that might rate a file below/above average score, they discuss with the Lead Monitor to discuss the finding. The lead monitor would provide an accurate assessment.

Any items of critically significance in the negative sense would be discussed with the Executive Director, Jeff Ruster. The process completes with a meeting with the contractor to discuss findings. This allows the contractor to be aware of the findings and provide input. Then a final finding letter is mailed to the contractor informing them of their quality index score.

Colleen also provided an overview of the revised quality index tool that incorporates some of the suggestions concerns that the committee previously discussed.

4. **ARRA Summer WELD Program** **{Informational}**

Richard Martinez, Project Manager, provided an overview of the WELD program, which is a continuation of the summer employment program. The WELD program consists of 163 youth, ages 18-24, which work 30-40 hrs. Including 4 hours of leadership workshops. The WELD program will continue until March 31, 2010. WELD program leads: Helen Norman and Mary Bravo were introduced to the committee.

Richard also provided a quick update on the College Internship Program. Phase 1, which finished last year and consisted of 19 youth. The program focuses on placing youth in non-profit organization for 525 hours. This year we are moving forward with two phases. Phase 1 will be funded with ARRA funds and will place 25 WIA eligible youth into non-profits starting Feb. 14 - end of June, which will total 520 hours. Phase 2: will be funded with WIA youth formula funds and will begin the end of March- end of June working only half the hours 260.

5. **Green Cadre** **{Informational}**

Richard Martinez, Project Manager, provided an overview of the Green Cadre program, which will serve 50 WIA eligible youth, ages 18-24, compensated with a weekly stipend of \$100-\$125 for 25-30 hours of weekly participation. The program will run from February-August. The focus of this program will be: labor market - emerging technology, environmental awareness/stewardships, and advocacy with low-income neighborhoods. The goal for this program is for youth to have an educational or employment track to pursue, which aligns with the City of San Jose's Green Vision. The Green Cadre program is funded out of the ARRA and Adult funds.

Member Sandra Murillo would like to have hours worked at non-profit organizations reported to the Citywide Grants Management Team.

6. **WIA Reauthorization** **{Discussion}**

Chris Donnelly, Assistant Director provided an overview of the WIA Reauthorization. It is expected that the WIA Reauthorization will take place between now and the next 12 months. Prior to WIA authorization, the health care issue, reauthorization of TANF and Community College funding concerns will be addressed. It is proposed changes are related to funding specifically 30-50% of total funds will be spend on training activities. Super boards are another possibility, under this model- it is regional concept based on a WIB overseeing a larger regional area based on industry clusters or industries. Another option would be for EDD to run the one-stops. Funding levels would remain about the same across the board. CWA is currently composing a working paper with California's recommendation to Washington, which includes board make up, reduced number of mandated partners and incorporating K-12 school partners and community colleges. Under the Super board model there would be 9 regions in California vs. the 41 WIB's that are currently in existence. Another aspect to point out is: there is a push to consolidate, which means more people being

enrolled in WIA run programs (integrated model.) Member Denise Boland inquired if youth council committees would continue under the new proposed models. Per Chris, under all the models, youth councils continue to have a presence.

C. Planning and Information

1. Set Items for Next Agenda {Informational}

- 1) WIA Reauthorization
- 2) WELD final report
- 3) Green Cadre Update
- 4) Update on Contractor performance
- 5) Summer Youth Program 2010

2. Youth Council Members' Announcements {Informational}

San Jose Conservation Corps

Graduation (180 Graduates)

January 22, 2010

Job Fair- Feb. 26, 2010 for SJCC WIA participants

NUMMI

Plant closure on March 31, 2010- we anticipate an increase in one-stop traffic to accommodate displaced workers.

Santa Clara County Services

Call center approach for food stamp services, not worker approach

In the future- they would like to move forward with on-line applications

D. Next Meeting:

Tuesday, March 23, 2010, San Jose One-Stop, Board Room,
1290 Parkmoor Avenue, San Jose, CA 95126

E. Adjournment

The meeting was adjourned at 2:23 p.m.