

**WORK2FUTURE BOARD MEETING
ACTION MINUTES
December 10, 2009
11:30 A.M. SESSION**

ORDER OF BUSINESS

I. ROLL CALL:

Present: Rose Amador, David Baer, Benny Boveda, Brian Chrisman, Barry Cristina, Janeen Dittrick, Sarah Do, Jack Estill, Joseph Flynn, Marcia Lillis, Richard Friberg, Bill Guthrie, Sue Koepp-Baker, Rocky Maddex, David Matuszak, Dan Miranda, Michelle Montoya, Brenda Moore, Pam Moore, Ananth Nagaraj, Mark Novak, Rachel Perez, Steve Preminger, Katherine Ricossa, Alan Roberts, Rashad Said, Hermalinda Sapien, Dani Sellers, Alex Torres, Henri Villalovoz.

Absent: Denise Boland, Thaddeus Campbell, Tom Fink, Leslye Krutko, Paul Krutko, Van Le, Luz Maria Rodriguez, John Southwell, Lloyd Tran, Bryan VanHuystee, Jorje Zavala

II. OPENING REMARKS: Read by Chair, Benny Boveda.

III. PUBLIC COMMENT: There were no public comments.

IV. CONSENT ITEMS: There were no consent items.

V. AGENDA ITEMS

A. Old Business

1. Minutes Approval

ACTION: The minutes of the September 17, 2009 work2future Board Meeting were approved by unanimous vote.

Motion: Steve Preminger

Seconded by: Joseph Flynn

B. New Business

1. Progress and Transition Report on CQI Efforts

Lori Strumpf, Consultant, Strumpf Associates presented the final closeout report on organizational change, Continuous Quality Improvement (CQI), and ongoing challenges.

2. Board and Executive Committee Meeting Schedule for 2010

ACTION: The work2future's Board and Executive Committee Meeting schedule for 2010 was approved by unanimous vote.

Motion: Steve Preminger

Seconded by: Susan Koepp-Baker

3. New Grant Awards for FY 2009-2010

ACTION: The expenditure plan for new grant awards received for Fiscal Year (FY) 09-10 was approved by unanimous vote.

Motion: Joseph Flynn

Seconded by: Rocky Maddex

4. ARRA Update

Monique Melchor, Integration and Adult/Dislocated Worker Program Manager provided an update on work2future activities funded through the 2009 American Recovery and Reinvestment Act (ARRA).

5. Community Builder Awards

work2future recognized organizations and individuals that have helped to make the community a better place through the Community Builder Awards. The awardees were as follows:

Louis Ceaser, IV - Outstanding Youth Award

Sergio Archiniega – Outstanding Youth Award

Center for Employment and Training (CET) and Hermalinda Sapien – Outstanding Partner Award

Council on Aging and Henri Villalovoz – Outstanding Partner Award

Francisco Jerez –Outstanding Adult Award

Michele J. Mims – Outstanding Adult Award

Carolyn Moniz – Outstanding Adult Award

Safeway and Erin Write – Outstanding Business Award

PG&E and Van Ton-Quinlivan – Outstanding Business Award

Also recognized were two employees of the year: Colleen Arnold and Mercedes Meriales.

C. Set Items for Next Agenda

Discussion on the role of the Executive Committee, and the board members' opportunity to speak at the Executive Committee Meetings

D. Announcements

Steve Preminger announced that a Domestic Violence Information and Resources Event was being held at the Elmwood Facility of the Santa Clara County Corrections Department on December 10, 2009. This event involves a consortium of organizations that send representatives to work with domestic violence perpetrators. work2future's Project Hope Program Manager, Sabby Kaur, participated in the event as work2future's representative.

E. Next Board Meeting

The next Board meeting is scheduled for **Thursday, March 18, 2010** at 11:30 a.m. in the Boardroom at the San Jose One-Stop, 1290 Parkmoor Ave., San Jose, California.

E. Adjournment

Motion to adjourn: Rashad Said
Seconded by: Barry Cristina
Passed unanimously