

## WORK2FUTURE BOARD MEETING ACTION MINUTES

September 17, 2009

CTO 12:00 P.M.

### I. ROLL CALL:

Present: David Baer, Denise Boland, Benny Boveda, Tom Fink, Marcia Lillis, Richard Friberg, Bill Guthrie, Susan Koeppe-Baker, Paul Krutko, Van Le, David Matuszak, Dan Miranda, Pamela Moore, Ananth Nagaraj, Dr. Mark Novak, Rachel Perez, Steve Preminger, Alan Roberts, Luz Maria Rodriguez, Rashad Said, Hermelinda Sapien, John Southwell, Alex Torres, Lloyd Tran, Jorge Zavala.

Absent: Rose Amador, Thaddeus Campbell, Brian Chrisman, Barry Cristina, Janeen Ditrack, Sarah Do. Jack Estill, Joseph Flynn, Leslye Krutko, David Mills, Michelle Montoya, Brenda Moore, Katherine Ricossa, Dani Sellers, Bryan VanHuystee, Henri Villalovoz, Derek Wise.

### II. OPENING REMARKS: read by chair, Benny Boveda.

The Executive Director added that Board meetings tend to present agenda item after agenda item and that we tend to lose sight of the difference we are actually making in the community. He mentioned the successful Summer Jobs for Youth Program that served nearly 1,000 at-risk youth and provided them with a wide variety of innovative work experiences, saying that the program had been implemented in a very short period of time and was a remarkable accomplishment by the Board, staff, and partners who were involved. He also reminded the Board of other recent accomplishments, including a huge, beautifully organized job fair with 4,500 people and with 68 employers in attendance; the annual Celebracion del Campo event that hosted 5,000 people in 107 degree weather, organized by Silvia Montoya; and the ongoing Continuous Quality Improvement and Design groups. Moreover, the Executive Director recognized Chris Donnelly for his hands-on direction of the organization and the staff in general.

The Board Chair welcomed two new members: Bill Guthrie from the plumbers union and David Baer from the electricians union.

**PUBLIC COMMENT:** A blue card was presented by Eric Petersen who spoke for two minutes.

### III. CONSENT ITEMS: There were no consent items.

### IV. AGENDA ITEMS

#### A. Old Business

##### 1. Minutes Approval

**Action:** The June 18, 2009 work2future Board Minutes were approved.

Abstentions were from Richard Friberg and Pamela Moore who were not present at the June 18, 2009 meeting. The motion to approve the minutes was made by Steve Preminger and seconded by Tom Fink. Motion carried.

A blue card was presented by Mr. Eric Petersen who spoke for two minutes.

## **B. New Business**

### **1. ARRA and Youth Program Updates**

The Assistant Director briefly summarized the Summer Jobs for Youth Program and the goals work2future had for its clients. He then introduced Richard Martinez, work experience coordinator for the Summer Jobs for Youth Program, who presented a report. Mr. Martinez also introduced two Youth Program employees and a site supervisor, who presented their experiences to the Board.

The order of the meeting jumped to item # 6 to ensure that a quorum would be in attendance for the vote on the action item.

### **6. WIA Regular Rapid Response Expenditure Plan**

**ACTION:** The Board approved the expenditure plan with two recusals: Rashad Said, Career Advancement Solutions, sub-contractor for Evergreen Community College and recipient of WIA formula funds; and Rachel Perez, Associate Dean, Community Development and Grants for Evergreen Community College and recipient of WIA formula funds.

The request of the Board was to approve the \$358K received from the State Employment Development Department (EDD) for Fiscal Year (FY) 09-10 Rapid Response program for a total funding of \$717,721.

After this item, Mr. Eric Petersen spoke for two minutes regarding Item V (B) 1 ARRA and Youth Program Updates.

### **2. Regional Partnerships**

The Executive Director introduced Tim Rainey, Executive Director of the Workforce & Economic Development Program (WED), California Labor Federation, AFL-CIO, who presented an update on regional partnerships with Labor, WED, and work2future.

### **3. work2future Clean & Green Labor Market Study**

Aaron Wilcher, graduate student from U.C. Berkeley's Department of City and Regional Planning and City of San Jose work2future Intern, presented an update on work2future's Clean and Green Labor Market Study.

### **4. EDGE 2.0 Update**

The Executive Director reported that the last EDGE stakeholder meeting will be held on September 24, 2009. The main recommendations are centered on community colleges and the three WIB boards working together in the following key areas: 1) targeting low-wage and low-skilled workers in the communities, and 2) self-employment and entrepreneurship. A biannual summit is proposed between the three WIBs to plan a one-year strategy to address the current state

of the economy, available resources, and partnering opportunities. A possible memorandum of understanding between the WIBs may be addressed in order to collaborate on potential grants.

**5. Assessment of First Year of Integration**

A blue card was submitted by Eric Petersen who spoke for two minutes.

Monique Melchor, work2future's Adult and Integration Program Manager, Denise Ceballos of EDD, and Lori Strumpf of Strumpf and Associates presented an update on the first year of work2future as a learning lab and final performance outcomes.

**C. Announcements**

October 8, 2009 – Disability Awareness Day, 10 a.m.-2:00 p.m. – Pamela Moore  
October 2, 2009 – Domestic Violence March – Steve Preminger  
October 10, 2009 – Vietnamese Festival – Van Le  
October 3, 2009 – Day in the Park, Resource Fair and Job Fair – BJ Sims  
September 23, 2009 – Solar Seminar – Lloyd Tran  
Happy Birthday to Jeff – Chris Donnelly

**D. Set Items for Next Agenda**

Final recap, Edge Campaign  
Community Builder Awards  
ARRA Update  
Close-out report from Lori Strumpf regarding Continuous Quality Improvement

**E. Next Board Meeting**

The next Board meeting is scheduled for **Thursday, December 10, 2009** at 11:30 a.m. in the Boardroom at the San Jose One-Stop, 1290 Parkmoor Ave., San Jose, California.

**F. Adjournment**