

# work<sup>2</sup>future

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## **BOARD MEETING AGENDA**

Thursday, March 19, 2009

**11:30 a.m-1:30 p.m.**

**San Jose One-Stop  
1290 Parkmoor Ave.  
San Jose, CA 95126  
408 794 1100**

[www.work2future.biz](http://www.work2future.biz)

**Benny Boveda, Chair  
Luz Maria Rodriguez, Vice Chair  
Jeff Ruster, Secretary  
Christopher Donnelly, Board Staff**

To request an accommodation or alternative format for work2future meetings, events or printed materials, please call Leslie Hallenbeck at (408) 794 1105 or call (408) 294-9337 (TTY) as soon as possible, but at least three (3) business days before the meeting/event.

## NOTICE TO THE PUBLIC

Good afternoon, my name is Benny Boveda and in my capacity as Chair of [work2future](#) Board, I would like to welcome you to the Board meeting of March 19, 2009.

Members of the public who wish to address the Board should identify themselves and state their addresses for the record. You should complete a blue Comment Card located near the door, prior to making comments, and hand to any [work2future](#) staff member.

The procedure for this meeting is as follows:

- The Board Secretary will take roll; the Chair will read the opening remarks.
- Members of the public wishing to make a comment will then be given two (2) minutes each to comment.
- [work2future](#) staff and/or Board Members will present recommendations for each action item on the agenda.
- [work2future](#) staff and/or Board Members will also present informational items as listed.
- Board members may ask questions of [work2future](#) Staff and other Board Members.
- The Board may take action on each action item.
- Copies of the agenda have been placed on the table near the door for your convenience.
- [work2future](#) Board members may only discuss items listed on the Agenda pursuant to the “Brown Act.”

**WORK2FUTURE BOARD  
MEETING AGENDA  
March 19, 2009  
11:30 A.M. – 1:30 P.M.**

**ORDER OF BUSINESS**

- I. ROLL CALL**
- II. OPENING REMARKS**
- III. PUBLIC COMMENT**
- IV. CONSENT ITEMS**

Approval of Consent Items

**V. AGENDA ITEMS**

**A. Old Business**

- 1. **Minutes Approval** {Action} 5 Min.  
Approval of the December 12, work2future Special Board Minutes.

**B. New Business**

- 1. **Workforce Intelligence** {Informational} 20 Min.  
*Javier Vanga, Project Manager*

Update on labor market information data and current unemployment rate

- 2. **EDGE 2.0** {Informational} 10 Min.  
*Jeff Ruster, Executive Director*

Update to the Board on EDGE 2.0 and work2future's role in the Regional Collaborative

- 3. **FY 09/10 Budget Update and Proposed Stimulus Funding Allocations** {Action} 20 Min.  
*Jeff Ruster, Executive Director*

Approval of Program Operating Plan for American Recovery and Reinvestment Plan (ARRP) Economic Stimulus package for Adult and Youth Programs

- 4. **Youth Services Enhancement** {Action} 10 Min.  
*Christopher Donnelly, Assistant Director*

Approval of the expanded services for the Youth Service Program and youth contractors

5. **Integrated Business Services Model** {Action} 15 Min.  
*BJ Sims, Business Services Manager*

Approval of the new Integrated Business Services model and its Service delivery throughout the One Stop system

6. **Budget Enhancement** {Action} 10 Min.  
*Christopher Donnelly, Assistant Director*

Approval of spending plan of \$505,000 to provide additional services to Adult and Dislocated workers from EDD and Reserve Fund

7. **501c3 Update** {Informational} 5 Min.  
*Christopher Donnelly, Assistant Director and Javier Vanga, Project Manager*

An update on the establishment of a 501c3

- C. Announcements** {Informational} 5 Min.

Members will have an opportunity to make announcements of interest to the Board.

- D. Set Items for Next Agenda** 5 Min.

- E. Next Board Meeting**

The next Board meeting is scheduled for **Thursday, June 18, 2009** at 11:30 a.m. in the Boardroom at the San Jose One-Stop, 1290 Parkmoor Ave., San Jose, California.

- F. Adjournment**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the San Jose One-Stop, 1290 Parkmoor Avenue, San Jose, California at the same time that the public records are distributed or made available to the legislative body.

## **CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS**

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, Redevelopment Agency Board, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

### **1. Public Meeting Decorum:**

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

### **2. Signs, Objects or Symbolic Material:**

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
  - No objects will be larger than 2 feet by 3 feet.
  - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
  - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN  
THE COUNCIL CHAMBERS AND COMMITTEE ROOMS (CONT'D)**

3. Addressing the Council, Redevelopment Agency Board, Committee, Board or Commission:

- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
- b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
- c) Speakers should discuss topics related to City business on the agenda, unless they are speaking during open forum.
- d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
- e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
- f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
- g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.