

6:30 p.m. - 8:30 p.m. February 16, 2012 City Hall
200 East Santa Clara Street – Wing 262

Joshua Barousse	Vanessa Burbach	Dalton Victor
Wendy Ho (Parliamentarian)	Clarence Madrilejos	Robin Martinez
Sean O'Brien	Guadalupe Rodriguez	Matthew Quevedo
Amal Sinha		

Council Liaison Councilmember Chu

District 4 Council Assistant, Rosa Santiago

Commission Staff

Ernest Azevedo, Executive Analyst, CMO

(a.) CALL TO ORDER AND ROLL CALL

- (1) Roll Call

(b.) ADOPTION OF THE ORDERS OF THE DAY

Once adopted, a variation in order must be approved. If you wish an item taken in a different order, your request should be made at this time.

(c.) CONSENT CALENDAR

THE CONSENT CALENDAR IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME

- (1) [Approval of March 3, 2011 Minutes](#)
(2) [Approval of August 18, 2011 Minutes](#)

END OF CONSENT CALENDAR

(d.) OPEN FORUM

Presentations from persons wishing to address the Commission on matters not on the agenda may do so at this time. Speakers are limited to 2 minutes. All statements that require a response may be placed on the agenda for a future meeting and may be referred to staff for review and reply in writing.

(e.) CEREMONIAL ITEMS

- (1) None

(f.) CORRESPONDENCE

(Correspondence Binder)

Correspondence is available for review in the Correspondence Binder.

- (1) [Commissioner Barousse communication to Commission on Letter to Clerk's Office](#)
(January 17, 2012)
(2) [Martha O'Connell letter to City Clerk Dennis Hawkins regarding Agenda Template for Boards and Commissions – Open Forum Placement](#) (January 22, 2012)

- (3) [Commissioner Dalton communication to the City Manager and City Clerk's Office on Boards and Commission Analysis](#) (January 31, 2012)

(g.) REPORT OF THE CHAIR

(h.) ANNOUNCEMENTS

- (1) Announcements from members of the Commission
- (2) Announcements from the Public (e.g. event announcements)

(i.) CITY DEPARTMENT REPORTS

- (1) Council Liaison Rosa Santiago
- (2) City Manager's Office Ernest Azevedo

(j.) ITEMS PRESENTED FOR DISCUSSION AND ACTION

- (1) Discussion and Action – Commission training by the offices of the City Attorney, City Manager and City Clerk on Brown Act, Council and City Policies

- (2) Nomination and Election of Human Rights Commission Officers

(k.) FUTURE AGENDA ITEMS

- (1) Human Rights Commission Work plan Discussion

(l.) ADJOURNMENT

- (1) HRC 2012 Scheduled Meetings (6:30 – 8:30 p.m.):
 - May 17, 2012, August 16, 2012 and October 18, 2012

City Hall, Wing Room 120, 200 E. Santa Clara Street, San Jose, CA 95113

To request accommodation or alternative format for City-sponsored meetings or printed materials, please call (408) 723-4114 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting.

For questions, please contact Yolanda Cervantes at (408) 535-8102.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the City Manager's Office, 200 East Santa Clara Avenue San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.