

Retreat Agenda

Thursday, September 16, 2010

6:30 p.m. to 9:00 p.m.

City Hall – 200 East Santa Clara Street – Wing 118

1. Welcome Remarks by Chair Vanessa Burbach
2. Overarching Goals for 2010-11 – Large Group Discussion
 - a) Review responses from March Retreat. – clarify and responses as needed
 - b) What is missing? What needs to be added to the list? What should be considered to be taken off the list?
3. Review Boards & Commissions: Workplan and Annual Report Template
 - a) [Review samples of approved work plan models \(e.g. Neighborhood Commission\)](#)
 - b) Review [Workplan](#) and [Annual Report](#) Template
4. Human Rights Commission Break-Out
 - a) How do the overarching goals fit into categories for the work plan template?
 - b) What are the top priority goals for the year?
 - c) What additional goals should the subcommittees pursue?
 - d) What is the process for achieving the goals?
5. Group Reports, Summary, and Next Steps
 - a) What agreements were made?
 - b) What are the next steps, follow-up actions?
 - c) Agenda items for October meeting – Adoption of 2010 Workplan?
12. Adjournment

To arrange for accommodation under the Americans with Disabilities Act to participate in this public meeting, please call 408.535.8110 (Voice) or 408.294.9337 (TTY) at least 72 hours before the meeting.

Parking Instructions: The parking lot is accessible through 21st Street (in the back of the Community Center).