

CIVIL SERVICE COMMISSION

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STAFF: VERA TODOROV, SR. DEPUTY CITY ATTORNEY
DENNIS HAWKINS, CITY CLERK
RUTH KRANTZ, DEPUTY CITY CLERK
REBECCA HALL, DEPUTY CITY CLERK

AMENDED AGENDA

4:00 P.M.

May 3, 2012

Council Chambers

ORDER OF BUSINESS

ROLL CALL

ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

PUBLIC COMMENTS

CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only

- a. [Hiring Summary – Memorandum from Human Resources dated April 23, 2012, listing complaints about hiring issues and a summary of hiring activity for the period June 26, 2011 through April 14, 2012, for filing.](#)
- b. [Memorandum from Human Resources, dated April 23, 2012, outlining \(1\) New Class Specifications \(a\) Risk Manager \(1265\); and \(2\) Deletions: \(a\) Airport Noise Abatement Manager \(5245\); \(b\) Airport Police Officer \(2414\); \(c\) Custodian \(3211\); \(d\) Equipment Operator \(3341\); \(e\) Gerontology Supervisor FT/PT \(7125/7129\); \(f\) Metal Fabrication Mechanic \(3172\); \(g\) Therapeutic Supervisor \(7126\); and \(h\) Transportation Planning Systems Manager \(1386\).](#)

2. Minutes for approval:
 - a. [April 5, 2012](#) – (Regular Meeting)
 - b. [March 20, 2012](#) – (Hearing)
 - c. [March 22, 2012](#) – (Hearing)

END OF CONSENT CALENDAR

3. Hearings to be scheduled:
 - a. Continuation of the appeal of dismissal of Cindy Huynh, Account Clerk II (1215). Case 11-39. Written time waiver filed. (Ahn/Park)
 - b. ***Reschedule the appeal of dismissal of Gary Lewis, Maintenance Worker, Department of Transportation. (Previously scheduled for May 3, 2012). (North/Pope).***
4. Discussion and action as appropriate to change the Commission's procedures regarding the announcement of decisions in appeal hearings.
5. Presentation of training: Conflict of Interest. (City Clerk/City Attorney)

AVAILABLE HEARING DATES:

May 22-24, 30.

June 7, 21, 26, 27.

July 5, 12, 19, 24, 25, 31.

FUTURE AGENDA ITEMS

ADJOURN to May 10, 2012 at 6 p.m. in Room 262 to hear the appeal of suspension of Ervin Mathews (Fire Inspector). (North/Murphy).

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 2nd Floor Wing, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.