

CIVIL SERVICE COMMISSION

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DENNIS HAWKINS, CITY CLERK
NORA PIMENTEL, SENIOR DEPUTY CITY CLERK
RUTH KRANTZ, DEPUTY CITY CLERK

AGENDA

4:00 P.M.

November 3, 2011

Council Chambers

ORDER OF BUSINESS

ROLL CALL

ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

PUBLIC COMMENTS

CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only
 - a. [Hiring Summary – Memorandum from Human Resources dated October 24, 2011, listing complaints about hiring issues and a summary of hiring activity for the period June 26, 2011 through October 15, 2011, for filing.](#)
2. Human Resources Report dated October 25, 2011, listing the following amendments to the classification plan for filing.
 - A. [Revisions of Class Specifications](#)

The following classification has been created:

 - [Equipment Mechanic Assistant](#) (3312).
 - [Latent Fingerprint Examiner](#) (2241)

3. Minutes for approval:
 - a. [October 6, 2011](#) - (Regular Meeting)

END OF CONSENT CALENDAR

4. Hearings to be scheduled:
 - a. Reschedule the appeal of dismissal of Police Officer (2215), Case #11-33. Written time waiver filed. (Nishigaya/Peterson) (Closed Session)
 - b. Reschedule the appeal of dismissal of Police Officer (2215), Case #11-35. Written time waiver filed. (Nishigaya/Peterson) (Closed Session)
 - c. Reschedule the appeal of dismissal of Chuck Beltramo, Maintenance Worker II (3114). Case 11-15. Written time waiver filed. (Richardson/Sekany)
 - d. Schedule the continuation of the appeal of dismissal of Sergio De Leon, Instrument Control Technician (3761). Case 11-30. Written time waiver filed. (North/Cohn)
5. Continue the appeal of withdrawal of conditional offer of employment for position of Firefighter Recruit, Case No. FF 11-01 for filing. (Human Resources/Recruit) (Closed Session)

AVAILABLE HEARING DATES:

November 29.
December 1, 20.
January 12, 19, 24-26, 31.
February 13, 16, 21, 23 27-29.
March 1, 5, 8, 12, 15, 19, 22, 27-29.

FUTURE AGENDA ITEMS

ADJOURN to **Council Conference Room W-262** to hear Item 5, the appeal of Firefighter Recruit, Case No. FF 11-01.

- a. Convene in Open Session
- b. Convene Closed Session
- c. Reconvene Open Session to announce decision

ADJOURN to Thursday, December 1, 2011, 4:00 p.m. Council Chambers.

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 2nd Floor Wing, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.