

CIVIL SERVICE COMMISSION

BILL BRILL, CHAIR
JON FITCH, VICE CHAIR
MARGARET AKDENIZ
PETER SOULÉ
ISSAC VAUGHN

STAFF: VERA TODOROV, SR. DEPUTY CITY ATTORNEY
DENNIS HAWKINS, CITY CLERK
NORA PIMENTEL, DEPUTY CITY CLERK
RUTH KRANTZ, DEPUTY CITY CLERK

AGENDA

4:00 P.M.

August 4, 2011

Council Chambers

ORDER OF BUSINESS

ROLL CALL

ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

PUBLIC COMMENTS

CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only
 - a. [Hiring Summary – Memorandum from Human Resources dated June 27, 2011, listing complaints about hiring issues and a summary of hiring activity for the period June 27, 2009 through June 25, 2011, for filing.](#)
 - b. [Hiring Summary - Memorandum from Human Resources dated July 25, 2011, listing complaints about hiring issues and a summary of hiring activity for the period June 26, 2011 through June 23, 2012, for filing.](#)

2. Human Resources Report dated June 27, 2011, listing the following amendments to the classification plan for filing.

A. New Class Specifications

The following classification has been created:

- Radio Communication Manager (8523). This class is responsible for administrative and technical expertise to maintain the City's radio communication infrastructure (public safety and non-public safety) and assisting in the formulation and implementation of administrative policies to maximize the integrity and reliability of the City's radio communications systems, both locally and regionally..

B. Deletions

- Assistant City Attorney SII (2197) – replaced by unclassified
- Chief Deputy City Attorney (SII) (2137) – replaced by unclassified
- Communications Services Operator FT/PT (1176/1177) – specialized function is no longer performed.
- Emergency Preparedness Director U (2341) – replaced by Deputy Director.
- Horticulturist (3424) – specialized function is no longer performed.
- Parks Development Officer (3450) – specialized function is no longer performed.
- Public Communications Manager (1675) – replaced by unclassified.
- Redevelopment Program Manager (4232) - specialized function no longer performed.

3. Minutes for approval:

- a. [September 28, 2010 \(hearing – Seibert\)](#)
- b. [January 13, 2011 \(hearing – Seibert\)](#)
- c. [March 23, 2011 \(hearing – Seibert\)](#)
- d. [March 25, 2011 \(hearing - Seibert\)](#)
- e. [April 7, 2011 \(hearing – Seibert\)](#)
- f. [May 5, 2011 \(hearing – LeRoy\)](#)
- g. [May 6, 2011 \(hearing – Smith\)](#)
- h. [May 19, 2011 \(hearing – LeRoy\)](#)
- i. [May 23, 2011 \(hearing – Smith\)](#)
- j. [May 24, 2011 \(hearing – Wu\)](#)
- k. [June 2, 2011 - \(Regular Meeting\)](#)

END OF CONSENT CALENDAR

4. Hearings to be scheduled:
 - a. Reschedule the appeal of dismissal of Chuck Beltramo, Maintenance Worker II (3114). Case 11-15. Written time waiver filed. (Richardson/Pope)
 - b. Schedule the appeal of dismissal of Yvonne Garcia, Office Specialist II (1130). Case 11-11. Written time waiver filed. (Ahn/Appellant)
 - c. Schedule the appeal of suspension of Ervin Mathews, Fire Inspector (2326). Case 11-26. Written time waiver not filed. Last day to hear: August 29, 2011. (North/Murphy)
 - d. Schedule the appeal of dismissal of Carlos Villarreal, Recreation Program Specialist, (6122). Case 11-27. Written time waiver not filed. Last day to hear: August 29, 2011 (Richardson/Appellant)
 - e. Reschedule the appeal of suspension of Graham Dahl, Public Safety Communications Specialist (8515). Written time waiver filed. (Nishigaya/Jenson)
 - f. Schedule the appeal of dismissal of Sergio De Leon, Instrument Control Technician (3761). Case 11-30. Written time waiver not filed. Last day to hear: September 10, 2011 (City/Appellant)
5.
 - a. Consider Commission's jurisdiction in the appeal of suspension of Rick Dale, Analyst II, Fiscal Unit of the San Jose Police Department (1632). Case 11-20.
 - b. Dependent upon Commission's action regarding jurisdiction, schedule the appeal of Rick Dale, Case 11-20. Written time waiver filed. (Nishigaya/Ramirez)
6. Update on adoption of a recommendation to the City Council for the modification of San Jose Municipal Code Section 2.08.2010 to change the stipends paid to Commissioners.

AVAILABLE HEARING DATES:

August 11, 15, 18, 23, 25, 30.
September 1, 8, 15, 22, 27, 29.
October 20, 25, 27.
November 3, 10, 22, 29.

FUTURE AGENDA ITEMS

ADJOURN to 6:00 p.m. in room ***W262 (Wing)** to hear the appeal of dismissal of Anthony Shaddox, Security Officer, Convention Center (Richardson/Allen)
*** Note Room Change**

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 2nd Floor Wing, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.

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Hearing **AGENDA**

4:00 P.M.

AUGUST 4, 2011

Council Chambers

ORDER OF BUSINESS

Hearing of Anthony Shaddox, Security Officer

ROOM W262

6 p.m.

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