

CIVIL SERVICE COMMISSION

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DENNIS HAWKINS, CITY CLERK
NORA PIMENTEL, DEPUTY CITY CLERK
RUTH KRANTZ, DEPUTY CITY CLERK

AGENDA

4:00 P.M.

April 7, 2011

Council Chambers

ORDER OF BUSINESS

ROLL CALL

ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

PUBLIC COMMENTS

CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF TWO ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only
 - a. [Hiring Summary – Memorandum from Human Resources dated March 29, 2011, listing complaints about hiring issues and a summary of hiring activity for the period June 27, 2009 through March 19, 2011, for filing.](#)
2. [Human Resources Report dated March 28, 2011, listing the following amendments to the classification plan for filing.](#)

A. New Class Specifications

The following classification has been created:

- [Environmental Sustainability Manager \(8206\).](#) This class is designed to develop and administer a comprehensive program of initiatives to support implementation of the City's Green Vision and direct the activities and programs of the Sustainability and Compliance Division.

2. Human Resources Report (Continued)

B. Retitles and Revisions of Class Specifications

- Investment Officer (formerly Retirement Investment Officer – (7504)

3. Minutes for approval:

- a. March 3, 2011 - (Regular Meeting)

END OF CONSENT CALENDAR

4. Hearings to be scheduled:

- a. Schedule the appeal of dismissal of Kevin Smith, Senior Engineering Technician (3714). Written time waiver not filed. Last day to hear: April 15, 2011. (Winchester/Ramirez)
- b. Continuance of rescheduling of appeal of demotion of Darrell Coxson, Street Sweeper Operator (3342). Written time waiver filed. (Nishigaya/Pope)
- c. Continuance of rescheduling of appeal of Police Officer Case No. 10-62 (due to cancellation of April 7 and 21, 2011). Written time waiver filed. Closed Session. (Winchester/Peterson)
- d. Reschedule the appeal of dismissal of Brandon LeRoy, Firefighter (2311). (reschedule from cancellation of April 27, 2011). Written time waiver filed. (Smyth-Mendoza/Jensen)

5. Civil Service Commission procedural review.

6. Verbal update on Rules referral exemption discussion. (Human Resources).

7. Consideration of Petition for Rehearing pursuant to Municipal Code section 3.04.1480 filed by Yvonne Garcia, Office Specialist II (1130).

FUTURE AGENDA ITEMS

ADJOURN to Council Conference Room W-133 immediately following the April 7, 2011 regular Civil Service Commission meeting to hear the appeal of Grant Seibert, Fire Engineer. (Fabela/Jensen)

The City San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manuel/CPM_0_15.pdf

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, 200 E. Santa Clara Street, Office of the City Clerk 2nd Floor Wing, San José, Ca 95113 at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings, events or printed materials, please call the Office of the City Clerk 408-535-1252 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting/event.