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**CIVIL SERVICE COMMISSION**  
Meeting Report  
September 2, 2010

**ROLL CALL**

PRESENT: Chair Brill, Vice Chair Fitch, Commission Member Soulé

ABSENT:

STAFF: Senior Deputy City Attorney Vera Todorov, Assistant City Clerk Dennis Hawkins,  
Deputy City Clerk Nora Pimentel, and Deputy City Clerk Ruth Krantz

**ORDERS OF THE DAY**

By motion unanimously adopted, the Orders of the Day were approved.

**CONSENT CALENDAR**

By motion unanimously adopted, the Consent Calendar was approved.

1. Information Only
  - a. Hiring Summary – Memorandum from Human Resources dated August 20, 2010, listing complaints about hiring issues and a summary of hiring activity for the period June 27, 2009, through August 21, 2010, was filed.
2. The following minutes were approved:
  - a. August 5, 2010 (Regular Meeting)
  - b. July 26, 2010 (Confidential)
  - c. July 28, 2010 (Confidential)

**END OF CONSENT CALENDAR**

3. Update and Discussion on the recruitment process to fill Civil Service Commission vacancies.

Assistant City Clerk Dennis Hawkins provided an update of the Office of the City Clerk's recruitment effort to fill the 2 vacancies and that those candidates would be interviewed on September 7, 2010.

4. Discussion of possible dates to conduct a Special Commission Meeting prior to October 7, 2010 to reschedule postponed hearings.

The Commission agreed to set a Special Commission Meeting on September 20, 2010 dependant upon the appointment of the new commissioners.

5. The following hearings were scheduled:

- a. Re-scheduling the appeal of dismissal of Sharon Estes, Legal Administrative Assistant I (1167) was deferred to September 20, 2010. Written time waiver was filed. (Hopper/Appellant)
- b. Re-scheduling the appeal of dismissal of Regan Young, Electrician was deferred to September 20, 2010. Written time waiver was filed. (Hopper/Cohn)
- c. Re-scheduling the appeal of dismissal of German Leon, Associate Engineering Technician (3713) was deferred to September 20, 2010. Written time waiver was filed. (Winchester/Dittes)
- d. Re-scheduling the appeal of dismissal of Grant Seibert, Fire Engineer (0970) was deferred to September 20, 2010. Written time waiver was withdrawn last day to hear appeal is October 1, 2010. (Fabela/Jensen)
- e. Re-scheduling the appeal of dismissal of Judy Wehling, Custodian (3211) was deferred to September 20, 2010. Written time waiver was filed. (Nishigaya/Dittes)
- f. Re-scheduling the appeal of dismissal of John Oberg, Associate Engineer (3814) was deferred to September 20, 2010. Written time waiver was filed. (Winchester/Ostrowski)
- g. Re-scheduling the appeal of dismissal of Trinidad Sanchez, Groundswoker (3411) was deferred to September 20, 2010. Written time waiver was filed. (Hopper/Cravens)
- h. Re-scheduling the appeal of suspension of Yvonne Garcia, Office Specialist II (1130) was deferred to September 20, 2010. Written time waiver was filed. (Ahn/Dittes)
- i. Re-scheduling the appeal of suspension of David Grady, Plant Mechanical Supervisor (3624) was deferred to September 20, 2010. Written time waiver was filed. (Smyth-Mendoza/Appellant)

- j. Scheduling the appeal of suspension of Diane Dahl, Public Safety Communications Specialist (8515) was deferred to September 20, 2010. Written time waiver was filed. (Nishigaya/Jensen)
  
- 6. Appeal of an outside work permit for Matthew Webster, Electrician, Department of Transportation was deferred to October 7, 2010. (City/Appellant)

**FUTURE AGENDA ITEMS**

There were none.

**OPEN FORUM**

**ADJOURNED** The Commission adjourned at 4:18 p.m. to September 20, 2010 at 4:00 p.m. Special Commission Meeting.

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BILL BRILL, CHAIR

ATTEST:  
CIVIL SERVICE COMMISSION  
LEE PRICE, MMC, SECRETARY

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Nora Pimentel, CMC Deputy Secretary