



# CITY OF SAN JOSE, CALIFORNIA

---

200 East Santa Clara Street  
San José, California 95113  
Telephone (408) 535-1265  
FAX (408) 292-6207

## CIVIL SERVICE COMMISSION

Bill Brill, Chair  
Sharon L. Hightower, Vice Chair  
Dave Busse  
Cynthia Cobb  
Peter Soulé

## AGENDA CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 535-1265 OR (408) 294-9337 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Wednesday  
Eight Days before Commission Meeting**

**New City Hall, 200 East Santa Clara Street**

**4:00 p.m.**

**City Council Chambers**

**April 3, 2008**

## ORDER OF BUSINESS

### ROLL CALL

### ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

### CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF THREE ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only
  - a. Hiring Summary – Memorandum from Human Resources dated March 26, 2008, listing complaints about hiring issues and a summary of hiring activity for the period July 1, 2007, through March 8, 2008, for filing.
2. Human Resources Report dated March 28, 2008, listing the following amendments to the classification plan for filing.

a. Reallocations of Positions

<b>Position #</b>	<b>From (Current Class)</b>	<b>To (New Class)</b>	<b>Dept</b>
00005531	Senr Account Clerk (1219)	Prin Account Clerk (1223)	DOT
00007139	Analyst II C (1627)	Parking/ground Trans Admin (1692)	DOT
00002206	Account Clerk II (1215)	Senr Office Specialist (1135)	ESD
00002208	Account Clerk II (1215)	Senr Office Specialist (1135)	ESD
00012386	Senr Office Specialist (1135)	Staff Specialist (1622)	Finance
00006844	Office Specialist II (1130)	Senr Office Specialist (1135)	Fire
00008096	Office Specialist II (1130)	Senr Office Specialist (1135)	Fire
00013124	Senr Office Specialist (1135)	Staff Specialist (1622)	GS
00006971	Prin Office Specialist (1116)	Staff Specialist (1622)	Housing
00013373	Staff Technician (1623)	Analyst I C (1627)	HR
00008156	Office Specialist II (1130)	Senr Office Specialist (1135)	HR
00008473	Senr Account Clerk (1219)	Prin Account Clerk (1223)	HR
00004521	Senr Account Clerk (1219)	Staff Specialist (1622)	PD
00000611	Senr Office Specialist (1135)	Staff Specialist (1622)	PD
00003125	Office Specialist II (1130)	Senr Office Specialist (1135)	PRNS
00003125	Office Specialist II (1130)	Senr Office Specialist (1135)	PRNS
00003124	Office Specialist II (1130)	Senr Account Clerk (1219)	PRNS
00007812	Senr Office Specialist (1135)	Secretary (1156)	PRNS

3. Minutes for approval:

- a. March 6, 2008

**END OF CONSENT CALENDAR**

4. Hearings to be scheduled:

- a. Appeal of suspension of Theresa Morrow, Public Safety Radio Dispatcher (8514). Written time waiver filed. (Schembri/Morrow)
5. Request from Bill Pope, Union Representative for Operating Engineers Local Union No. 3, to investigate the hiring practices for Maintenance Worker II in Parks, Recreation and Neighborhood Services.
6. Discussion of Civil Service Commission recommendation to the City Council that Section 3.04.1410 of the Civil Service Rules (Chapter 3.04, San Jose Municipal Code) be amended to provide that disciplinary appeal hearings for peace officers be closed to the public unless a public session is requested by the employee. (City Attorney)

**ORAL PETITIONS**

**ADJOURN** to April 14, 2008 at 6:30 p.m. to hear the appeal of discipline of Police Officer, Case No. 07-22 (Hopper/Peterson)