

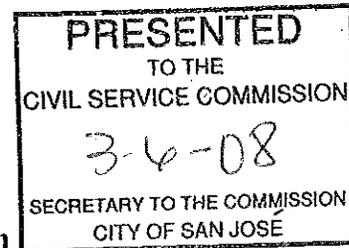


CITY OF SAN JOSE, CALIFORNIA

200 East Santa Clara Street
San José, California 95113
Telephone (408) 535-1265
FAX (408) 292-6207

CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Cynthia Cobb
Peter Soulé



Minutes of the Commission February 7, 2008

The Civil Service Commission of the City of San José convened in regular session on February 7, 2008, in the City Council Chambers of San José City Hall at 4:06 p.m.

ROLL CALL

Present: Commissioners Busse, Hightower, Soulé and Brill
Absent: Commissioner Cobb

ORDERS OF THE DAY

By motion unanimously adopted, the Orders of the Day were approved.

CONSENT CALENDAR

By motion unanimously adopted, the Consent Calendar was approved.

1. Information Only

- a. Hiring Summary – Memorandum from Human Resources dated January 30, 2008, listing complaints about hiring issues and a summary of hiring activity for the period July 1, 2007, through January 12, 2008, was filed.

2. Human Resources Report dated January 30, 2008, listing the following amendments to the classification plan was filed.

- a. Reallocations of Positions

Position #	From (Current Class)	To (New Class)	Dept.
00000190	Account Clerk II (1215)	Senr Account Clerk (1219)	Finance
00000191	Account Clerk II (1215)	Senr Account Clerk (1219)	Finance
00000216	Account Clerk II (1215)	Senr Account Clerk (1219)	Finance
00008014	Account Clerk II (1215)	Senr Account Clerk (1219)	Finance
00009167	Account Clerk II (1215)	Senr Account Clerk (1219)	LIB
00005378	Accountant II (1233)	Senr Accountant (1235)	ESD
00000466	Accountant II (1233)	Senr Accountant (1235)	PD
00000169	Accounting Tech (1225)	Accountant I (1231)	Finance
00002198	Accounting Tech (1225)	Accountant I (1231)	PW
00000287	Administrative Assist C (1159)	Staff Technician (1623)	CLERK
00000300	Administrative Assist C (1159)	Staff Technician (1623)	CLERK
00014861	Building Maint Supt (3226)	Building Management Admin (3228)	CAE
00014860	Building Maint Supt (3226)	Building Management Admin (3228)	CAE
00013507	Engineering Technician II (3712)	Assoc Engineering Tech (3713)	DOT
00008024	Prin Office Specialist (1116)	Staff Specialist (1622)	IT
00014849	Recreation Leader PT (6109)	Senr Office Specialist PT (1137)	PRNS
00013326	Recreation Supervisor (7124)	Parks Facilities Supvr (7122)	PRNS
00015629	Senr Analyst (1654)	Program Manager I (8073)	HR
00013405	Senr Analyst (1654)	Program Manager I (8073)	PRNS
00000302	Senior Office Specialist	Legislative Secretary (8042)	CLERK
00007701	Senr Recr Leader PT (6111)	Recreation Specialist PT (6115)	PRNS
00003190	Park Maint Repair Wkr II	Senior Maintenance Worker	PRNS
00005550	Park Maint Repair Wkr II	Senior Maintenance Worker	PRNS

3. The following minutes were approved:

- a. December 6, 2007
 - b. January 7, 2008

END OF CONSENT CALENDAR

4. The following hearings were scheduled:

- a. Rescheduling the appeal of discipline of Police Officer, Case No. 07-15 was taken off the calendar. (Smyth-Mendoza/Peterson)
 - b. Rescheduling the appeal of discipline of Police Officer, Case No. 07-16 was taken off the calendar. (Smyth-Mendoza/Peterson)

- c. Rescheduling the appeal of discipline of Police Officer, Case No. 07-22 was scheduled for April 14 – 16, 2008 at 6:30 p.m. Written time waiver filed. (Hopper/Peterson)

Deputy City Attorney Brian Hopper, appearing on behalf of the City, and Larry Peterson, appearing on behalf of the appellant, were present. Hearing Officer Hightower advised that both parties participate in a prehearing conference with her two weeks prior to the hearing date, be prepared to discuss issues, witnesses and have already exchanged documents.

- d. Rescheduling the appeal of discipline of Police Officer, Case No. 07-37 was scheduled for April 28 – 30, 2008 at 6:30 p.m. Written time waiver filed. (Hopper/Peterson)

Deputy City Attorney Brian Hopper, appearing on behalf of the City, and Larry Peterson, appearing on behalf of the appellant, were present. Hearing Officer Hightower advised that both parties participate in a prehearing conference with her one week prior to the hearing date, be prepared to discuss issues, witnesses and have already exchanged documents.

5. Update on the Sunshine Reform Task Force (SRTF) Phase I Recommendations.

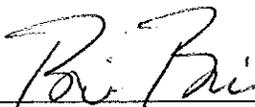
Senior Deputy City Attorney Susan Devencenzi provided an update on the SRTF Phase I Recommendations and stated that the exceptions to the Civil Service Commission will be brought back to the Rules and Open Government Committee for discussion in late March.

ORAL PETITIONS

There were none.

ADJOURN

The meeting adjourned at 4:19 p.m. to February 7, 2008, at 6:30 p.m. to hear the appeal of one-step salary reduction of Felipe Juarez, Library Clerk (6213). (Acree/Nishigaya)



BILL BRILL, CHAIR

ATTEST:
CIVIL SERVICE COMMISSION
LEE PRICE, MMC, SECRETARY



Michelle Radcliffe, Deputy Secretary