



CITY OF SAN JOSE, CALIFORNIA

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San José, California 95113
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CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Cynthia Cobb
Peter Soule

AGENDA CIVIL SERVICE COMMISSION SPECIAL MEETING

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 535-1265 OR (408) 294-9337 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

JANUARY 7, 2008
5:00 P.M. – 7:00 P.M.
200 EAST SANTA CLARA STREET, WING – 1ST FLOOR
ROOM W120

1. ROLL CALL
2. Presentation by the City Attorney's Office (Sato/Devencenzi)
 - Overview of applicable provisions of the San José City Charter and Municipal Code
 - Review of Council Policies regarding Boards and Commissions, Conflict of Interest, Ethics, Gifts and Travel
 - Summary of the Ralph M. Brown Act ("Open Meeting Law")
3. Presentation by the Human Resources Department (Nunes)
 - Overview of the City's Hiring Practices
 - Summary of the City's Classification/Reallocation Process
4. Presentation by the Office of Employee Relations (Gurza)
 - Outline of Key City policies
 - Summary of Discipline Procedure
 - Overview of the types of hearings the Commission hears
 - Information about the City's Bargaining Units
5. Overview of the hearing process (Hightower)
6. ADJOURN