



# CITY OF SAN JOSÉ, CALIFORNIA

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801 North First Street, Room 116  
San José, California 95110  
Telephone (408) 277-4429  
FAX (408) 277-3285

## CIVIL SERVICE COMMISSION

Bill Brill, Chair  
Sharon L. Hightower, Vice Chair  
Dave Busse  
Richard J. Giovannetti  
Leon Louie

## SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 277-4429 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Wednesday  
Eight Days before Commission Meeting**

**4:00 p.m. Council Chambers – Room 205 July 1, 2004**

## ORDER OF BUSINESS

### ROLL CALL

Present: Commissioners Busse, Giovannetti, Hightower, Louie and Brill  
Absent: None

### ORDERS OF THE DAY UNANIMOUSLY ADOPTED

### CONSENT CALENDAR UNANIMOUSLY ADOPTED

1. Information Only
  - a. Hiring Summary – Memorandum from Employee Services Department (ES) dated June 23, 2004 listing complaints about hiring issues and a summary of hiring activity for the period July 6, 2003 through June 5, 2004, was filed.
2. Minutes of June 3, 2004 were approved.

**END OF CONSENT CALENDAR**

3. Hearings to be scheduled:
  - a. The rescheduling of the appeal of dismissal of Francisco Toran, Youth Outreach Worker I (8063) was deferred to August 5, 2004 with the understanding that if the appellant or his representative does not appear, the appeal will be dismissed. Mr. Dodson indicated Union representation for Mr. Toran has been withdrawn. Presiding Officer Hightower directed Commission secretary to send written notification to the appellant of the impending dismissal. Hearings of June 8, 2004 and June 15, 2004 canceled. Written time waiver filed. (Dodson/Toran)
  - b. The appeal of dismissal of Mike Romero, Senior Maintenance Worker I (3113) was scheduled for August 12, 2004 at 6:30 p.m. Written time waiver filed. (Hopper/Romero) Deferred from June 3, 2004.
  - c. The appeal of demotion of Richard Stahlberger, Electrical Maintenance Supervisor (3155) was scheduled for September 13, 2004 at 6:30 p.m. Presiding Officer Hightower requested a time waiver be filed by the appellant prior to July 24, 2004 and that Employee Relations initiate a prehearing telephone conference call with her and the appellant one week prior to the hearing date. (Gurza/Stahlberger)
4. Monthly verbal report of the Employment Oversight Committee (EOC). Employee Services Deputy Director Russ Strausbaugh had no report but requested Commission's input into the proposed changes to the EOC charter which were distributed at last month's meeting.

#### **ORAL PETITIONS**

None

**ADJOURN** to July 21, 2004 at 6:30 p.m. to hear the appeal of suspension of Moses Serrano, Senior Maintenance Worker (3115). (Richardson/Highbaugh)