



# CITY OF SAN JOSÉ, CALIFORNIA

801 North First Street, Room 116  
San José, California 95110  
Telephone (408) 277-4429  
FAX (408) 277-3285

## CIVIL SERVICE COMMISSION

Bill Brill, Chair  
Sharon L. Hightower, Vice Chair  
Dave Busse  
Richard J. Giovannetti  
Leon Louie

## SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 277-4429 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Wednesday  
Eight Days before Commission Meeting**

**4:00 p.m.**

**Council Chambers – Room 205**

**June 3, 2004**

## ORDER OF BUSINESS

### ROLL CALL

Present: Commissioners Busse, Giovannetti, Louie and Brill  
Absent: Commissioner Hightower

### ORDERS OF THE DAY UNANIMOUSLY ADOPTED

### CONSENT CALENDAR UNANIMOUSLY ADOPTED AS AMENDED

Employees Services Deputy Director Russ Strausbaugh filed a memo requesting removal and deferral to July 1, 2004 of Item #3a, Revision of Class Specifications, Development Specialist (4224), Development Officer (4222) and Senior Development Officer (4226), due to ongoing issues needing to be addressed regarding the possible use of these or related classes in a new area.

#### 1. Information Only

- a. Hiring Summary – Memorandum from Employee Services Department (ES) dated May 26, 2004 listing complaints about hiring issues and a summary of hiring activity for the period July 6, 2003 through May 8, 2004, was filed.

**CONSENT CALENDAR (Cont.)**

- 2. Minutes of May 4, 2004, May 6, 2004 and May 10, 2004 were approved.
- 3. Employee Services Report dated May 26, 2004 listing the following amendments to the classification plan, was filed.

- a. Revisions of Class Specifications

- 1) Development Specialist (4224) **Deferred to 7-1-04**
- 2) Development Officer (4222) **Deferred to 7-1-04**
- 3) Senior Development Officer (4226) **Deferred to 7-1-04**

- b. Reallocation of Positions

<u>Position #</u>	<u>From (Current Class)</u>	<u>To (New Class)</u>	<u>Dept.</u>
00008524	Data Base Administrator (8125)	Division Manager (8074)	IT
00013719	Supervising Applications Analyst (1354)	Division Manager (8074)	IT
00013079	Supervising Applications Analyst (1354)	Division Manager (8074)	IT
00014139	Program Manager II (8076)	Division Manager (8074)	IT
00002437	Sr. Construction Inspector (3772)	Principal Engineering Technician (3715)	DOT

- c. Corrected Amendment to Reallocation of Positions reported on May 6, 2004 (Position numbers were incorrect.)

<u>Position #</u>	<u>From (Current Class)</u>	<u>To (New Class)</u>	<u>Dept.</u>
<del>00086533</del> 00013139	Sr. Analyst (1654)	Administrative Manager (1610)	ES
<del>00095674</del> 00013376	Sr. Analyst (1654)	Administrative Manager (1610)	ES

**END OF CONSENT CALENDAR**

- 4. Hearings to be scheduled:
  - a. The appeal of dismissal of Francisco Toran, Youth Outreach Worker I (8063) was rescheduled to June 15, 2004 at 6:30 p.m. and hearing of June 8, 2004 canceled. Commission Chair Brill reminded legal counsel to contact Presiding Officer Hightower one week prior to the hearing date to hold a prehearing telephone conference. Written time waiver filed. (Dodson/Dittes)

4. Hearings to be scheduled: (Cont.)
  - b. The scheduling of the appeal of dismissal of Mike Romero, Senior Maintenance Worker I (3113) was deferred to July 1, 2004 at the request of appellant's counsel. Written time waiver filed. (Hopper/Highbaugh)
  - c. The appeal of dismissal of David Ebarle, Senior Public Safety Dispatcher (8513) was scheduled for July 27, 2004 at 6:30 p.m. Commission Chair Brill reminded legal counsel to contact Presiding Officer Hightower one week prior to the hearing date to hold a prehearing telephone conference. Written time waiver filed. (Dodson/Brown)
5. Monthly verbal report of the Employment Oversight Committee (EOC). **Employee Services Deputy Director Russ Strausbaugh provided the Commission with the EOC's original Charter and the proposed revised Charter for Commissioners' review and comments at the July meeting.**

#### **ORAL PETITIONS**

None.

**ADJOURNED** at 4:12 p.m. to meet again on June 15, 2004 at 6:30 p.m. to hear the appeal of Francisco Toran, Youth Outreach Worker I (8063). (Dodson/Dittes)