



CITY OF SAN JOSÉ, CALIFORNIA

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CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Richard J. Giovannetti
Leon Louie

SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 277-4429 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting

4:00 P.M. ORDER OF BUSINESS March 6, 2003

THE CIVIL SERVICE COMMISSION MEETS ON THE FIRST THURSDAY OF EACH MONTH IN THE CITY COUNCIL CHAMBERS, SECOND FLOOR OF CITY HALL

ROLL CALL

Present: Commissioners Busse, Giovannetti, Hightower, Louie and Brill
Absent: None

ORDERS OF THE DAY UNANIMOUSLY ADOPTED AS AMENDED

Chair Brill noted item #4a rescheduling appeal of Judith Harsany has been dropped as a settlement agreement has been processed.

CONSENT CALENDAR UNANIMOUSLY ADOPTED

1. Information Only
 - a. Hiring Summary – Memorandum from Employee Services Department (ES) dated February 26, 2003 listing complaints about hiring issues and a summary of hiring activity for the period June 7, 2002 through February 15, 2003, was filed.
2. Minutes of January 2, 2003 were approved.

3. Employee Services Department report dated February 26, 2003 listing the following amendments to the classification plan, was filed.
 - a. **Revised Class Specifications**
 - 1) Sr. Airport Noise Specialist (5244)
 - 2) Fire Equipment Technician (2301)
 - b. **Reallocation of Position**
00001849 Fire Equipment Technician (2301) formerly Sr. Warehouse Worker (1514) (Fire)

END OF CONSENT CALENDAR

4. Hearings to be scheduled:
 - a. Rescheduling of the appeal of suspension of Judith Harsany, Public Safety Dispatcher I (8515). Hearing of March 4, 2003 postponed per request from MEF Business Agent Linda Dittes. Written time waiver filed. Settlement agreement signed; no further action necessary. (Donnelly/Dittes)
5. MEF President Bill Pope's verbal request to investigate revised and retitled class specification Community Services Aide PT (6017) formerly titled Recreation Aide PT. Commission suggested Employee Services, union representatives, and concerned library employees meet with Commissioners Giovannetti and Hightower to formulate an acceptable compromise prior to next Commission meeting. Continued to April 3, 2003.
6. Carol Anne Painter's request to discuss retirement benefits. Commission unanimously declined to intervene in a retirement benefits issue.
7. Update on Civil Service Reform Task Force recommendations and request for endorsement to City Council of adoption of an ordinance amending the Civil Service Rules developed through the Civil Service Reform process. Commission endorsed a recommendation to City Council for permanent adoption of the interim hiring rules. (Continued from February 6, 2003)

ORAL PETITIONS

Chair Brill thanked Commissioner Hightower for her years of service on the Federated City Employees Retirement System (FCERS) Board of Administration and commended Commissioner Busse on his appointment to the vacant position.

ADJOURNED at 6:43 p.m.