



CITY OF SAN JOSÉ, CALIFORNIA

801 North First Street, Room 116
San José, California 95110
Telephone (408) 277-4429
FAX (408) 277-3285

CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Richard J. Giovannetti
Leon Louie
Tanya C. Young

A M E N D E D

SYNOPSIS CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 277-4429 OR (408) 998-5299 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

Agenda Closing 12:00 Noon Wednesday
Eight Days before Commission Meeting

4:04 P.M.

ORDER OF BUSINESS

APRIL 4, 2002

THE CIVIL SERVICE COMMISSION MEETS ON THE FIRST THURSDAY OF EACH MONTH IN THE CITY COUNCIL CHAMBERS, SECOND FLOOR OF CITY HALL

ROLL CALL

Present: Commissioners Giovannetti, Hightower, Louie, Young and Brill
Absent: None

ADOPTION OF THE ORDERS OF THE DAY

By motion unanimously adopted, the Orders of the Day were approved.

CONSENT CALENDAR UNANIMOUSLY ADOPTED

1. Information Only

- a. Hiring Summary – Memorandum from Human Resources Department (HRD) dated March 27, 2002 listing complaints about hiring issues and a summary of hiring activity for the period July 8, 2001 through March 2, 2002, was filed.

END OF CONSENT CALENDAR

2. Hearings to be scheduled:
None.
3. MEF Business Agent Linda Dittes' request that Commission investigate Office of Employee Relations and Human Resources' lack of decision in assigning the bargaining unit designation for the new job classification titled Environmental Inspector. Deferred from March 7, 2002. Ms. Dittes' letter dated March 27, 2002 requesting withdrawal of investigation, was filed and request withdrawn.
4. Follow-up item by HRD on the City's classification-compensation plans and actions. Continued from March 7, 2002. HRD presented a brief update and will report the position reallocations next month to the Commission.
5. Update on Civil Service Reform Task Force recommendations and hiring summary update. Continued from March 7, 2002. HRD reported on ongoing labor/management committee initiatives for permanent changes to Hiring Rules and provided timeline for anticipated completion dates.
- * 6. Loc Duong's request to investigate his release from probation as a Youth Outreach Worker, PRNS, Right Connection. Request to investigate referred to a subcommittee chaired by Commissioner Young, to look in the generic sense, at the issues of hiring, evaluating and terminating probationary employees.
- * 7. Mario Navarette's request to investigate his release from an extended probation with the Right Connection, PRNS Department. Request to investigate referred to a subcommittee chaired by Commissioner Young, to look in the generic sense, at the issues of hiring, evaluating and terminating probationary employees.
8. Presentation by Employee Relations on the employee disciplinary process. Employee Relations Director, Alex Gurza, presented an overview of the City of San José's employee disciplinary process.

ORAL PETITIONS

None

ADJOURNED at 6:08 p.m.